

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

AGENDA CITY COUNCIL MEETING Bonners Ferry City Hall 7232 Main Street 267-3105 March 15, 2022 6:00 pm

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

REPORTS

Police/Fire/City Administrator/City Engineer/Urban Renewal District/SPOT/Golf

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the March 1, 2022 Council meeting minutes
4. Treasurer's Report
5. **Electric** – Consider authorizing the Mayor to sign Task Order #4 with FCS Group for the IFG True-Up (attachment)

OLD BUSINESS

NEW BUSINESS

6. **City** – Consider authorizing the Mayor to sign the contract with Century West for the Transportation Plan update (attachment) {action item}
7. **Fire** – Consider authorizing the purchase of a 2009 Freightliner Rescue/Pumper truck (attachment) {action item}

ADJOURNMENT

INFORMATION

State of the City Address

Letter regarding the Urban Renewal Agency FY21 Audit Report

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
March 1, 2022
6:00 pm**

Mayor Dick Staples called the Council meeting of March 1, 2022, to order at 6:00 pm. Present for the meeting were: Council Members Brion Poston, Valerie Thompson, Rick Alonzo, Ron Smith. Also, present were: City Engineer Mike Klaus, City Administrator Lisa Ailport, City Clerk/Treasurer Christine McNair, City Attorney Andrakay Pluid. Members of the public present were: Marciavee Cossette, Dave Gray, Jerry Higgs, David Clark, John Barbacci, Ralph Lotspeich and Emily Bosant.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Dave Gray spoke about the museum and Idaho Day.

REPORTS

City Engineer Mike Klaus said the Electric Department has developed a current capital plan.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
 2. Approval of Bills and Payroll
 3. Approval of the February 15, 2022 Council meeting minutes, February 17, 2022 Special Council meeting minutes
 4. **City** – Consider authorizing the Mayor to sign the contract with the Farmers Market for the 2022 season (attachment)
 5. **Electric** – Consider the purchase of fiber and installation hardware for the GSU/Moyie Substation (attachment)
- Valerie Thompson moved approve the consent agenda. Rick Alonzo seconded the motion. The motion passed. Valerie Thompson – yes, Brion Poston – yes, Ron Smith – yes, Rick Alonzo – yes

OLD BUSINESS

NEW BUSINESS

6. **Sewer** – Consider accepting the bid for Lift Station #1 (attachment) {action item}
Mike said the bid came in after the packet had been sent out. The only bidder was Whitney Equipment for \$154,200. The Sewer Department has sufficient money for this project. Rick asked if the generator from the hydro will be used in this project. Mike said it might be. Rick Alonzo moved to accept the bid for Lift Station #1 from Whitney Equipment \$154,200.00. Ron Smith seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes
7. **Golf** – Consider authorizing the purchase of a pump for the lower golf course pond (attachment) {action item}
Mike said the pump that has been used was not made for the type of work. The current pump stopped working at the end of last year. The new pump will gradually increase the amount of water that goes into the pipe instead of turning on full force, which will help prevent damage to the line. Valerie asked if City staff will install the pump. Mike said yes. Mayor Staples asked how long it will take to get here. Mike said about two months. Valerie Thompson moved to order the new pump system and have it installed and operational before it is needed for irrigation with the cost being \$24,200. Brion Poston seconded the motion. The motion passed. Ron Smith – yes, Brion Poston – yes, Rick Alonzo – yes, Valerie Thompson – yes

ADJOURNMENT

The meeting adjourned at 6:13 pm.

Task Order No. 4

Project Name: Idaho Forest Group (IFG) True-Up Assistance

The City of Bonners Ferry ("Client") hereby requests and authorizes FCS Group ("FCS GROUP") to provide the professional services and described below.

A. PROJECT DESCRIPTION

- ✓ Provide third party QC to the IFG annual true-up.
- ✓ City to provide internally developed true-up and source documentation.
- ✓ FCS GROUP to review the internally developed true-up for accuracy – may require time to review backup information on the rate components reviewed.
- ✓ Email communication regarding review findings to City.
- ✓ Allowing for up to one hour of questions on review and/or second QC if items identified for correction.

B. PRICING

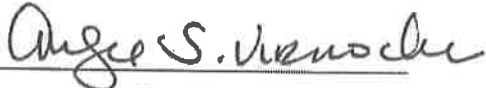
Estimated time to complete task: not to exceed \$2,500.

C. SCHEDULE OF DELIVERABLES

The parties expect the services under Task Order No. 4 to be completed by March 31, 2022.

The scope and services covered under this authorization shall be performed in accordance with all the terms and conditions in the Master On-call/Task Order Agreement dated January 19, 2021.

APPROVED:
FINANCIAL CONSULTING SOLUTIONS GROUP, INC.



Angie Sanchez Virnoche
Vice President/Principal

Date: 3/10/2022

APPROVED:
CITY OF BONNERS FERRY

Name:
Title:

Date: _____



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator *LMA*
DATE: March 9, 2022
RE: Update to 2018 Transportation Plan

The 2018 Transportation plan was completed by JUB with the help of a grant by the Local Highway Technical Assistance Council (LHTAC). Since completion of that plan, we have been successful in two \$100,000 dollar grants with the Local Rural Highway Investment Program (LHRIP). In addition, because of our plan we were able to successfully negotiate a rectangular rapid flashing beacon at the intersection of Highway 95 and Eisenhower with the next stage of the Highway project.

The past has shown the value of this planning exercise and how we need to keep it relevant and current. With this in mind, and with the potential for additional funding coming through LHTAC, I am recommending that we update the plan by with the help of Century West Engineering. This exercise will make us eligible for future LHTAC funds, as well as state and federal funding that comes available.

The attached scope of service from Century West Engineering has been prepared for your consideration. The attached scope looks to update the transportation plan with an addendum to our existing plan for an amount not to exceed \$16,000.00.

FISCAL IMPACT

The Governor has indicated in his transportation plan \$200 million in one-time funding for local bridges and \$200 million in ongoing funding to fully fund known maintenance gaps with no new taxes. This equates to one-time moneys closely matching our surplus eliminator funds of roughly \$30,000. With a contribution from this funding source, the city would have half of the funds remaining be used towards future street projects or capital expenses.

RECOMMENDATION

To prepare ourselves for being eligible with shovel ready projects, having an up-to-date plan and projects scoped, is necessary to show strength on our future grant and funding applications. Because of this, I would recommend that Council authorize the mayor to sign a contract with Century West Engineering for the amount specified in the attached scope of service and allocated a portion of the local highway user revenue towards this endeavor.

Please let me know if you have any questions.

Thank you.



PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made between The City of Bonners Ferry Governmental Entity, a political subdivision of the state of Idaho, herein "ENTITY" and, Century West Engineering herein "CONTRACTOR".

The parties agree as follows:

1. SCOPE OF WORK: ENTITY engages CONTRACTOR to perform the work associated with the attached exhibit A.
2. PAYMENT: ENTITY agrees to pay CONTRACTOR for his services rendered under this Agreement in an amount not to exceed the lump sum of \$16,000.00 dollars, as dictated by the Bonners Ferry City Council and communicated to the CONTRACTOR. The parties agree that CONTRACTOR will invoice ENTITY for payment under this Agreement for services rendered herein.
3. RIGHT OF CONTROL: CONTRACTOR has no obligation to work any particular hours or days or any particular number of hours or days. CONTRACTOR agrees, however, that his other contracts or services shall not interfere with the performance of his services under this Agreement.
4. INDEPENDENT CONTRACTOR RELATIONSHIP: CONTRACTOR is an independent contractor and is not an employee, servant, agent, partner, or joint venturer of ENTITY. ENTITY shall determine the work to be done by CONTRACTOR, but CONTRACTOR shall determine the legal means by which it accomplishes the work specified by ENTITY.
5. FEDERAL, STATE, AND LOCAL PAYROLL TAXES: Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by ENTITY on behalf of CONTRACTOR or the employees of CONTRACTOR. CONTRACTOR shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONTRACTOR understands that CONTRACTOR is responsible to pay, according to law, CONTRACTOR's income tax. CONTRACTOR further understands that CONTRACTOR may be liable for self-employment (Social Security) tax to be paid by CONTRACTOR according to law.
6. LICENSES AND LAW: CONTRACTOR represents that he possess the skill and experience necessary and all licenses required to perform the services under this agreement. CONTRACTOR further agrees to comply with all applicable laws in the performance of the services hereunder.
7. FRINGE BENEFITS: Because CONTRACTOR is engaged in its own independently established business, CONTRACTOR is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of ENTITY.

8. WORKER'S COMPENSATION: CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the CONTRACTOR may employ, and provide proof to ENTITY of such coverage or shall provide proof that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: CONTRACTOR shall supply, at CONTRACTOR's sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will run from the date at which it is signed by both parties until such time as the services are deemed no longer needed by the Mayor and Council or contract fulfillment is reached.

11. WARRANTY: CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION: CONTRACTOR agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with any negligent act and/or any performances or activities of CONTRACTOR, CONTRACTOR's agents, employees, or representatives under this Agreement.

13. WAIVER OF CLAIMS: CONTRACTOR, by signature of this document does hereby waive any rights to any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the acts up to \$1,000,000 against the ENTITY.

14. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

15. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

16. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

17. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

18. CERTIFICATION CONCERNING BOYCOTT OF ISRAEL: Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

19. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

DATED this _____ day of _____, 2022.

ENTITY:

James R. "Dick" Staples, Mayor

CONTRACTOR:

By



Owner Executive Vice President

ATTEST:

Christine McNair, Clerk

Form and content approved by Andrakay Pluid, as attorney for the City of Bonners Ferry.

Exhibit A

Century West Engineering Scope of Service



**EXHIBIT A
CENTURY WEST ENGINEERING
SCOPE OF SERVICES**

PROJECT UNDERSTANDING

The City of Bonners Ferry (City) has been active in planning efforts to develop a long-term transportation strategy and prioritization of proposed projects that support the vision of the community. The City has used the process to look at the current state of the transportation network, understand future transportation needs, and identify projects and funding opportunities to help shape the growth of the community. Recent transportation plans completed within the City include:

- 2019 Transportation Plan for the City of Bonners Ferry
- 2019 Bonners Ferry Pedestrian and Bicycle Plan
- 2014 Bonners Ferry US 95 South Hill Report

The recent planning documents included public engagement tools, a review of the transportation system performance and project selection and prioritization. Since 2019, the city completed the connection of Wilson Street to Solomon Road and recently extended and improved Garden Lane from Alderson Lane to Fry. The City has also received funding for transportation improvements to Riverside Street. As the population of the area continues to grow, the City would like to update the best use of available transportation funds and remain positioned to apply for the next round of transportation grant opportunities.

The City would like to hire Century West Engineering (CWE) to prepare an update of the existing transportation plan. The update will serve as an addendum to the 2019 Transportation Plan and the 2019 Pedestrian and Bicycle Plan. CWE will work with City staff to prioritize a 5-year capital improvement plan for unfunded projects and prepare a 3-year capital improvement plan for pavement management and funded projects. The update will not repeat the public involvement or reassess land use and growth trends, but it will consider updates to the crash data and safety analysis. The update will help the City focus on the strategic use of anticipated City funding available for transportation projects in the next 3 years and help identify grant funding that could be used to advance unfunded priority projects.

The scope of services for this agreement are intended to cover the following services:

TASK 1: PROJECT MANAGEMENT AND ADMINISTRATION

This task includes the management of the project team and coordination with the City staff. The project team is comprised of members of CWE. Project management and Administration will include:

- Maintain project records, budgets, and communications related to the scope of work for the duration of the project.
- Provide monthly updates to the City to review status of tasks, schedule and budget.
- Kickoff Meeting: The project team shall take part in an initial kickoff meeting with City staff to delineate scope, schedule, and budget constraints.

TASK 2: INITIAL DATA COLLECTION

The City will provide available mapping and shapefiles that were used in the 2017 transportation plans. Survey data collection is not a part of the CWE's scope of work. CWE will review the 5-year crash data available on the Local Highway Technical Advisory Council (LHTAC) website and update the summary table of crashes by severity within the City. Crash data that is not included in the reported State/LHTAC data will be provided by the City, if it is to be included in the update.



TASK 3: PROJECT IDENTIFICATION AND PRIORITIZATION UPDATE

CWE will host an in-person project identification workshop with City staff to review:

- The existing list of projects in the Capital Improvement Plan (CIP)
- Projects that have been completed or scheduled
- Analysis of updated crash data
- New projects opportunities that were not listed in the 2017 CIP
- Proposed CIP Parameters and Point Values

CWE will use the information gathered in the workshop and prepare a draft of the updated CIP projects a draft of a 5-year prioritized plan list for unfunded projects with matching funding source opportunities. CWE will review the draft CIP with City staff, receive feedback, and make final adjustments to the 5-year CIP to be included in the transportation plan update.

For estimated project cost programming, CWE will review previously prepared project estimates and recommend adjustments based upon the current bidding environment. Project concept exhibits, preliminary engineering or detailed cost estimates are not included with this scope of work.

TASK 4: PAVEMENT MANAGEMENT PROGRAM UPDATE

CWE will host an in-person project identification workshop with City staff to review:

- The anticipated allocation of City funds for pavement management for the next 3 years
- Upcoming opportunities for State revenue sharing that could be used for street maintenance
- The current assessment of road conditions and surface condition improvement needs
- Projects that have received funding through recent grant applications

CWE will use the information gathered in the workshop and prepare a draft of a 3-year pavement management and funded projects plan. CWE will review the draft PMP with City staff, receive feedback, and make final adjustments to the 3-year pavement management and funded projects plan, to be included in the transportation plan update.

For estimated project cost programming, CWE will review historic costs for pavement maintenance work within the City and recommend adjustments based upon the current bidding environment. Project concept exhibits, preliminary engineering or detailed cost estimates are not included with this scope of work.

TASK 5: TRANSPORTATION PLAN ADDENDUM

The culmination of all previous tasks will be a draft City of Bonners Ferry Transportation Plan Addendum. CWE will provide the draft to the City in electronic format for their review and comment. CWE will meet with City staff to gather input, feedback, and any requested changes to the plan update. CWE will prepare a final plan update to the City.

FEES

The fees for the Scope of Services above will be a Lump Sum amount of \$16,000.00.

Additional services requested and approved by the Owner not included within this Scope of Services will be negotiated as a Contract Addendum as agreed upon. Examples of work that is not included in the scope of service described above include:

- a. New traffic counts or traffic studies.
- b. Supplemental topographic or right-of-way data collection.
- c. Developing or updating project mapping.
- d. Additional in-person workshops.
- e. Public outreach coordination activities.
- f. Preliminary engineering or detailed cost estimates for projects or updating CIP summary sheets.



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator *LMA*
DATE: March 8, 2022
RE: Seeking Authorization to Purchase 2009 Freightliner Rescue Pumper- Firetruck

The attached pumper fire engine is proposed to council for consideration to purchase to replace the 1983, Ladder 1 or the 1988 Engine 2 vehicle. This is used, 2009 engine, has approximately 6000 hours and around 72,000 miles on the engine. While that may seem like a lot of hours, for a larger truck like this, they are expected to see nearly double the hours and miles before experience mechanical losses or major investments. According to our Mechanic, it appears the equipment is around ½ through its useful life.

With new fire engines starting in the mid \$300,000 range and averaging more around \$600,000, looking to a used equipment is a logical place given the volunteer department that they city operates. We believe this equipment will replace our aging 1983 or 1988 truck, both of which are beyond their useful life. Most notably, finding parts and equipment for them has become difficult due to their age.

The current seller is a small rural fire department located outside of Appleton, Wisconsin. They are selling the equipment because they are closing some of their rural stations for lack of being able to find volunteers to operate them. The cost to purchase the used equipment is \$119,900.00 and the expectation to ship it is around \$6,500.00. The total cost to purchase and ship is \$126,500.00. Prior to completing the sale, staff would like to fly out to the location and do a visual inspection on the equipment and the sellers have agreed to this verbally.

FISCAL IMPACT

The city has been saving contingency funding for events such as this and we are seeking authorization to use our contingency account to fund this purchase. With that said, it is always my position to find a path for repayment of the account and we anticipate that at a future meeting we will present to council a plan for replacement of this funds using a combination of ARPA dollars as well as other income the city receives. However, because we have not finalized that funding recommendation, we respectfully request that the council authorize the expenditure now

so we can purchase the used piece of equipment and get it shipped, while it is still available. Due to the condition and price of this equipment, it is showing many signs of interest across the country, and we would like to tie it up before it sells. I have contacted the seller and spoke directly with them, and they are willing to hold the sale of this until council decides, after which we will follow up and make the final decision, pending council's discussion.

RECOMMENDATION

With the commitment of replacing all dollars of the contingency funds, it is my recommendation that we move forward with the expenditure to purchase the 2009 freightliner, to replace either the 1983 (Ladder 1) or the 1988 (Engine 2), which will be brought to council with our future surplus auction.

Please let me know if you have any questions.

Thank you.

FIRE UNLIMITED, LLC

PO Box 54

Appleton, WI 54912-0054

INVOICE

03/10/2022

City of Bonners Ferry
7232 Main Street
Bonners Ferry, ID 83805

2009 Freightliner/C.F.B. M2106 Rescue Pumper

VIN #1FVACYBS29HAG6799

Engine: Cummins ISC 330

Transmission: Allison Automatic 3000 E.V.S.

Pump: 1,500 GPM Hale (360 hrs.)

Tank: 1,000 Gallon Poly

GVW: 41,900

Tires: Michelin 12Rx22.5 (90%)

Brakes: Air

Color: Red & White

Mount Pump Controls: Top

Cab: 4-door, 4-person commercial

Length: 37' 8"

Height: 10' 8"

Ladders: 35' Ext. 3-section; 14' Roof

Suctions: (2) 6"; (1) 2 1/2" panel; (1) 6" rear

Discharges: (3) 2 1/2"; (1) L.D.H. panel; (2) 2 1/2" rear; (1) 1 1/2" front bumper

Speed Lays: (2)

Miles: 75,840 (6,427 hrs.)

Compartments: High Side - BOTH sides

Roll-up doors, Adjustable shelves

Roll-out trays, Slide-out tool panel

8,000-watt Harrison hydraulic generator

(2) 1,500-watt adjustable/extendable scene lights

(2) 500-watt portable tri-pod lights

150 ft. electric cord reel

Pre-piped deck gun – raise up 30' from riser (TFT) with nozzle

Hydraulic ladder rack

Body-side SCBA bottle storage

L.E.D. emergency lights

Rear traffic arrow

Electric Q2B siren, Air horns

Extended front bumper with hose storage and discharge

Shoreline air, On-board charging system

Case aluminum wheels

Air conditioning

911 seats

Tilt steering column

Engine brake

“Current Pump Certification”

\$119,900.00

Spl. Freight Price + \$6,200.00

**** Total delivered \$126,100.00**

** Delivered to 83805

Home **FENTON FIRE** Listings » 2009 Freightliner Rescue Pumper 1500/1000 (E4257)



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[NEW LISTINGS](#)

[FIRE APPARATUS +](#)

[EQUIPMENT +](#)

[LIST WITH US](#)

INVENTORY #: E4257

PRICE: \$119,900.00

AVAILABILITY: AVAILABLE

[REQUEST MORE INFO »](#)

2009 FREIGHTLINER RESCUE PUMPER 1500/1000 (E4257)

General

VERY GOOD CONDITION

2009 Freightliner M2106 Rescue Pumper

Engine: Cummins ISC 330

Transmission: Allison Automatic 3000 E.V.S.

Brakes: Air

Shoreline air

On-board charging system

Auto-eject

Case aluminum wheels

Air conditioning

911 seats

Air ride seats

Tilt steering column

Engine brake

Cab: 4-door, 4-person commercial

Compartments: High Side – BOTH sides

Roll-up doors

Adjustable shelves

Roll-out trays

Slide-out tool panel

Hydraulic ladder rack

Body-side SCBA bottle storage

L.E.D. emergency lights

Rear traffic arrow

Electric Q2B air horns

Extended front bumper with hose storage and discharge

Shoreline air

On-board charging system

Auto-eject

Case aluminum wheels

Air conditioning

911 seats

Air ride seats

Tilt steering column

Engine brake

Ladders: 35' Ext. 3-section; 14' Roof

Generator and Electrical

8,000-watt Harrison hydraulic generator

(2) 1,500-watt adjustable/extendable scene lights

(2) 500-watt portable tri-pod lights

150 ft. electric cord reel

Pump and Tank

Current Pump Certification

Pump: 1,500 GPM Hale (360 hrs.)

Tank: 1,000 Gallon Poly

Suctions: (2) 6"; (1) 2 1/2" panel; (1) 6" rear

Discharges: (3) 2 1/2"; (1) L.D.H. panel; (2) 2 1/2" rear; (1) 1 1/2" front bumper

Speed Lays: (2)

Pre-piped deck gun – raise up 30' from riser (TFT) with nozzle

Dimensions

Miles: 75,840 (6,427 hrs.)

GVW: 41,900

Length: 37' 8"

Height: 10' 8"

Fenton Fire Equipment Inc. is not the owner of the aforementioned Vehicle and/or equipment. As such we are unable to guarantee the accuracy of the information provided above. Before purchasing any equipment, it is imperative that you confirm with the vendors that the equipment in question meets your required needs. Fenton Fire Equipment Inc. is not responsible for the condition of any of the vehicles and/or equipment listed on our site. We recommend a third-party inspection of the vehicle and/or equipment be performed prior to purchase.





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First & Last Name

Email Address

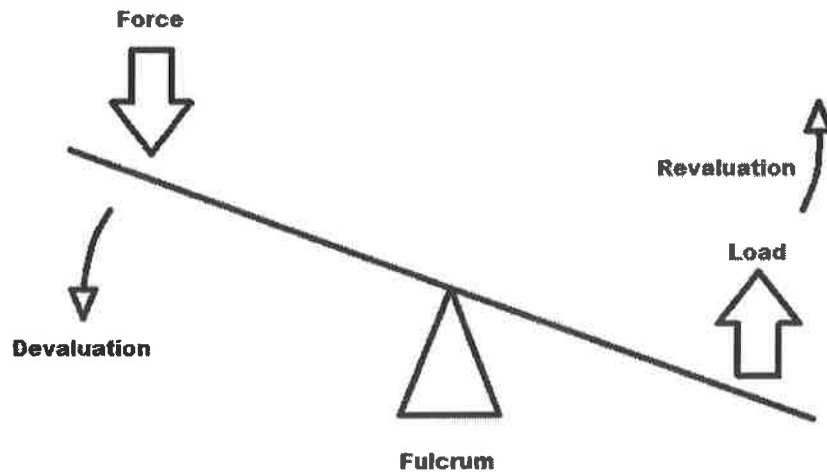
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State of the City Address 2022

This year's theme is "Tackling Change."

Change is a word that can be hard to accept and accepting can be hard. Either way, as your city grows in places we are prepared for, we also are having to tackle those areas that we must adjust to. It's the proverbial counterweight to a swing or as Newton would have described it, "For every action, there is an equal and opposite reaction."

While we know that growth is inevitable, the city only has so many tools to balance growth. Where we are behind in one area, we struggle to barely stay ahead in another, thus perpetuating and making obvious the pull and tug of what growth is on all the city services. Like a fulcrum point (see illustration below) there is a constant force being placed on the load the city can produce and we are always strategically trying to address these forces in a pragmatic and fiscally responsible way.



For example, our zoning ordinances help to direct like-uses to areas that are prepared for the respective types of growth. A good case-in-point is our commercial districts. These areas are strategically located where traffic is more intense, and the built environment can sustain the additional traffic and people. But when rapid growth occurs, our need for more commercial space grows into areas we are ill prepared for and the impacts to the roads and neighborhoods are usually more than the infrastructure can sustain. In response, city leadership must respond through community minded planning exercises. And so, we are.

In fact, a grant received by the Blue Cross Foundation, has allowed the city to work towards a community planning exercise, known as a comprehensive plan. We hope that with this planning exercise, the city leaders will have a better pulse on where the community needs are and with that information to make decisions on where services, growth and infrastructure should be planned.

Over the next 12 months, look for opportunities to weigh in on this planning effort through targeted surveys, chance encounters and feedback loops that the consultants, SJC Alliance will seek out. If you're interested in providing your thoughts outside of the planned locations, you're welcomed to do so by

dropping a comment to our future website where we can log and accept comments. Otherwise, we are hopeful that you'll participate in any one of the myriads of opportunities that we are putting together with the consultant and the planning team.

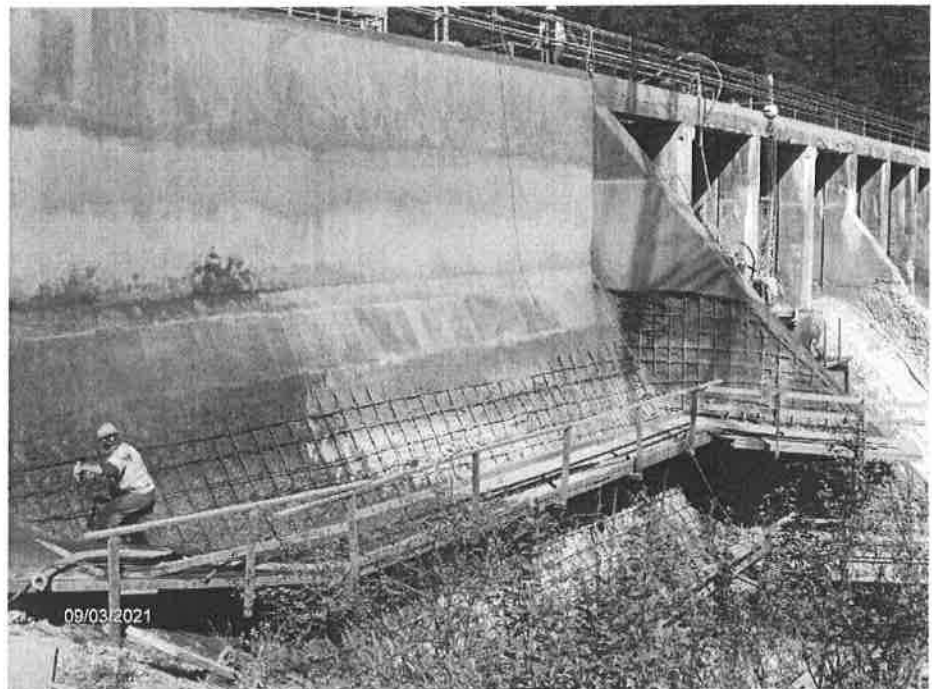
The last time the comprehensive plan was overhauled was at its original adoption, in 2006. Much has changed in this time, and much has stayed the same. It's important that we hear the voices of the citizens of Bonners Ferry, so that the existing and future leadership can work to implement the plan over the next 20 years. The plan will influence where growth will expand, where resources will be placed and how the community sense of place will be retained. A comprehensive plan is as important to a community as a heart is to a body, pumping life into the community.

So, while the city is working on many projects this year and into the future, we are also planning for the future of Bonners Ferry, in as much of a community minded way as we can. However, it takes you, the citizen to engage and to help direct the future and we are very hopeful you will do so.

In addition to the long-range planning that is taking place, the following summary of projects is expected to occur within the next 12-24 months. If you'd like more information on any one of the items summarized below, feel free to reach out to Lisa Ailport at lailport@bonnersferry.id.gov.

**Moyie Hydro Project-
Dam Resurfacing Phase II:**

The second year of the hydro resurfacing project will start this summer during low water (July-October). It is anticipated the project will finish this year, leaving the hydro with 7-9 inches of new concrete over the spillway and wing walls. The original concrete, which was nearing 80 years old was spalling (a term used to describe flaking of rock from a surface) and significant concern for the overall structural integrity of the dam was in



question. The 4.2-million-dollar project is expected to come in at budget and will hopefully extend the life of the hydro dam for another 80 years.

Highway 95, Phase II, Stage 1- Alderson to Eisenhower will begin in April of this year. Stage 2, Eisenhower to Labrosse Hill Road will likely begin in the 2023 construction season. The project will result in a new three lane highway (North/South bound and Center turn lane) from Labrosse Hill Road to the Kootenai River Bridge. In addition sidewalks, controlled access crossings and widen shoulders to accommodate bikes will be incorporated into the road profile. Idaho Transportation Department is the

State Agency funding the project, J7 is the contractor and HMH Engineering is the Project Managing Company.

Emailing Utility Bills: The city's new software allows for utility bills to be sent by email to customers. During this time of supply chain crisis, we are struggling to find enough envelopes to mail customers' bills. If customers want to have utility bills emailed, you may sign up on the city website or by making your request to cityhall@bonnersferry.id.gov.



Housing: A major discussion is happening nationwide regarding the dwindling supply of housing and the increasing rise in the cost of housing. While it may seem that our micro-climate of pricing is limited to Idaho, its not. Our neighboring states are feeling the pinch as well. Montana, Wyoming and Utah are feeling the same strain of an overpriced market and lack of housing inventory. In



response to our local issues, the city is working on opportunities to bring additional housing units on the market in the coming year. We are hopeful that with the additional housing numbers it will help overall to tackle the housing crisis. We are mainly focused on getting housing where there is additional infrastructure, so we can grow our housing supply without growing government. Additionally, the city recently passed laws providing for Accessory Dwelling Units (ADU) to be allowed on lots with an existing homesite. ADU can help address the limited

rental market felt across the entire city. We are already approving building permits for additional units, since the ordinance was passed this last winter.

Thank you for taking the time to read the 2022 State of the City Address. The City Council meets twice a month on the first and third Tuesday at 6pm at City Hall. For those interested in attending in person, you're welcome to come by City Hall approximately ½ hour before the meeting when the doors open. For those who wish to participate from home, currently the City Council meetings are live streamed from zoom which you can find the link on our website or Facebook page.

As always, the staff at the city are honored to serve our residents, businesses and visitors and look forward to meeting and greeting you at city hall or around the community in the coming year.

Kindly,

Bonners Ferry City Staff



CITY OF BONNERS FERRY

7232 Main Street
 P.O. Box 149
 Bonners Ferry, Idaho 83805
 Phone: 208-267-3105 Fax: 208-267-4375

March 9, 2021

Honorable Mayor and Council
 City of Bonners Ferry, Idaho

Dear Mayor and City Council:

The Bonners Ferry Urban Renewal Agency is pleased to provide this annual report, pursuant to I.C. 50-2006(c) for fiscal year ending September of 2021. Also, the full audit is included for your review.

FINANCIAL HIGHLIGHTS

The Bonners Ferry Urban Renewal Agency adopts an annual appropriated budget for its general funds. The budget was not amended in the current year. The Board also prepared, and the Council adopted the creation of a second Urban Renewal District, which saw little tax increment last year. The following table shows a comparison of the Agency's financial position from this year to the previous: S

**Government -Wide Financial Analysis
 Net Position of Governmental Activities**

	<u>2021</u>	<u>2020</u>
Current assets	275,643	301,873
Restricted Assets	84,992	84,958
Total assets	<u>360,635</u>	<u>386,831</u>
Deferred outflows of resources	-	-
Current liabilities	44,546	91,621
Noncurrent liabilities	436,277	477,196
Total liabilities	<u>480,823</u>	<u>568,817</u>
Deferred inflows of resources	104,282	86,547
Net position		
Restricted	84,992	84,884
Unrestricted	<u>(309,462)</u>	<u>(353,417)</u>
Total net position	<u>\$ (224,470)</u>	<u>\$ (268,533)</u>

Net position may serve over time as a useful indicator of a government's financial position. In the case of Bonners Ferry Urban Renewal Agency, total net position was (\$224,470), an improvement over the (\$268,533) the prior year.

The negative net position is a result of debt financing for assets that do not ultimately become property of the Agency; rather they become property of the city of Bonners Ferry and are reflected on the city's asset list.

The main source of income to the Agency is property tax income received from the Boundary County Assessor, based on the increase in taxes on all property in the URD since January 1, 2011 for district 1 and January 2020 for the South Hill West District.

The Agency's total revenues for the fiscal year ended September 30, 2021, were \$99,121. The total costs of all programs were \$55,058 resulting in an increase in net position of \$44,063. The following table presents a summary of the changes in net position for the fiscal years ended September 30, 2020 and 2021.

**Government- Wide Financial Analysis
Changes in Net Position**

	<u>2020-2021</u>	<u>2019-2020</u>
Revenues		
Program Revenues:		
Operating grants and contributions	10,948	-
General Revenues:		
Property taxes	88,139	121,419
Interest earnings	34	43
Total Revenues	<u>99,121</u>	<u>121,462</u>
Expenses		
General government	38,294	33,576
Interest on long-term debt	16,764	18,088
Total Expenses	<u>55,058</u>	<u>51,664</u>
Change in net position	44,063	69,798
Net position - beginning	(268,533)	(290,029)
Prior period adjustment	-	(48,302)
Net position - ending	<u>\$ (224,470)</u>	<u>\$ (268,533)</u>

The Agency completed the year with a total governmental unassigned fund balance of \$95,418, which is up \$6399 from the prior year unassigned fund balance of 89,019.

Total governmental fund revenues decreased from the prior year by \$17,283, which was due to a decrease in property tax revenue.

Total governmental expenditures decreased from the prior year by \$4,718, due to a decrease in professional fees.

BUDGETARY HIGHLIGHTS

- The Agency had budgeted \$126,644 for public facilities and infrastructure improvements, but spent none for the year ending September 30, 2021, resulting in a variance between budget and actual expenditures of \$126,644 for this line item.
- The Agency also budgeted \$20,000 for developer reimbursements, but spent none for the year ending September 30, 2021, resulting in a variance between budget and actual expenditures of \$20,000 for this line item.

All other variances from budget to actual were immaterial.

SUMMARY OF ORGANIZATION AND OPERATIONS

Significant operational data follows:

- The District is an agency of the city of Bonners Ferry, operating under the laws of the State of Idaho. Three to nine board members are appointed by the Mayor and confirmed by the City Council. The District operates using a General Fund, a Bond Reserve Fund and a Debt Service Fund. There is also a Revenue Fund, which operates as a pass-through for the receipt of all revenues and their distribution to the other funds.
- The District's administration is contacted by the City of Bonners Ferry, Lisa Ailport, the District Administrator.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Asset and debt administration highlight for the year include:

- The URA does not typically acquire capital assets but rather as an agency of the City of Bonners Ferry helps to pay for public infrastructure for the City and other entities and local or state governments.
- The URA issued debt in the amount of \$740,000 in 2014, to reimburse developers for assets paid for during the construction of the Super One Store, a project that has created over 100 new jobs. The debt was help by American West Bank (now Banner Bank).
- The Board of Directors of the Agency on May 24, 2016 agreed to refinance the remaining debt incurred in 2014 with Banner Bank (previously American West Bank), for 15 years at a fixed rate of 3.3%. The debt has a fifteen-year amortization (paid semi-annually on February 19 and August 19). Annual payments are \$56,551 for the duration of the fifteen years.

ECONOMIC FACTORS

- Growth in new tax increment is expected to slow in the next fiscal year. This is due to the expected lower levy rates of the Agencies providing tax increment, which results in lower taxes from commercial properties in the URD.

CONCLUSION

The economic outlook for the Bonners Ferry Urban Renewal District remains strong and should continue into the future. The city has already accepted a building permit for reconstruction of commercial property in the south hill west district, which is sure to assist this district financially in placement of the needed infrastructure. There is also talk of some residential homesite that could be constructed in the south hill west, which will also help to generate tax increment.

The original district was established for 24 years and will expire no later than June of 2035. The South Hill West district was established in 2020 for a period of 20 years, and is set to expire in February of 2040.

Should any member of the City Council have questions on the progress of the URA, I would be happy to assist you. Please don't hesitate to contact me.

Sincerely,



Lisa Ailport, AICP
URA Administrator

Enclosure: FY2021 Audit