

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
April 5, 2022  
6:00 pm**

Mayor Dick Staples called the Council meeting of April 5, 2022, to order at 6:00 pm. Present for the meeting were: Council Members Brion Poston, Valerie Thompson, Rick Alonzo, Ron Smith. Also, present were: City Administrator Lisa Ailport, City Clerk/Treasurer Christine McNair, City Attorney Andrakay Pluid, City Engineer Mike Klaus and Police Chief Brian Zimmerman. Members of the public present were: Jerry Higgs, Denise Crichton, Barb Russell, Diane Tombleson, Dave Gray, Kathy Walk, Marciavee Cossette, David Clark, Emily Bosant.

**PLEDGE OF ALLEGIANCE**

**GUEST**

Barbara Russell – Regarding sign content on private property.

Barb presented Council with pictures of signs around town. Barb feels these signs are not political signs but hate signs. Barb is asking for something to be on a future agenda as an action item regarding these signs.

**PUBLIC COMMENTS**

Jerry Higgs spoke regarding Barb Russell's comments.

**REPORTS**

City Administrator Lisa Ailport said the Comprehensive Plan updates are now available on the City's website.

City Engineer Mike Klaus said there is a survey for the All-Hazard Mitigation Plan online. Mike is hoping everyone will take the survey.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
  2. Approval of Bills and Payroll
  3. Approval of the March 15, 2022 Council meeting minutes
  4. **Electric** – Consider authorizing the Mayor to sign Pay Request #6 for S & L Underground for the Moyie Dam Concrete Rehabilitation Project (attachment)
  5. **Electric** – Consider authorizing the Mayor to sign the contract with Palouse Power to replace power poles (attachment)
  6. **Electric** – Consider authorizing the Mayor to sign the contract with Palouse Power for the Highway 95 conductor installation (attachment)
  7. **Pool** – Consider authorizing to hire a pool manager for the 2022 pool season (attachment)
  8. **Pool** – Consider authorizing to advertise for lifeguards for the 2022 pool season (attachment)
  9. **Golf** – Consider affirming the Mayoral appointment of Scott Schopen to the Golf Committee for a four-year term
  10. **Electric** – Consider authorizing the Mayor to sign the contract with Kendall Deaton for tree trimming (attachment)
- Mayor Staples said Scott Schopen is being appointed to complete the term vacated by Brion Poston, not a four-year term. The end of the term is December 31, 2023. Valerie Thompson moved to approve the consent agenda. Brion Poston seconded the motion. The motion passed. Ron Smith – yes, Valerie Thompson – yes, Brion Poston – yes, Rick Alonzo – yes

**OLD BUSINESS**

**NEW BUSINESS**

11. **Sewer** – Consider authorizing the Mayor to sign Task #3 and Task #4 with JUB Engineers for design services related to the bar screen and the sulfur dioxide building at the Sewer Lagoons (attachment) {action item}
- Mike said Task #3 is for the de-chlorination/sulfur dioxide building and Task #4 is for the bar screen design. Mike thought we would be able to use a building we already have for the de-chlorination building, but laws have changed and we are unable to now. The bar screen maybe a team effort with JUB, which will save some money. Ron Smith moved authorize the Mayor to sign Task #3 and Task #4 with JUB Engineers for design services related to the bar screen and sulfur dioxide building at the Sewer Lagoons in the amount of \$15,250 and \$12,750, respectfully. Valerie Thompson seconded the motion. The motion passed. Brion Poston – yes, Ron Smith – yes, Valerie Thompson – yes, Rick Alonzo – yes
12. **Water** – Consider authorizing the Mayor to sign the contract with Idaho Transportation Department for additional costs for water service relocations (attachment) {action item}

Mike said it is the City's responsibility to move the water lines, but due to the need for traffic control, it was contracted with J7 as part of the highway project. The cost to the City is \$13,225.00. Rick asked if this has anything to do with the Fry Street crossing. Mike said it does not. One of the crossings is the 8" crossing at Super 1 and a few smaller lines that need to be re-routed. Rick Alonzo moved to authorize the Mayor to sign the contract with Idaho Transportation Department for additional costs for water service relocations in the amount of \$13,225.00. Ron Smith seconded the motion. The motion passed. Valerie Thompson – yes, Ron Smith – yes, Rick Alonzo – yes, Brion Poston – yes

13. **Electric** – Consider approval of match funds required for the electric relocation of the Riverside Project (attachment) {action item}

Mayor Staples said the total cost for the City is \$194,285.00. Mike said there is a contract forthcoming with this amount. Mike said this has been in the budget for several years since we were unsure of when it would actually take place. The Electric Department has completed as much of the project as possible, by moving six poles near Deep Creek and doing the underground work near Davidson's and Walter's. The remaining 17 poles will be moved under contract. Valerie Thompson moved approve the expense of 13,285.00 to provide for the 7.34% match to Boundary County for the relocation of the city electrical infrastructure contingent upon the approval of the forthcoming utility agreement between Boundary County, FHWL and the City Council. Rick Alonzo seconded the motion. The motion passed. Brion Poston – yes, Ron Smith – yes, Rick Alonzo - yes, Valerie Thompson – yes

14. **Pool** – Consider authorizing signature on the Innovia grant agreement for pool bathroom upgrades totaling \$3,500 (attachment) {action item}

Lisa said Innovia chose to fund the pool bathroom upgrades for \$3,500, which will make the bathroom showers ADA compliant. The plan is for the upgrades to happen after the pool season this year. Valerie Thompson moved to authorize the signature on the Innovia grant agreement for the pool bathroom upgrades totaling \$3,500.00. Brion Poston seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes

15. **City** – Consider the Fiscal Year 2023 budget public hearing date (attachment) {action item}

The Mayor said Christine has recommended a hearing date of August 16, 2022. Rick Alonzo moved to set the Fiscal Year 2023 budget public hearing date for August 16, 2022. Ron Smith seconded the motion. The motion passed. Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes, Brion Poston – yes

16. **City** – Consider authorizing the Mayor to sign the ERP Payment quote with Tyler Technologies for credit card payments (attachment) {action item}

Christine said the current company the City is using for credit card payments is not going to continue working with the City's software company. The software company has built their own credit card payment system. The City will be required to pay a \$99.00 annual fee and a \$10.00 monthly fee. The customers will have to pay 3% with a minimum of \$2.50 per transaction instead of 2%. Valerie Thompson moved to authorize the Mayor to sign the credit card software with Tyler Technologies for \$99.00 annually and \$10.00 per month and 3% to the customers. Rick Alonzo seconded the motion. The motion passed. Valerie Thompson - yes, Rick Alonzo – yes, Brion Poston – yes, Ron Smith – yes

17. **Executive Session** – Executive session pursuant to Idaho Code 74-206, subsection 1 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. {action item}

Rick Alonzo moved to enter into executive session pursuant to Idaho Code 74-206, subsection 1 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. Valerie Thompson seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes

Executive session started at 6:33 pm

Executive session ended at 6:40 pm with no action taken.

#### **ADJOURNMENT**

The meeting adjourned at 6:40 pm.

**INFORMATION** – Draft Minutes – Golf Committee, Comprehensive Plan Advisory Committee and Planning and Zoning