

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
October 5, 2021  
6:00 pm**

Mayor Dick Staples called the Council meeting of October 5, 2021, to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo and Ron Smith. Also, present were: City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, Police Chief Brian Zimmerman, Economic Development Coordinator Dennis Weed and Contract Planner Clare Marley. Members of the public present were: Brion Poston, Dave Gray, David Clark, Robert Lavala Rose Shababy, Carolyn Testa, John Birrell and Denise Crichton.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

Carolyn Testa requested information regarding the elections.

**REPORTS**

Police Chief Brian Zimmerman said the paperwork for the E-ticket equipment was submitted yesterday, but delivery of the equipment may be delay until March 2022.

Economic Development Coordinator Dennis Weed said eve without the border being open, it was a good summer. Mayor Staples asked if Dennis knows anything regarding the border. Dennis said feels it will be after January 2022. Ron Smith asked if the Visitors Center is closed. Dennis said it is open Friday and Saturday until the end of October.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the September 21, 2021 Council meeting minutes

Adam Arthur moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

4. **Planning** – Consider authorizing the Mayor to sign the contract with Ruen-Yeager & Associates for planning services (attachment) {action item}

Mayor Staples said he spoke with Darius Ruen. Valerie said Council appreciates the work that Clare has done and is doing for the City. Mayor Staples asked if Council wants to respond to the letter received from Ruen-Yeager. Mayor Staples asked if the current rate of \$65.00 was set in 2018. Christine said it was. Adam said the letter says it's a 25% increase. Mayor Staples said it is almost a 31% increase and if Council wants to make a counteroffer or accept the rates from Ruen-Yeager. Rick Alonzo moved to counter Ruen-Yeager's offer of \$85.00 and \$60.00 per hour for the Senior and Assistant Planner, with a counteroffer of \$75.00 for the Senior Planner and \$55.00 for the Assistant Planner and leave the Permit Technician at \$45.00 and the Clerical at \$35.00. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**NEW BUSINESS**

5. **Planning** – Consider accepting the recommendation from Planning and Zoning regarding File # AM015-21 Amendments to Title 11, Zoning Regulations (attachment) {action item}

Clare Marley presented a power point summarizing the recommended changes to File #AM015-21. Valerie Thompson moved to accept the recommendations of Planning and Zoning regarding File #AM015-21 amending Bonners Ferry City Code Title 11, regarding Housing and Development Standards as written finding that it is in accord with general and specific goals and standards of the City of Bonners Ferry Comprehensive Plan as enumerated in the findings and reasoned statement. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. **Planning** – Have the first reading by title only of Ordinance #600 Amendments to Title 11, Zoning Regulations (attachment) {action item}

Valerie Thompson moved to have the first reading of the Ordinance #600 by title only. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes. Clare read the Ordinance by Title only.

7. **Water** – Consider authorizing the Mayor to sign Change Order #3 for the Highway 95 Water Relocation Project (attachment) {action item}

Marcus with HMM Engineering said there was a meter that was not in the plans for the Highway 95 Water Relocation Project that needs to be moved. Adam Arthur moved to authorize the Mayor to sign Change Order #3 for the Highway 95 Water Relocation Project in the amount of \$3,997.52. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. **Electric** – Consider authorizing the Mayor to sign the agreement with the Federal Highway Administration for the Riverside Relocation Project {action item}

Andrakay said we have not received the agreement.

9. **City** – Consider the modifications to the Personnel Policy (attachment) {action item}

Christine said the changes are: adding Juneteenth holiday, changes to the health insurance regarding the firefighters and changes to the Name Clearing Hearing. Ron asked what the Name clearing hearing is. Andrakay explained, the Name Clearing Hearing is when an employee has been terminated, to have their personnel file reflects that they were not terminated for reasons of dishonesty, immorality or criminal misconduct. Rick Alonzo moved to accept the modifications to the Personnel Policy. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. **City** – Discuss the Christmas Party {action item}

Christine said she spoke with the Kootenai River Inn and they are only allowing a maximum of 25 people in the banquet room. Christine spoke with Wally Barton, who has catered the last few Christmas Parties and he said beef prices have increase significantly. The Christmas Party Wally catered in 2018 was \$24.00 per plate, this year his estimate is \$40.00 per plate. Valerie requested staff contact Rusty Moose, Mugsy's and Two Tones for quotes. Mayor Staples tabled this until the next meeting.

## **ADJOURNMENT**

The meeting adjourned at 6:50 pm.