

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
December 21, 2021
6:00 pm**

Mayor Dick Staples called the Council meeting of December 21, 2021, to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Rick Alonzo and Ron Smith. Also, present were: City Administrator Lisa Ailport, City Clerk/Treasurer Christine McNair, City Attorney Andrakay Pluid, Economic Development Coordinator Dennis Weed, Police Chief Brian Zimmerman and City Engineer Mike Klaus. Members of the public present were: Jerry Higgs, David Clark, Brion Poston, Dave Gray and John Barbacci.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Jerry Higgs read a letter he wrote and thanked Adam for his professionalism
Dave Gray thanked City Council for the Christmas Party. Dave also thanked Dennis for his time as Economic Development Coordinator.

REPORTS

City Administrator Lisa Ailport said the crews has been working hard moving snow. City Staff is working on the goals for the coming year.

City Engineer Mike Klaus gave Council a draft capital plan for the Electric Department.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the December 7, 2021 Council meeting minutes
4. Treasurer's Report
5. **City** – Consider affirming the Mayoral appointments of John Youngwirth and Linda Hiatt to the Golf Committee; Andy Howe, Dave Gray and Glenda Poston to the Planning and Zoning Committee; John Marquette and Silas Thompson to the Traffic Safety Committee

Rick Alonzo moved to approve the consent agenda, tabling the Planning and Zoning Committee member appointments. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Ron Smith – yes, Rick Alonzo – yes

OLD BUSINESS

NEW BUSINESS

6. **Economic Development** – Consider increasing the wage and adding health insurance for the open position {action item}

Dennis Weed said the EDC Board met regarding the candidates. The board decided to raise the rate to \$45,000 and add medical insurance. Mayor Staples said the maximum additional amount the City will have to pay is \$4,000. Dennis said the Avista representative said they may be able to donate more as well. Ron Smith moved to increase the City contribution up to \$4,000. Adam Arthur seconded the motion. Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

7. **Sewer** – Consider the Boundary Tractor sewer main re-route easement and parts proposal (attachment) {action item}

Mike said there are problems with the sewer where the main line crosses Highway 95 near Boundary Tractor. Several options were considered. The best route is through Boundary Tractor's property. Cal Russell is willing to authorize the easement if the project is completed by April 15, 2022. Adam asked why this project won't be done at

the same time as the highway project. Mike said it will be more economical to do this as a City project. Adam asked which lift station it currently goes to. Mike said lift station #5. Adam asked if adding more services will be a problem for lift station #4. Mike said since there will only be four additional customers, it won't be a problem. Rick Alonzo moved to re-route the sewer main from Fry Street to Augusta Street with the Boundary Tractor property, \$5,000 for the cost of the easement and \$14,000 for parts. Adam Arthur seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Adam Arthur – yes

8. **Sewer** – Consider authorizing the Mayor to sign the contract with HMH Engineering for the Boundary Tractor sewer main re-route design (attachment) {action item}

Mike said this is a good project to contract out. Adam Arthur moved to authorize the Mayor to sign the contract with HMH Engineering for the Boundary Tractor sewer main re-route design, in the amount of \$7,000. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Ron Smith – yes, Rick Alonzo – yes

9. **Sewer** – Consider the project for Alderson Lane Sewer Main Extension (attachment) {action item}

Mike said this is part of an agreement with a developer and the developer is requesting the completion of the sewer main extension by the end of May 2022. Mayor Staples asked if this will be a new manhole in the street. Mike said yes, since the sewer main runs down the middle of the street. Ron Smith moved to authorize staff to purchase the sewer pipe and manhole for this project, up to \$12,000. Adam Arthur seconded the motion. The motion passed. Rick Alonzo – yes, Adam Arthur – yes, Ron Smith – yes

10. **Electric** – Consider authorizing the purchase of two Generator Protection Relays (attachment) {action item}

Mike said the new GPR was installed December 1, 2021 and is working properly. The other two need to be replaced as well. Mayor Staples asked how long it will take for the GPRs to arrive. Mike said about 22 days. Rick Alonzo moved to authorize the purchase of two generator protection relays in the amount of \$11,048. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

11. **Executive Session** – Executive session pursuant to Idaho Code 74-206 Subsection 1 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student

Rick Alonzo moved to enter into Executive session pursuant to Idaho Code 74-206 Subsection 1 (b) to consider evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

Entered into executive session at 6:34pm

Executive session ended at 7:17pm with no action taken.

ADJOURNMENT

The meeting adjourned at 7:17pm.