

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

AGENDA CITY COUNCIL MEETING Bonners Ferry City Hall 7232 Main Street 267-3105 September 20, 2022 6:00 pm

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PRESENTATION

Electric Cost of Service Analysis by FCS Group

PUBLIC COMMENTS

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

REPORTS

Police/Fire/City Administrator/City Engineer/Urban Renewal District/SPOT/Golf/EDC

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the September 6, 2022 Council meeting minutes
4. **Electric** – Consider authorizing the Mayor to sign the contract with Eby Tree Services, LLC for tree removal services (attachment)
5. **Electric** – Consider authorizing the Mayor to sign the contract with Asplundh Tree Expert, LLC for tree removal services (attachment)

OLD BUSINESS

6. **City** – Discuss flower baskets for Fiscal Year 2023 {action item}

NEW BUSINESS

7. **City** – Consider waiving the fee for Boundary County School District for the Homecoming Parade (attachment) {action item}
8. **Electric** – Consider approval of Resolution 2022-005 the Electric Cost of Service Analysis (attachment) {action item}
9. **Street** – Consider authorizing the sale of the 1986 Huff loader to the Electric Department (attachment) {action item}
10. **Street** – Consider purchasing a replacement sickle (attachment) {action item}
11. **City** – Fee workshop

ADJOURNMENT

INFORMATION

Golf Committee draft minutes for September 19, 2022

Planning and Zoning draft minutes for September 15, 2022

MINUTES
CITY COUNCIL MEETING
Bonnars Ferry City Hall
7232 Main Street
267-3105
September 6, 2022
6:00 pm

Mayor Dick Staples called the Council meeting of September 6, 2022, to order at 6:00 pm. Present for the meeting were: Council Members Brion Poston, Rick Alonzo and Ron Smith. Also, present were: City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, City Engineer Mike Klaus, City Administrator Lisa Ailport and Police Chief Brian Zimmerman. Members of the public present were: Marciavee Cossette, Denise Crichton and Kathy Walk.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

No public comments were given.

REPORTS

Police Chief Brian Zimmerman said SRO officer Johnson will be working day shift since school has started.

City Administrator Lisa Ailport said she will be attending the meeting regarding the fires in the county.

City Engineer Mike Klaus said the sewer lift station is arriving later than expected. The FERC Part 12 inspection went well. Mike gave a slideshow of the Moyie Hydro Concrete project. Rick asked how thick the shockcrete is that is being applied. Mike said 6" – 12". Brion asked if it is being troweled. Mike said some of it is.

SPOT Ron Smith said an executive director has been hired and should start in about a week.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
 2. Approval of Bills and Payroll
 3. Approval of the August 16, 2022 Council meeting minutes
 4. **Electric** – Consider authorizing the Mayor to sign Pay Request #8 from S & L Underground for the Moyie Dam Concrete Rehabilitation Project (attachment)
 5. **Police** – Consider authorizing the Mayor to sign the Memorandum of Understanding with the Boundary County School District for the School Resource Officer for Fiscal Year 2023 (attachment)
 6. **Police** – Consider authorizing the Mayor to sign the contract with Boundary County for the Dispatch Agreement (attachment)
 7. **City** – Consider authorizing the Mayor to sign the contract with Second Chance Animal Adoption for Fiscal Year 2023 (attachment)
- Rick Alonzo moved to approve the consent agenda. Ron Smith seconded the motion. The motion passed. Brion Poston – yes, Rick Alonzo – yes, Ron Smith – yes

NEW BUSINESS

8. **Electric** – Consider declaring the removed decorative highway lights surplus and give the lights to Boundary County (attachment) {action item}

Ron asked if the County still wants the lights. Brion said they do and will use them at the fairgrounds. Brion Poston moved to declare the removed decorative highway lights surplus and give them to the county. Rick Alonzo seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Brion Poston – yes

9. **City** – Discuss flower baskets for Fiscal Year 2023 (attachment) {action item}
- Christine said the difference in the two vendors is one cent. Ron asked why we don't have a local vendor. Christine said they don't have a large enough greenhouse. Rick brought up the adopt a basket program. The Mayor tabled this to a future meeting.

10. **Executive Session** – Executive Session pursuant to Idaho Code 74-206, subsection 1 (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement

Rick Alonzo moved to enter into executive session pursuant to Idaho Code 74-206, subsection 1 (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Ron Smith seconded the motion. The motion passed. Brion Poston – yes, Rick Alonzo – yes, Ron Smith – yes

Entered executive session at 6:23 pm.

Executive session ended at 7:29 pm with no action taken.

ADJOURNMENT

The meeting adjourned at 7:29 pm.

INDEPENDENT CONTRACTOR AGREEMENT

AGREEMENT made between the CITY OF BONNERS FERRY, a political subdivision of the state of Idaho, herein "ENTITY" and EBY TREE SERVICE, LLC, herein "CONTRACTOR",

THE PARTIES AGREE AS FOLLOWS:

1. **CONTRACT:** ENTITY hereby employs CONTRACTOR as an independent contractor to complete and perform power line tree trimming system wide at the direction of the Electric Department.

CONTRACTOR agrees to provide all materials and services for the project(s) in accordance with the attached written specifications and quotes.

2. **TIME OF PERFORMANCE AND TERMINATION:** Parties agree that CONTRACTOR shall complete the project by December 31, 2022.

3. **COMPENSATION:** ENTITY agrees to pay CONTRACTOR as per Attachment 1 in an amount not to exceed \$50,000 without prior approval by Council.

4. **INDEPENDENT CONTRACTOR:** The parties agree that CONTRACTOR is the independent contractor of ENTITY and in no way an employee or agent of ENTITY and is not entitled to workers compensation or any benefit of employment with the ENTITY. ENTITY shall have no control over the performance of this Agreement by CONTRACTOR or its employees, except to specify the time and place of performance, and the results to be achieved. ENTITY shall have no responsibility for security or protection of CONTRACTOR'S supplies or equipment. CONTRACTOR agrees to pay and be responsible for all taxes due from the compensation received under this contract.

5. **WARRANTY:** CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

6. **INDEMNIFICATION:** CONTRACTOR agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property to the extent such is caused by the negligent acts and/or any performances or activities of CONTRACTOR, CONTRACTOR'S agents, employees, or representative under this agreement.

7. **INSURANCE:** CONTRACTOR agrees to obtain and keep in force during its acts under this agreement a comprehensive general liability insurance policy in the minimum amount of \$1,000,000 which shall name and protect CONTRACTOR, all CONTRACTOR'S employees, ENTITY and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the CONTRACTOR'S acts. CONTRACTOR shall provide proof of liability coverage as set forth above to ENTITY prior to commencing its performance as herein provided, and require insurer to notify ENTITY ten (10) days prior to cancellation of said policy.

8. **WORKER'S COMPENSATION:** CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the CONTRACTOR may employ, and provide proof to ENTITY of such coverage or that such worker's compensation insurance is not required under the circumstances.

9. **COMPLIANCE WITH LAWS:** CONTRACTOR agrees to comply with all federal, state, city, and local laws, rules and regulations.

10. **CERTIFICATION CONCERNING BOYCOTT OF ISRAEL:** Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

11. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and can only be modified or amended in writing by the parties.

12. **ATTORNEY FEES:** Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

DATED this _____ day of _____, 2022.

ENTITY:

CITY OF BONNERS FERRY

By: _____
James R. Staples, Mayor

ATTEST:

Christine McNair, Clerk

CONTRACTOR:

By:  _____

Its: Co Owner _____

WITNESS:

Form and content approved by Andrakay Pluid as attorney for the City of Bonners Ferry on September 6, 2022.



EBY TREE
SERVICE, LLC

ROW Management Rate Breakdown 2022
City of Bonners Ferry

Jarraff Rates -Planned VM maintenance (continuous work exceeding 40 hours)

Groundman	\$26.00/Hr
Operator	\$42.00/Hr
Jarraff Tree Trimmer and associated expenses	\$132.00/Hr
Total	\$200.00/Hr

Will Call/Short Duration Work (less than 40 hours)

Groundman	\$26.00/Hr
Operator	\$42.00/Hr
Jarraff Tree Trimmer and associated expenses	\$185.00/Hr
Total	\$253.00/Hr

Jarraff relocation via lowboy **\$100/Hr**

Skid Steer -Planned VM maintenance (continuous work exceeding 40 hours)

Groundman	\$26.00/Hr
Operator	\$42.00/Hr
Skid Steer w/ Fecon brush head and associated expenses	\$152.00/Hr
Total	\$220.00/Hr

Will Call/Short Duration Work (less than 40 hours)

Groundman	\$26.00/Hr
Operator	\$42.00/Hr
Skid Steer w/ Fecon brush head and associated expenses	\$205.00/Hr
Total	\$273.00/Hr

INDEPENDENT CONTRACTOR AGREEMENT

AGREEMENT made between the CITY OF BONNERS FERRY, a political subdivision of the state of Idaho, herein "ENTITY" and ASPLUNDH TREE EXPERT, LLC, herein "CONTRACTOR",

THE PARTIES AGREE AS FOLLOWS:

1. **CONTRACT:** ENTITY hereby employs CONTRACTOR as an independent contractor to complete and perform power line tree trimming system wide at the direction of the Electric Department.

CONTRACTOR agrees to provide all materials and services for the project(s) in accordance with the attached written specifications and quotes.

2. **TIME OF PERFORMANCE AND TERMINATION:** Parties agree that CONTRACTOR shall complete the project by December 31, 2022.

3. **COMPENSATION:** ENTITY agrees to pay CONTRACTOR as per Attachment 1 in an amount not to exceed \$50,000 without prior approval by Council.

4. **INDEPENDENT CONTRACTOR:** The parties agree that CONTRACTOR is the independent contractor of ENTITY and in no way an employee or agent of ENTITY and is not entitled to workers compensation or any benefit of employment with the ENTITY. ENTITY shall have no control over the performance of this Agreement by CONTRACTOR or its employees, except to specify the time and place of performance, and the results to be achieved. ENTITY shall have no responsibility for security or protection of CONTRACTOR'S supplies or equipment. CONTRACTOR agrees to pay and be responsible for all taxes due from the compensation received under this contract.

5. **WARRANTY:** CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

6. **INDEMNIFICATION:** CONTRACTOR agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property to the extent such is caused by the negligent acts and/or any performances or activities of CONTRACTOR, CONTRACTOR'S agents, employees, or representative under this agreement.

7. **INSURANCE:** CONTRACTOR agrees to obtain and keep in force during its acts under this agreement a comprehensive general liability insurance policy in the minimum amount of \$1,000,000 which shall name and protect CONTRACTOR, all CONTRACTOR'S employees, ENTITY and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the CONTRACTOR'S acts. CONTRACTOR shall provide proof of liability coverage as set forth above to ENTITY prior to commencing its performance as herein provided, and require insurer to notify ENTITY ten (10) days prior to cancellation of said policy.

8. **WORKER'S COMPENSATION:** CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the CONTRACTOR may employ, and provide proof to ENTITY of such coverage or that such worker's compensation insurance is not required under the circumstances.

9. **COMPLIANCE WITH LAWS:** CONTRACTOR agrees to comply with all federal, state, city, and local laws, rules and regulations.

10. **CERTIFICATION CONCERNING BOYCOTT OF ISRAEL:** Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

11. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and can only be modified or amended in writing by the parties.

12. **ATTORNEY FEES:** Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

DATED this _____ day of _____, 2022.

ENTITY:

CITY OF BONNERS FERRY

By: _____
James R. Staples, Mayor

ATTEST:

Christine McNair, Clerk

CONTRACTOR:

By: _____

Its: _____

WITNESS:

ASPLUNDH

Bonners Ferry Electric - Rate Sheet 2022

2022 Rates Effective January 1 through December 31, 2022

	Straight	Overtime	Double Time
Foreman	\$ 84.56	\$ 116.73	\$ 145.92
J. Trimmer	\$ 75.69	\$ 104.27	\$ 130.34
Groundman	\$ 57.58	\$ 79.32	\$ 99.14
Apprentice 4	\$ 68.83	\$ 101.20	\$ 126.50
Apprentice 3	\$ 66.00	\$ 97.03	\$ 121.29
Apprentice 2	\$ 63.19	\$ 92.99	\$ 116.24
Apprentice 1	\$ 60.36	\$ 88.78	\$ 110.97
Operator	\$ 84.56	\$ 116.73	\$ 145.92
55' Lift	\$ 15.56		
Chip/Dump	\$ 10.56		
Self Feeding Chipper 12"	\$ 5.05		
60'/70' Elevator Lift	\$ 20.40		
102' Man Lift-Double Bucket	\$ 104.08		
Skidsteer Package (w/Operator & Grndman, 4x4)	\$ 280.54		
Slashbuster Package (w/Opp & Grndman, 4x4)	\$ 294.02		
Jarraff Package - (w/Support 4x4 p/u)	\$ 72.11		
Garlon 25%	\$ 39.35		



<u>Sample Crew</u>	
Foreman	\$ 84.56
J. Trimmer	\$ 75.69
Groundman	\$ 57.58
55' Lift	\$ 15.56
Chip/Dump	\$ 10.56
Self Feeding Chipper 12"	\$ 5.05
TOTAL	\$ 249.00

Approved By: _____

Date: ____/____/____

Title: _____

**CITY OF BONNERS FERRY
SPECIAL EVENT PERMIT APPLICATION
7323 MAIN ST / PO BOX 149
Bonners Ferry, ID 83805
cityhall@bonnersferry.id.gov**

NAME OF EVENT: BFHS Homecoming Parade

DATE OF EVENT: Friday Sept. 23rd 2022

TIME OF EVENT: Start: 12pm End: 1pm

LOCATION OF EVENT (include street names, property names, etc.):
Downtown Main Street to parade Circle

NUMBER OF PEOPLE IN ATTENDANCE: Community

WILL EVENT OCCUPY OR REQUIRE CLOSURE OF A PUBLIC STREET: Yes: No:
If yes, please attach diagram of proposed closures.

WILL ALCOHOL BE SERVED: Yes: No:

IF YES, HAS CATERING PERMIT BEEN SECURED: Yes: No:

DESCRIPTION OF EVENT: Homecoming 2022 Parade

DESCRIPTION OF EXTRA POLICE OR FIRE PROTECTION NEEDED: _____

****APPLICATIANT IS RESPONSIBLE FOR THE REMOVAL OF ALL GARBAGE IN THE SPECIAL EVENT AREA****

NAME OF APPLICANT/ORGANIZATION: BFHS LEADERSHIP

ADDRESS: 6485 Tamarack Lane Bonners Ferry ID 83805

PHONE NUMBER: 208 267 3149

NAME OF PRIMARY CONTACT PERSON: Jaycee Atkins

PHONE NUMBER: 208 304 1344

EMAIL: jaycee.atkins@mail.bcsd101.com

PLEASE ATTACH OR SUBMIT THE FOLLOWING ITEMS WITH APPLICATION:

- Proof of a comprehensive general liability insurance policy in the amount of one million dollars (\$1,000,000), naming the City of Bonners Ferry as a co-insured party.

- Permit fee and clean up fee as set by resolution of the City Council.

****SPECIFIC RULES FOR PARADE APPLICANTS****

- No throwing candy or items from other vehicles (must hand out)
- No sirens during parade
- No debris left on streets. If animals are to be part of the parade, there must be someone designated to follow behind and clean up after the animals.

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

By this application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

Signature of Applicant: Jaycee Atkins

Printed Name: Jaycee Atkins

Office/Title: LEADERSHIP ADVISOR

Date: 9/8/22

Clerk's Office Use:

Fee Paid _____ Date _____ Receipt No. _____

Chief of Police _____ Date _____

Fire Chief _____ Date _____

CITY OF BONNERS FERRY

RESOLUTION NO. 2022-005

A RESOLUTION OF THE CITY OF BONNERS FERRY ADOPTING AND INCORPORATING THE ATTACHED SUMMARY OF THE COST-OF-SERVICE ANALYSIS (COSA) FOR THE CITY'S ELECTRIC DEPARTMENT AND SETTING FORTH A FIVE-YEAR SUGGESTED RATE STRUCTURE FOR DISTRIBUTING THE COST OF SERVICE AMONG ALL RATE CLASSES

WHEREAS, the City Council has determined that a COSA is a necessary and required element of ensuring proper equitability across all rate payers of the Electric service system, and

WHEREAS, the resulting analysis shows each customer class paying its share of the services provided and its share of the debt and depreciation, and

WHEREAS, the resulting adopted rates are suggested rates that should be considered each fiscal year for adoption to bring the COSA to full equitability.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BONNERS FERRY, IDAHO THE FOLLOWING:

Section 1: FCS GROUP, a consulting firm that focuses on providing utilities with finance and rate development projects, was contracted in 2021 to evaluate the city's electric department rates, by reviewing the revenue requirements, expenditures, and daily operations costs of operating of the electric generation, transmission, and distribution systems.

FCS GROUP delivered to the city, based on the best available data, recommend rate increases across all rate classes that are centered on the overall revenue needs of the electric department. The recommended rate increases take into consideration the cost 5-year capital plan/investments, depreciation of assets, daily operation and maintenance, power costs from BPA, debt service payment as well as many other factors. The resulting attachment, exhibit A, of this Resolution is the 5-year suggested rate increase that would bring the greatest equity to each class based on their actual cost of service of within the electric department.

Section 2: The full analysis used to develop these suggestions are held with FCS and no formal report has been provided to the city.

3. Exhibit A- Suggested Rate Increases over five-year period to bring full Cost-of-Service to each rate class.

Class of Service	Existing	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Monthly Base Rate						
<i>Single Phase</i>						
Monthly Base Rate - Inside City	\$ 12.07	\$ 12.67	\$ 13.30	\$ 13.97	\$ 14.67	\$ 15.40
Monthly Base Rate - Outside City	17.19	18.05	18.95	19.90	20.90	21.95
<i>Three Phase</i>						
Monthly Base Rate - Inside City	37.84	39.73	41.72	43.81	46.00	48.30
Monthly Base Rate - Outside City	48.18	50.59	53.12	55.78	58.57	61.50
Public Street Lighting (\$ / Light)	4.73	4.97	5.22	5.48	5.75	6.04
Security Lighting (\$/Light)	8.62	9.05	9.50	9.98	10.48	11.00
Primary Industrial	37.84	40.11	42.52	45.07	47.77	50.64
Large Industrial		12,910.29	13,555.80	14,233.59	14,945.27	15,692.53
kWh Energy Charge						
Residential	\$ 0.0691	\$ 0.0726	\$ 0.0762	\$ 0.0800	\$ 0.0840	\$ 0.0882
Small Commercial	0.0662	0.0695	0.0730	0.0767	0.0805	0.0845
Large Commercial	0.0484	0.0508	0.0533	0.0560	0.0588	0.0617
Secondary Industrial	0.0507	0.0532	0.0559	0.0587	0.0616	0.0647
Primary Industrial	0.0507	0.0537	0.0570	0.0604	0.0640	0.0678
Irrigation and/or Drainage Pumping						
kWh Only	0.0662	0.0695	0.0730	0.0767	0.0805	0.0845
w. Demand Charge	0.0559	0.0587	0.0616	0.0647	0.0679	0.0713
Interdepartmental						
kWh Only	0.0662	0.0695	0.0730	0.0767	0.0805	0.0845
w. Demand Charge	0.0484	0.0508	0.0533	0.0560	0.0588	0.0617
Large Industrial		0.0440	0.0462	0.0485	0.0509	0.0534
kVA Demand Charge						
Large Commercial	\$ 6.91	\$ 7.26	\$ 7.62	\$ 8.00	\$ 8.40	\$ 8.82
Secondary Industrial	5.93	6.23	6.54	6.87	7.21	7.57
Primary Industrial	5.45	5.78	6.12	6.49	6.88	7.29
Irrigation and/or Drainage Pumping	6.91	7.26	7.62	8.00	8.40	8.82
Interdepartmental	6.91	7.26	7.62	8.00	8.40	8.82
Large Industrial		5.48	5.75	6.04	6.34	6.66

This Resolution is hereby **ADOPTED** and made **EFFECTIVE** by the City of Bonners Ferry this

_____ day of _____, 2022.

CITY OF BONNERS FERRY, IDAHO

BY: _____
James R. (Dick) Staples, Mayor

Attest:

Christine McNair, Clerk



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator
DATE: September 13, 2022
RE: Request to sell Circa 1986 Huff to Electric Dept

The recently purchased John Deere Loader for the streets department has replaced the circa 1986 Huff loader, which has exceeded its useful life for the city street department. As such, the street department would like to sell the equipment to the electric department for a price of \$5,000.00. The electric department would like the equipment at the hydro to help clear Canyon View Road of debris, including soil, rocks etc. Additionally, when small jobs at the hydro are needed the loader can be used.

FISCAL IMPACT STATEMENT

The additional income to the Streets Department would be used to help offset costs of operating and to cover the cost of new equipment.

The Electric Department would use funds from its reserves to pay for the equipment. The cost of a new or newer loader would be much higher and the cost-benefit of purchasing a newer one is not justifiable.

RECOMMENDATIONS:

Staff recommends that Council authorize the sale of the 1986 Huff to the Electric Department in the amount of \$5,000.00.

Please let me know if you have any questions. Photos of the equipment are on the next page.

Circa 1986 Huff Loader





MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator
DATE: September 13, 2022
RE: Request to purchase new PTO attached sickle

The attach quote from North Idaho Implement is for a new PTO attached sickle for the Street Department. The existing sickle is in desperate need of replacement. The city streets department uses the sickle each spring and summer to cut back vegetation along city streets. Replacing the aged and worn-out equipment with new, is worth considering over purchasing a used one, since the number of years of usefulness far exceeds that of a used one. We anticipate that the new sickle will last between 10-20 years, depending on use and care.

The older equipment can be utilized at the golf course intermittently, and as needed. We do not anticipate selling the equipment until it is no longer useful at the golf course.

FISCAL IMPACT STATEMENT

With the pending sale of the 1986 Huff to the electric department, the proceeds from this sale would go directly to the cost of the sickle. The cost difference is around \$1,000.00 which can be made up with cost savings earned on budgeted area such as chip sealing or asphaltting. A copy of the best estimated of expenses for both chip sealing and asphaltting is provided below.

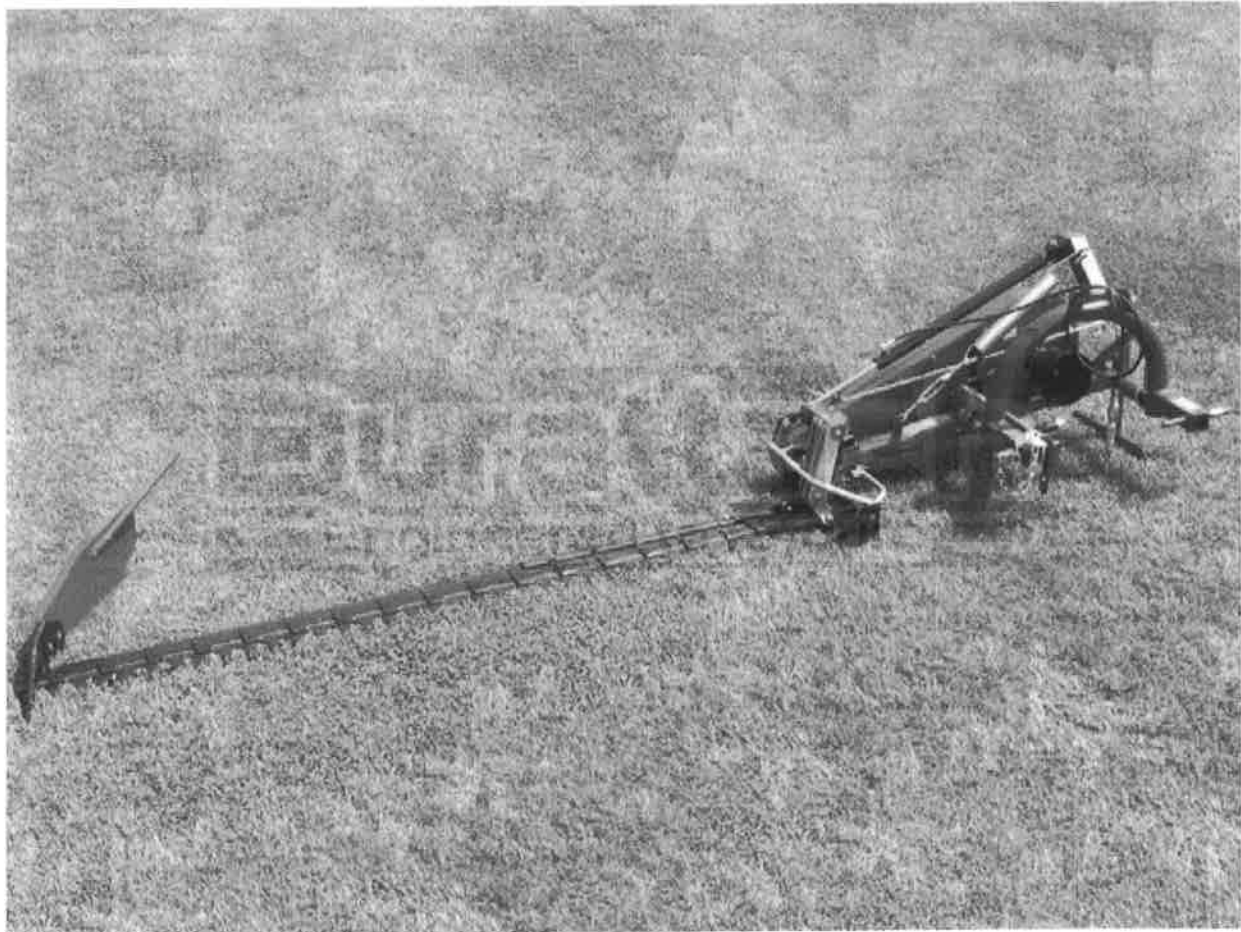
Chip Sealing	Wages Only	\$ 8,400.00	\$ 6,221.23
	Employer Contributions	\$ 603.00	\$ 462.82
	Retirement	\$ 972.00	\$ 743.10
	Health and Life Insurance	\$ 2,850.00	\$ 1,555.90
	Supplies & Other	\$ 45,000.00	\$ 19,683.92
	Gas, Oil, Diesel, Fuel, Grease	\$ -	\$ 2,504.82
	Purchased services	\$ 5,000.00	\$ 5,000.00
Subtotal		\$ 62,825.00	\$ 36,171.79
Difference			\$ 26,653.21





Asphalting	Wages Only	\$ 4,725.00	\$ 418.96
	Employer Contributions	\$ 331.00	\$ 30.23
	Retirement	\$ 263.00	\$ 50.02
	Health and Life Insurance	\$ 3,742.00	\$ 214.78
	Supplies & Other	\$ 25,000.00	\$ 10,113.45
Subtotal		\$ 34,061.00	\$ 10,827.44
Difference			\$ 23,233.36
Total Cost Savings:		\$49,886.77	

RECOMMENDATIONS:

With the sale of the 1986 Huff and the remaining amount coming from either budget left over in the chip sealing or asphaltting, staff recommends that Council authorize the purchase of the new sickle in the amount not to exceed \$6,000 with out prior approval.

Please let me know if you have any questions.



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Images are representative but may vary from actual product and/or show optional features.

60" Farm-Maxx SBM Series Sickle Bar Mowers Model FSBM-5 Mini - FREE Shipping

Free Shipping to Commercial Location! (48 contiguous US states only)

Contact Us

IDENTIFIER	FAR-2007
SKU	UNI-FAR-FSBM-5 Mini
MODEL	FSBM-5 Mini
WEIGHT	441.0000
WIDTH - OVERALL	60" (5 Feet; 152 cm)
WIDTH - WORKING	60" (5 Feet; 152 cm)
HORSEPOWER RECOMMENDED	12 - 15 HP (8.9 - 11.2 kW)
LIFT MECHANISM	Manual Standard; Hydraulic Optional
HYDRAULIC HOSES/COUPLERS	Hoses & Couplers Included with Hydraulic Option
MAXIMUM UPWARD ANGLE	90 Degrees
MAXIMUM DOWNWARD ANGLE	45 Degrees
PTO SPEED	540 RPM
PTO SHAFT	Included, Heavy Duty
HITCH CONNECTION TYPE	Category 1, 3-Point Hitch
COLOR	Red
MANUFACTURER	Farm-Maxx

Documents (javascript:void(0);)



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Compare at : **\$6,107.00**

Our Price : **\$5,944.00**

Ships From : Wilson, NC

SKU : UNI-FAR-FSBM-5 Mini

Availability : **Ships in Approximately 5-7 Business Days. May be subject to unexpected delays.**

Hydraulic Folding (Manual Standard)

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