

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
December 7, 2021  
6:00 pm**

Mayor Dick Staples called the Council meeting of December 7, 2021, to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo and Ron Smith. Also, present were: City Clerk/Treasurer Christine McNair, City Attorney Andrakay Pluid, Economic Development Coordinator Dennis Weed, Police Chief Brian Zimmerman and Contract Planner Clare Marley. Members of the public present were: David Clark, Brion Poston, Emily Bosant

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

Dave Gray thanked Adam Arthur for his service as a Councilman.

**REPORTS**

Economic Development Coordinator Dennis Weed said there will be a board meeting tomorrow night. The discussion will be regarding filling Dennis' position

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the November 16, 2021 Council meeting minutes
4. **Electric** – Consider authorizing the Mayor to sign pay request #5 from S & L Underground for the Moyie Dam Concrete Rehabilitation Project (attachment)
5. **City** – Consider authorizing the Mayor to sign the 2022 Beverage Licenses pending receipt of payment and proper documentation (attachment)

Rick Alonzo moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

**NEW BUSINESS**

6. **Planning and Zoning** – Consider recommendation from Planning and Zoning for File #SUP010-21 James Robinson (attachment) {action item}

Clare Marley gave a brief presentation regarding this file. The business is an internet only business. There are six parking spaces, which is adequate for the ordinance. Adam asked if this will be used as a residence as well as a business. Clare said it will only be a business. Ron Smith moved to approve File #SUP010-21, for a special use permit to allow the use of an existing home at 6491 Washington Street for a professional office, finding it is in accord with the standards of Bonners Ferry City Code for special use permits and the adopted comprehensive plan, as enumerated in the findings as presented in the staff report and based upon testimony received at the Commission hearing. I further move to adopt the conditions of approval as written. Rick Alonzo seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Adam Arthur – yes

7. **Planning and Zoning** – Consider recommendation from Planning and Zoning for File #SUP011-21 Kenneth & Teresa Baker (attachment) {action item}

Clare Marley gave a brief presentation regarding this file. This file is for a one-chair styling salon. There is adequate parking available. Valerie Thompson moved to approve File #SUP011-21, for a special use permit to allow the placement of a one-chair styling salon on the subject property, finding that it is in accord with the standards of Bonners Ferry City Code for special use permits and the adopted comprehensive plan, as enumerated in the findings as presented in the staff report and based upon testimony received at the Commission hearing. I further move to adopt the conditions of approval as written. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. **Planning and Zoning** – Consider authorizing the Mayor to sign the contract with SCJ for the Comprehensive Plan Rewrite (attachment) {action item}

Valerie Thompson said with help from the Blue Cross Foundation, the City will be able to rewrite the Comprehensive Plan. The Blue Cross Foundation is wondering what the City's ongoing and investment is for the Comprehensive Plan rewrite. Valerie wants to use some of the money from ARPA funds and General Fund contingency to pay for the \$20,000 for code reform. SCJ is interested in having citizen input for the Comprehensive Plan rewrite. Mayor Staples said there is \$50,000 from the Blue Cross Foundation, it might be possible to use ARPA funds or contingency. The Urban Renewal Agency (URA) is not sure they can help fund this due to commercial property values not increasing, which limits the URA's funds. Rick Alonzo moved to authorize the Mayor to sign the contract with SCJ for the Comprehensive Plan rewrite using \$50,000 from the Blue Cross Foundation with the other \$20,000 possibly coming from contingency. Valerie Thompson seconded the motion. Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes, Adam Arthur – yes

**ADJOURNMENT**

The meeting adjourned at 6:33 pm.