

## **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

### **Vision Statement**

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

## **AGENDA CITY COUNCIL MEETING Bonnors Ferry City Hall 7232 Main Street 267-3105 March 7, 2023 5:00 pm**

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

### **GUESTS**

Laila Kral- Local Highway Technical Assistance Council to present Road Master Award to Eddy Invernon.

Kreg and Angela Boudro – to speak upon the sewer ordinance, sewer study and sewer rates.

### **REPORTS**

Police/Fire/City Administrator/City Engineer/Urban Renewal District/SPOT/Golf/EDC

### **CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of minutes from the February 21, 2023, Special Council Meeting of February 14, 2023 and Special Council Meeting of February 16, 2023

### **NEW BUSINESS**

4. **City-** Consider Authorizing Canon Copier purchase and monthly service fee from Canon (attachment) {action item}.
5. **City-** Consider application for simple subdivision to be submitted to Boundary County and authorize Mayor to sign the application and remit fee of \$100.00 to Boundary County (attachment) {action item}.

6. **Executive Session-** pursuant to Idaho Code 74-206, (f): To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

#### **ADJOURNMENT**

**MINUTES OF THE  
SPECIAL BONNERS FERRY CITY COUNCIL MEETING**

**February 14, 2023  
5:00 pm**

Council President Rick Alonzo called the Special Council meeting of February 14, 2023, to order at 5:00 pm. Present for the meeting were: Council Members Brion Poston, Valerie Thompson and Rick Alonzo and Ron Smith. Staff present were City Administrator Lisa Ailport. Members of the public in attendance were, Jerry Higgs, Emily Bonsant, and David Sims,

Council President Rick Alonzo introduced the new business of the meeting and set forth the direction in which the meeting would be held. He asked the public to feel free to ask questions and comment, since there was only a few in attendance.

**NEW BUSINESS**

1. Local Option Tax Workshop- to discuss and direct staff to prepare recommendations for local option tax parameters for preparation to meet with public and prepare ballot language for future consideration (Action Item).

Administrator Lisa Ailport opened the meeting with a Power Point presentation on the Local Option Tax covering the three different parameters of the ordinance and ballot language. Those parameters include the imposition of the tax, the duration of the tax and the purpose of the tax. After the presentation, she returned to the three parameters that needed to be decided upon at the night's meeting for specific discussion and direction.

Councilmembers took up the "purpose" of the tax first, noting that the recommendation as provided by staff each was acceptable.

- (A) Fire Protection, including capital and operating expenses.
- (B) Law Enforcement, including capital and operating expenses.
- (C) Streets, Sidewalks, Buildings and Grounds, including capital and operating expenses, such as snow removal and road maintenance.
- (D) Property Tax Relief.
- (E) Direct costs to collect and enforce the tax.

And up for discussion and consideration was the following:

- (F) Public park maintenance, development, and beautification efforts, including city pool, golf course and physical park spaces.

David Sims presented his opinion that the funds received from Local Option Tax should be clear that they go towards funds that support basic services. If not, it could become an area that people may not want to support the tax.

Council members did not support adding letter (F) as part of the final resolution.

Next Council discussed the duration of the tax. Staff recommended 10 years as a minimum length for the tax, with the idea that 10 years will give enough time to be able to stabilize the funding source and predict future funding income. It will also give enough time to see other opportunities to fund some of the general fund to a point where in the future the tax may not be necessary.

Lastly, the councilmembers discussed the imposition of the tax. Noting that they supported the 1% sales tax exempting total sales in excess of \$1,000.00.

After than Council members directed staff to bring forward the final resolution for consideration at a future meeting.

Councilman Alonzo adjourned the meeting 6:00pm

**MINUTES OF THE  
SPECIAL CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
February 16, 2023  
5:30 pm**

Council President Rick Alonzo called the Special Council meeting of February 16, 2023, to order at 5:30 pm. Present for the meeting were: Council Members Valerie Thompson, Rick Alonzo and Ron Smith. Staff present were City Administrator Lisa Ailport and contract planner Clare Marley. Members of the public in attendance were, Jerry Higgs, David Sims, Desiree Staples, Dave Gray, Carolyn Birrell, Darci Price, Chris Rawlings, Andy Howe, Chris Rawlings, Dottie Gray. Aaron Qualls, Contractor to the city, participated via Zoom.

Council President Rick Alonzo introduced the new business of the meeting and turned the meeting over the Aaron Qualls to present the draft comprehensive plan.

**NEW BUSINESS**

Combined workshop – with City Planning and Zoning and Comprehensive Plan Advisory Committee to review and provide direction to staff on the following: (Discussion)

- a. Final draft review and discussion of Comprehensive Plan.
- b. Open house/public hearing March 1<sup>st</sup>
- c. Public engagement in the process

Aaron opened the meeting with summarizing the progress made on the comprehensive plan, noting the positive engagement that occurred throughout the plan. He then provided a summary of projected growth patterns through a PowerPoint presentation. After discussing the plan in more detail with the group he ended his presentation by reminding the group that there was an open house scheduled for March 1, 2023, from 4-6pm and a public hearing to consider the comprehensive plan at 6:00 pm at the Boundary County Armory building.

Community members, council members and planning commission members provided some dialog to the consultant.

After this, the meeting was adjourned by the Council President at 6:37pm.

**MINUTES OF THE  
CITY COUNCIL MEETING**

**February 21, 2023  
6:00 pm**

Mayor Dick Staples called the Council meeting of February 21, 2023, to order at 6:00 pm.

Present for the meeting were: Council Members Brion Poston, Valerie Thompson and Rick Alonzo.

Also present were City Administrator Lisa Ailport and City Attorney Andrakay Pluid.

Members of the public present included: Gerry Higgs, David Sims, David Clark, Fay Almond.

The Mayor began the meeting with the pledge of allegiance.

**PUBLIC COMMENTS**

There were no public comments provided at the meeting.

**REPORTS**

City Administrator Lisa Ailport gave an update regarding the applicants for the Moyie Hydro Superintendent position. She noted that there were eight applicants and in order to narrow down the applicants for interview staff has put together a test of questions that will further understand the applicant's knowledge of how hydroelectric systems work. Those interviews are occurring this week with interviews to start hopefully the week after.

Additionally, she noted that she will speak at the EDC advisory meeting next Monday, February 28, 2023, at the Kootenai River Inn on the Local Option Tax. She encouraged anyone who is interested in learning more to come and attend the meeting.

She also mentioned that the city has received six applicants for the Clerk/Treasurer position and according to the posting, we are scheduled to take our first look at the candidates next week. An interview committee will be formed, and applicants scheduled for interviews following the review of the applications. Both positions are listed as "Opened until Filled," so the city is under no obligation to interview any of the applicants. We may continue our search of we are not satisfied with the first review.

Lastly, Lisa summarized a pilot program started by BPA energy efficiency program to fund larger projects that would consumer smaller utilities energy efficiency dollars. The pilot program was formulated because of a larger project the City of Bonners Ferry received that would have eliminated any other projects from being funding. The city has submitted a larger project for consideration, and we are hopeful we will learn the outcome of this project soon.

David Sims reported about the EDC advisory meeting being held on Monday, February 28, 2023, at the Kootenai River Inn.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of minutes from the February 7, 2023

The motion was seconded.

<b>Result:</b>	Approve
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<b>Moved by:</b>	Val Thompson
<b>Seconded by</b>	Brion Poston
<b>Voted Yes</b>	Brion Poston, Val Thompson, Rick Alonzo,
<b>Voted No</b>	
<b>Absent</b>	Ron Smith

#### **NEW BUSINESS**

4. **URA-** Consider Annual Report from the Urban Renewal Agency pursuant to Idaho Code 50-2006(c). (attachment) {action item}.

Lisa summarized the purpose of the letter and requested that the Council accept the letter. David Sims added that the increment is decreasing, likely due to the

Val Thompson made a motion to accept the report by the Urban Renewal Agency pursuant to Idaho Code 50-2006 (c). The motion was seconded.

<b>Result:</b>	Approve
<b>Moved by:</b>	Val Thompson
<b>Seconded by</b>	Rick Alonzo
<b>Voted Yes</b>	Brion Poston, Val Thompson, Rick Alonzo,
<b>Voted No</b>	
<b>Absent</b>	Ron Smith

5. **City-** Consider Resolution 2023-007 to adopt Local Option Tax ballot language and submit such language to the Boundary County Clerk for a May 16, 2023, election {action item}.

Lisa summarized the resolution by noting that the proposal that is before council encompasses all the parameters that the council discussed at the workshop, with the slight exception of the duration. That was modified from 10 years, to starting on July 1, 2023 and running through December 31, 2033 to allow for a November election, should the council desire to seek another Local Option Tax in that year.

Lisa did state that should council approve the resolution tonight, that it would tell staff that we are ready to start educating the public on the Local Option Tax. Conversely, if council were to hold off on approving tonight, it could signal to staff that more public input is needed.

Councilman Alonzo stated that he feels that the resolution includes what the public expects from the language, and he supports moving forward with educating the public rather than seeking more input.

The motion was seconded.

<b>Result:</b>	Approve
<b>Moved by:</b>	Rick Alonzo
<b>Seconded by</b>	
<b>Voted Yes</b>	Brion Poston, Val Thompson, Rick Alonzo,
<b>Voted No</b>	
<b>Absent</b>	Ron Smith

**6. Electric- Unit 1 Rehabilitation- Riverside Pay Application #2 (action Item)**

Lisa summarized the proposal as being within the original cost approved by the city council when the project was approved. Future requests for payment, as long as it is within the contract terms, will likely go on the consent agenda.

The motion was seconded.

<b>Result:</b>	Approve
<b>Moved by:</b>	Rick Alonzo
<b>Seconded by</b>	Val Thompson
<b>Voted Yes</b>	Brion Poston, Val Thompson, Rick Alonzo,
<b>Voted No</b>	
<b>Absent</b>	Ron Smith

**7. Executive Session-** pursuant to Idaho Code 74-206, subsection (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Councilman Alonzo made a motion to enter into executive session pursuant to Idaho Code 74-206, subsection (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

The motion was seconded.

Council entered the executive session at 6:20pm

<b>Result:</b>	Approve
<b>Moved by:</b>	Val Thompson
<b>Seconded by</b>	Brion Poston
<b>Voted Yes</b>	Brion Poston, Val Thompson, Rick Alonzo,
<b>Voted No</b>	
<b>Absent</b>	Ron Smith

The Mayor exited the executive session, noting that no decisions were made, at 7:12pm. He, then adjourned the meeting immediately thereafter.

**ADJOURNMENT**





# MEMO

CITY OF BONNERS FERRY  
OFFICE OF THE CITY ADMINISTRATOR

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**TO:** Mayor and City Council  
**FROM:** Lisa Ailport, City Administrator  
**DATE:** March 1, 2023  
**RE:** Canon Copier Purchase

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Staff had hoped that our existing copier would last us through this fiscal year before we had to make investments into a new one. However, it has become apparent that it will not last much longer and is failing quickly. Also, we have been made aware that our current maintenance agreement will no longer be supported within the next year. That said, and with great understanding of the current financial position, staff is seeking authorization to purchase a new copier in the amount of **\$5,765.00**. There is an option to lease the equipment for \$100/month and I have reached out with some questions on this option vs. outright purchase.

Given the current copier has lasted us upwards of 10 years, the lease option may not be the most fiscally responsible way to go. That said, if before Tuesday I can get answers to some of my questions, my recommendation may change.

## **FISCAL IMPACT STATEMENT:**

If supported, I would recommend the purchase of the unit be broken into the following allocation amounts, as it represents the estimated monthly usage on the equipment.

Electric: 30%, or **\$1,730.00** Sewer: 25% or **\$1,441.00** Water 25%, or **\$1,441.00** General Fund: 20%, or **\$1,153.00**

Please let me know if you have any questions.

Thank you.

Current Service Based on Average Monthly Volume						
Serial #	Current Equipment	B&W Image Overage Rate	Average B&W Images per month	Color Image Rate	Average Color Images per Month	Average Monthly Total
RKM04364	imageRUNNER4245	\$0.015057	10283			\$154.83
Total Monthly Expense						<b>\$154.83</b>

Proposed Service Based on Average Monthly Volume						
Serial #	Proposed Equipment	B&W Image Rate	Average B&W Images Per month	Color Image Rate	Average Color Images per Month	Average Monthly Total
<b>NEW</b>	imageRUNNER4845	\$0.0077	10283			\$79.18
Total Monthly Expense						<b>\$79.18</b>

### Proposed Solution:

Includes training and implementation  
Includes Pick up and Recycling of current copier  
Service pricing **fixed** for the term of the agreement  
Delivery, installation, auto meter reading, auto toner replenishment  
Advance security, secure print, advance scanning  
Maintenance includes parts, labor, and **toner**

### Configuration:

Cassette Feeding Unit  
Inner Finisher  
Power Filter

### Purchase Options:

Monthly Lease **\$110**

Purchase Price **\$5,765**

### imageRUNNER ADVANCE DX 4800 Series

Print up to 45 ppm (BW)  
Scan up to 270 ipm (300 dpi) (BW/color, duplex)  
Print up to 12" x 18"  
3,650-sheet maximum paper capacity

Canon's comprehensive portfolio of imageRUNNER ADVANCE multifunction printers and integrated solutions can help **simplify** the end user experience and management of technology, better **control** sensitive information and print-related costs, and help ensure that technology investments proactively **evolve** with changing needs.





imageRUNNER  
ADVANCE

# BLI 2022 - 2024 Most Reliable A3 Brand Award

From Keypoint Intelligence



In a **5-year period**, from 2017–2021, Keypoint Intelligence tested many products across the industry, including 23 Canon A3 MFPs, finding:



## EXCEPTIONAL MISFEED RATE

**Only 6** out of nearly **4.5M**  
jams pages

That's a rate of **1 in 742,500**.



## LOW SERVICE RATE

**Only 2** across all **23**  
service calls devices

—————> **IN 5 YEARS** <—————

"The durability stats rung up by Canon A3 MFPs in the last five years is astounding, plain and simple."

**Pete Emory,**

DIRECTOR OF RESEARCH & LAB SERVICES US/ASIA AT KEYPOINT INTELLIGENCE

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CSA-22-0669-7179  
0322-BLI-FL-PDF-CM

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Black-and-white  
Mid-volume  
Multifunction



### WORKFLOW EFFICIENCY

- 10.1" intuitive touchscreen with smartphone-like usability.
- A unique, customized experience tailored to individual preferences using My ADVANCE.
- Supports mobile solutions and integration with many popular cloud services like Google Drive.<sup>1</sup>
- Scan and convert documents to searchable digital files in a variety of file formats.
- Integration with Canon and various third-party software with embedded application platform.
- Hot Folders allow users to drag and drop a file into a hot folder, and automatically print with predefined settings such as number of copies and finishing requirements.



### SECURITY

- Advanced standard security feature set to help safeguard sensitive information and assist in regulatory compliance.
- Integrates with existing, third-party SIEM\*<sup>2</sup> systems to help provide real-time, comprehensive insights into potential threats to the network and printers.
- Technology to verify that the device boot process, firmware, and applications initialize without alteration at startup. McAfee Embedded Control<sup>3</sup> utilizes a whitelist to protect against malware and tampering of firmware and applications.
- Security policy settings can be controlled with a dedicated password, configured from a central location, and exported to other supported devices.
- Control access to the device and specific features, using a host of flexible authentication methods—PIN code, user name/password, or card access.<sup>4</sup>



### QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Outstanding imaging technologies and toner allow for crisp text and consistent images in rich black-and-white tones.
- Designed to achieve maximum uptime with status notifications to help keep supplies replenished and intuitive maintenance videos for consumables replacement.
- imageRUNNER ADVANCE DX models have received many awards and recognition from leading industry analysts, often referencing strong reliability.



## DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics and parts life management for proactive maintenance and rapid fixes.
- Easy and intuitive to monitor device status and consumable levels, turn off devices remotely, observe meter readings, manage settings, and implement security policies.
- Common firmware and regular updates with Unified Firmware Platform (UFP) for continuous improvements and consistency across a fleet.



## COST MANAGEMENT

- Track and assess print, copy, scan, and fax usage and allocate costs to departments or projects.
- Apply print policies and restrict usage by user to help reduce unnecessary printing and contribute to cost efficiency.
- Standard cloud-based solution provides a centralized dashboard with up-to-the-minute insights into printer activity.
- Upgrade to uniFLOW server or cloud-based solutions for full accounting and reporting for compatible Canon and third-party devices, pull printing, job routing, and powerful scan workflows.

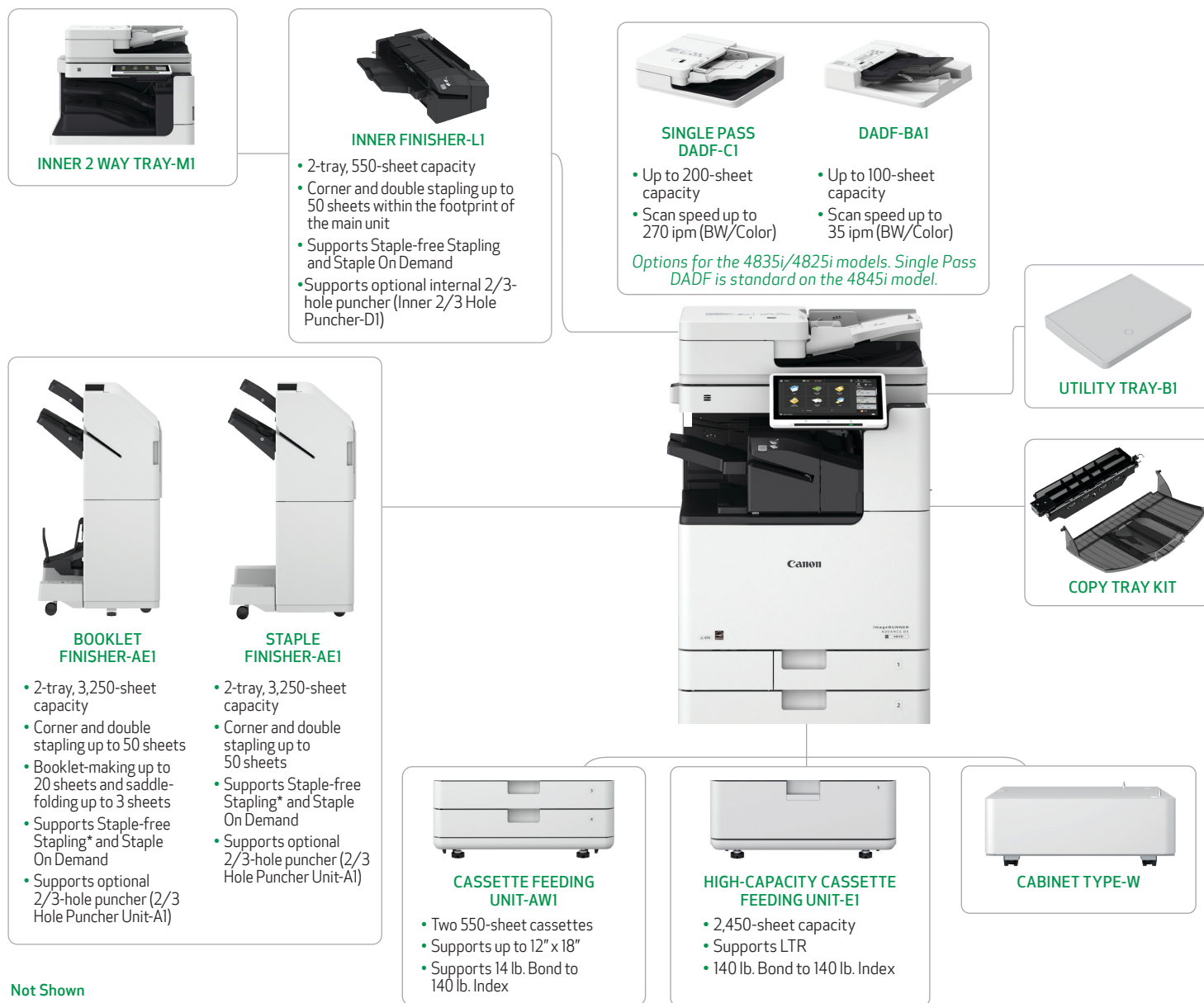


## SUSTAINABILITY

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve low energy consumption.
- Encourage environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and rated EPEAT® Gold.<sup>5</sup>

## CONFIGURATION OPTIONS

## imageRUNNER ADVANCE DX 4800 Series



### Not Shown

- Inner 2/3 Hole Puncher-D1 (for Inner Finisher-L1)
- 2/3 Hole Puncher Unit-A1 (for External Finishers)
- Platen Cover Type-Y3

\* Staple-Free stapling, up to 5 pages of 17 lb. Bond.



## Main Unit

### Type

Monochrome Laser Multifunctional

### Core Functions

Standard: Print, Copy, Scan, Send, Store  
Optional: Fax

### Processor

1.8 GHz Dual Core Processor

### Control Panel

10.1" TFT LCD WSVGA Color Touch-panel

### Memory

3.5 GB RAM

### Solid State Drive

Standard: 256 GB  
Maximum: 1 TB

### Print Resolution

1200 dpi x 1200 dpi

### Interface Connection

#### Network

Standard: 1000Base-T/100Base-TX/10Base-T,  
Wireless LAN (IEEE 802.11 b/g/n)  
Optional: Bluetooth Low Energy

#### Others

Standard: USB 2.0 x1 (Host), USB 3.0 x1 (Host),  
USB 2.0 x1 (Device)  
Optional: Copy Control Interface, Serial Interface

### Paper Capacity (LTR, 20 lb. Bond)

Standard: 1,200 Sheets  
Maximum: 3,650 Sheets

### Paper Sources (LTR, 20 lb. Bond)

Standard: Two 550-sheet Paper Cassettes,  
100-sheet Stack Bypass  
Optional: High-Capacity Cassette Feeding Unit-E1  
(2,450 sheets)

### Paper Output Capacity (LTR, 20 lb. Bond)

Standard: 250 Sheets  
Maximum: 3,450 Sheets (with Staple Finisher-AE1 or  
Booklet Finisher-AE1 and Copy Tray-T2)

### Finishing Capabilities

Standard: Collate, Group  
With Finishers: Collate, Group, Offset, Staple, Saddle-Stitch,  
Hole Punch, Staple-Free Stapling, Staple  
On Demand

### Supported Media Types

Upper Cassette: Thin, Plain, Heavy, Recycled, Color, Bond,  
Pre-punched, Letterhead, Envelope  
Multi-purpose: Thin, Plain, Heavy, Recycled, Coated,  
Tray: Color, Tracing, Bond, Label, Pre-punched,  
Letterhead, Envelope

### Supported Media Sizes

Upper Cassette: Standard size: Letter, Executive,  
Statement-R  
Custom Size: 4-1/8" x 5-7/8" to 11-3/4" x  
8-1/2" (105.0 mm x 148.0 mm to 297.0 mm x  
215.9 mm)  
Envelopes: ISO-C5  
Lower Cassette: Standard size: 12" x 18", 11" x 17", Legal,  
Letter, Letter-R, Executive, Statement-R  
Custom Size: 4-1/8" x 5-7/8" to 12" x 18"  
(105.0 mm x 148.0 mm to 304.8 mm x 457.2 mm)  
Envelopes<sup>5</sup>: COM10 No.10, Monarch, DL  
Multi-purpose: Standard size: 12"x18", 11"x17", Legal,  
Tray: Letter, Letter-R, Executive, Statement,  
Statement-R  
Custom size: 3-7/8" x 5-1/2" to 12-5/8" x 18"  
(98.4 mm x 139.7 mm to 320.0 mm x 457.2 mm)  
Free size: 4" x 5-7/8" to 12" x 18" (100.0 mm x  
148.0 mm to 304.8 mm x 457.2 mm)  
Envelopes: COM10 No.10, Monarch, ISO-C5, DL  
Envelope custom size: 3-7/8" x 3-7/8" to  
12-5/8" x 18" (98.0 mm x 98.0 mm to 320.0 mm  
x 457.2 mm)

### Supported Media Weights

Upper/Lower  
Cassette: 14 lb. Bond to 140 lb. Index (52 to 256 g/m<sup>2</sup>)  
Multi-purpose  
Tray: 14 lb. Bond to 110 lb. Cover (52 to 300 g/m<sup>2</sup>)  
Duplexing: 14 lb. Bond to 80 lb. Cover (52 to 220 g/m<sup>2</sup>)

### Print/Copy Speed (One-sided)

4845i: Up to 45 ppm (Letter), Up to 22 ppm  
(Legal/11"x17"), Up to 32 ppm (Letter-R)  
4835i: Up to 35 ppm (Letter), Up to 17 ppm  
(Legal/11"x17"), Up to 23 ppm (Letter-R)  
4825i: Up to 25 ppm (Letter), Up to 15 ppm  
(Legal/11"x17"), Up to 20 ppm

### Warm-up Time

From Power On: Approx. 10 Seconds or Less<sup>7</sup>  
From Sleep  
Mode: Approx. 10 Seconds<sup>8</sup>  
Quick Startup  
Mode: Approx. 4 Seconds<sup>9</sup>

### Dimensions (W x D x H)

With Platen Cover-Y3: 22-1/4" x 27-1/4" x 31"  
(565 mm x 692 mm x 788 mm)  
With Single Pass DADF-C1: 22-1/4" x 28-1/2" x 35-3/8"  
(565 mm x 722 mm x 897 mm)  
With DADF-BA1: 22-1/4" x 28-3/8" x 35-1/8"  
(565 mm x 719 mm x 891 mm)

### Installation Space (W x D)

Basic: 38-1/2" x 44-1/8" (978 mm x 1119 mm)  
(with Single Pass DADF-C1 + right door and  
multipurpose tray opened + paper cassette  
opened)  
38-1/2" x 45" (978 mm x 1116 mm) (with DADF-  
BA1 + right door and multipurpose tray opened  
+ paper cassette open)  
Fully Configured: 65" x 44-1/8" (1651 mm x 1119 mm) (with Single  
Pass DADF-C1 + Staple Finisher-AE1/Booklet  
Finisher-AE1 + Copy Tray-T2 extended +  
paper cassette open)  
651 mm x 1116 mm (with DADF-BA1 + Staple  
Finisher-AE1/Booklet Finisher-AE1 + Copy  
Tray-T2 extended + paper cassette open)

### Weight<sup>10</sup>

With Platen Cover-Y3: Approx. 134.5 lb. (61 kg)  
With Single Pass DADF-C1: Approx. 163.1 lb. (74 kg)  
With DADF-BA1: Approx. 149.9 lb. (68 kg)

## Print Specifications

### Standard Page Description Languages

UFR II, PCL<sup>®</sup> 6, Adobe<sup>®</sup> PS<sup>®</sup> 3

### Supported File Types for Direct Print

PDF, TIFF, JPEG, EPS, XPS

### Printing from Mobile Devices and Cloud-based Services

A range of standard and optional software and MEAP-based solutions (including AirPrint, Mopria, Universal Print by Microsoft<sup>®</sup>, Canon PRINT Business, and uniFLOW Online) are available to provide printing from mobile devices or internet-connected devices and cloud-based services depending on your requirements. Please contact your sales representative for further information.

### Fonts

PCL: 93 Roman, 10 Bitmap fonts, 2 OCR fonts,  
Andalé Mono WT J/K/S/T (Japanese,  
Korean, Simplified and Traditional Chinese),<sup>11</sup>  
Barcode Fonts<sup>12</sup>  
PS: 136 Roman

### Operating System<sup>13</sup>

UFR II: Windows<sup>®</sup> 8.1/10/11/Server2012/Server2012  
R2/Server2016/Server2019/Server2022,  
Mac OS X (10.11 or later)  
PCL: Windows<sup>®</sup> 8.1/10/11/Server2012/Server2012  
R2/Server2016/Server2019/Server2022  
PS: Windows<sup>®</sup> 8.1/10/11/Server2012/  
Server2012 R2/Server2016/Server2019/  
Server2022, Mac OS X (10.11 or later)  
PPD: Windows<sup>®</sup> 8.1/10/11, Mac OS X (10.11 or later)  
As of Jan. 2022

## Copy Specifications

### First-Copy-Out Time (Letter)

4845i: As fast as 4.6 seconds  
4835i: As fast as 5.5 seconds  
4825i: As fast as 6.1 seconds

### Copy Resolution (dpi)

600 x 600

### Multiple Copies

Up to 9,999 Copies

### Copy Exposure

Automatic or Manual (9 Levels)

### Magnification

25%-400% (1% Increments)

### Preset Reduction/Enlargement

25%, 50%, 64%, 73%, 78%, 100% (1:1), 121%, 129%,  
200%, 400%

## Scan Specifications

### Type

Standard: Color Platen  
Optional: Platen Cover-Y3, Single Pass DADF-C1<sup>14</sup> or DADF-BA1  
[2-sided to 2-sided (Automatic with DADF)]

### Document Feeder Paper Capacity

Single Pass DADF: Up to 200 Sheets  
DADF: Up to 100 Sheets

### Document Feeder Supported Media Sizes

11" x 17", Legal, Letter, Letter-R, Statement, Statement-R

### Document Feeder Supported Media Weights

Single Pass DADF-C1  
Single-sided: 13.3 lb. Bond to 80 lb. Cover  
Scanning: (50 to 220 g/m<sup>2</sup>)  
Double-sided  
Scanning: 13.3 lb. Bond to 80 lb. Cover (50 to 220 g/m<sup>2</sup>)  
DADF-BA1  
Single-sided: 13.3 lb. Bond to 34 lb. Bond (50 to 128 g/m<sup>2</sup>)  
Scanning: (BW), 17 lb. Bond to 34 lb. Bond (64 to 128  
g/m<sup>2</sup>) (CL)  
Double-sided: 13.3 lb. Bond to 34 lb. Bond (50 to 128 g/m<sup>2</sup>)  
Scanning: (BW), 17 lb. Bond to 34 lb. Bond (64 to 128  
g/m<sup>2</sup>) (CL)

### Platen Acceptable Originals

Sheet, Book, 3-Dimensional Objects

### Platen Supported Media Size

Up to 11-3/4" x 17" (297 mm x 431.8 mm)

### Pull Scan

Color Network ScanGear2 for both Twain and WIA  
Supported OS: Windows<sup>®</sup> 8.1/10/11/Server2012/Server2012  
R2/Server2016/Server2019/Server2022

### Scan Resolution (dpi)

Push: Up to 600 x 600  
Pull: Up to 600 x 600

### Scan to Mobile Devices and Cloud-based Services

A range of solutions is available to provide scanning to mobile devices and cloud-based services depending on your requirements.

### Scan Speed (Letter)

Single Pass DADF-C1  
Single-sided Scanning  
BW/Color: 135/135 (300 x 300 dpi, send),  
80/80 (600 x 600 dpi, copy)  
Double-sided Scanning  
BW/Color: 270/270 (300 x 300 dpi, send),  
160/90 (600 x 600 dpi, copy)

### DADF-BA1

Single-sided Scanning  
BW/Color: 70/70 (300 x 300 dpi, send)  
51/51 (600 x 600 dpi, copy)  
Double-sided Scanning  
BW/Color: 35/35 (300 x 300 dpi, send)  
25.5/25.5 (600 x 600 dpi, copy)

## Send Specifications

### Destination

Standard: Email/Internet FAX (SMTP), SMB 3.1.1, FTP, WebDAV, Mail Box Optional: Super G3 FAX, IP Fax  
Optional: Super G3 Fax, IP Fax

### Address Book

LDAP (2,000)/Local (1,600)/Speed dial (200)

### Send Resolution (dpi)

Push: Up to 600 x 600  
Pull: Up to 600 x 600

### Communication Protocol

File: FTP (TCP/IP), SMB3.1.1 (TCP/IP), WebDAV  
Email/Fax: SMTP (Send), POP3 (Receive)

### File Format

TIFF, JPEG, PDF (Compact, Searchable, Apply Policy, Optimize for Web, PDF/A-1b, Trace & Smooth, Encrypted, Device Signature, User Signature), XPS (Compact, Searchable, Device Signature, User Signature), Office Open XML (PowerPoint, Word)

## Fax Specifications (Optional)

### Maximum Number of Connection Lines

4

### Modem Speed

Super G3: 33.6 Kbps  
G3: 14.4 Kbps

### Compression Method

MH, MR, MMR, JBIG

### Resolution (dpi)

400 x 400, 200 x 400, 200 x 200, 200 x 100

### Sending/Recording Size

Statement-R to 11" x 17"

### Fax Memory

Up to 30,000 Pages (2,000 Jobs)

### Speed Dials

Max. 200

### Group Dials/Destinations

Max. 199 Dials

### Sequential Broadcast

Max. 256 Addresses

### Memory Backup

Yes

## Store Specifications

### Mail Box (Number Supported)

100 User Inboxes, 1 Memory RX Inbox, 50 Confidential Fax Inboxes, Maximum 10,000 Pages (2,000 Jobs) Stored

### Advanced Box

Communication Protocol: SMB or WebDAV  
Supported Client PC: Windows (Windows 8.1/10)  
Concurrent Connections (Max.):  
SMB: 64  
WebDAV: 3 (Active Sessions)

### Advanced Box Available Disk Space

Approx. 16 GB (Standard HDD)  
Approx. 480 GB (With Optional 1 TB HDD)

### Memory Media

Standard: USB

## Security Specifications

### Authentication

Standard: Universal Login Manager, uniFLOW Online Express,<sup>15</sup> User Authentication, Department ID Authentication, Access Management System, Device and Function Level Log-in  
Optional: uniFLOW

### Data

Standard: Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFP Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection), Common Criteria Certification (HCD-PP) (pending confirmation)<sup>3</sup>  
Optional: Hard Disk Drive Mirroring, IEEE 2600.2 Common Criteria Certification, Data Loss Prevention (Requires uniFLOW)

### Network

Standard: TLS 1.3, IPsec, IEEE802.1X authentication, SNMP V3.0, Firewall Functionality (IP/MAC Address Filtering), WPA3 support (Wi-Fi), Dual Network Support (Wired LAN/Wireless LAN, Wired LAN/Wired LAN), Disabling Unused Functions (Enabling/Disabling Protocols/Applications, Enabling/Disabling Remote UI, Enabling/Disabling USB Interface), Communication Line Separation (G3 FAX, USB Port, Advanced Space, Scan and Send-Virus Concerns for Email Reception)

### Document

Standard: Secure Watermark, Secure Print, Forced Hold Printing, Adobe LiveCycle® Rights Management ES2.5 Integration, Encrypted PDF, Encrypted Secure Print, Device Signature, User Signature

## Environmental Specifications

### Operating Environment

Temperature: 50 to 86°F  
Humidity: 20 to 80% RH (Relative Humidity)

### Power Requirements

110 - 127 V 60 Hz, 8.5 A

### Power Consumption

Maximum: Approx. 1,500 W  
Copying (with DADF continuous scan): Approx. 649 W (110 - 127 V)  
Approx. 37.8 W (110 - 127 V)<sup>16</sup>  
Standby: Approx. 0.8 W<sup>17</sup>  
Sleep Mode: Approx. 0.8 W<sup>17</sup>  
Typical Electricity Consumption (TEC) Rating<sup>18</sup>  
4845i: 0.48 kWh  
4835i: 0.37 kWh  
4825i: 0.27 kWh

### Standards

ENERGY STAR® Certified  
Rated EPEAT® Gold<sup>5</sup>

## Consumables

### Toner

GPR-64 Toner BK

### Toner Yield (Estimated @ 6% Coverage)

Black: 42,000 Pages

- <sup>1</sup> Subscription to a third-party cloud service required. Subject to third-party cloud service provider's Terms and Conditions.
- <sup>2</sup> Third-party SIEM system required. Subject to third-party SIEM system's Terms and Conditions. Canon cannot ensure compatibility with all third-party SIEM systems.
- <sup>3</sup> This feature is off by default and must be turned on by the user. Warm-up times are affected once turned on.
- <sup>4</sup> Requires additional option.
- <sup>5</sup> For current EPEAT rating (Gold/Silver/Bronze), please visit [www.epeat.net](http://www.epeat.net).
- <sup>6</sup> Envelope Attachment A (standard) is required.
- <sup>7</sup> Time from device power-on until copy ready (not print reservation).
- <sup>8</sup> Time from exiting Sleep mode to when printing is operational.
- <sup>9</sup> Time from device power on to when the copy icon appears and is enabled to operate on the touch panel display.
- <sup>10</sup> Includes toner.
- <sup>11</sup> Requires the optional PCL International Font Set-A1.
- <sup>12</sup> Requires the optional Barcode Printer Kit-D1.
- <sup>13</sup> Other operating systems and environments, including AS/400, UNIX, Linux, and Citrix may be supported. Some of these solutions are chargeable. SAP Device Types are available via the SAP Market Place. For more information, contact your sales representative.
- <sup>14</sup> Detect Feeder Multi Sheet Feed is supported.
- <sup>15</sup> No charge for this solution; however, activation is required.
- <sup>16</sup> Reference Value (measured one unit).
- <sup>17</sup> 0.8 W Sleep mode not available in all circumstances due to certain settings.
- <sup>18</sup> Based on ENERGY STAR Product Specification for Imaging Equipment Version 3.0.

For more information,  
call 1.800.815.4000  
or visit [csa.canon.com](http://csa.canon.com)



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# MEMO

CITY OF BONNERS FERRY  
OFFICE OF THE CITY ADMINISTRATOR

---

**TO:** Mayor and City Council  
**FROM:** Lisa Ailport, City Administrator  
**DATE:** March 1, 2023  
**RE:** Simple Subdivision Authorization to submit to County

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The attached draft application is prepared for your review and consideration. The application is for the 13.5-acre land split off of Eileen Road. To ensure compliance with the county standards, the following application for a simple subdivision is required along with a fee of \$100.00.

Staff has been working with the Mayor to make the application possible so we can move towards a spring sale date, once the split is finalized with the county.

## **FISCAL IMPACT STATEMENT:**

The land split is necessary to make our current 2023 budget balance. The property, upon auction, is expected to bring in \$220,000 or more. The City shortfall currently sits at around \$370,000. With \$80,000.00 being covered by the County's ARPA dollars. Additionally, the city applied to LHTAC for the LHRIP funds to cover this year and next season's materials costs up to \$100,000. The sale of this property is required in order for us to continue to fund this years budget at the levels approved by city council in August of last year.

Please let me know if you have any questions.





# BOUNDARY COUNTY PARCEL DIVISION APPLICATION

P.O. Box 419, Bonners Ferry, Idaho 83805

Phone: (208) 267-7212

FILE #:

## APPLICANT INFORMATION:

Landowner:		Phone:		Email:	
Mailing Address:		City:		State:	Zip:
Site Address:					
Parcel Number:		Section:	Township:	Range:	Acres:
Representative:		Phone:		Email:	

## PROJECT DESCRIPTION: (CHECK APPROPRIATE BOX BELOW)

☐ **SIMPLE PARCEL DIVISION: A Simple Parcel Division (Section 20.4.2.)** for an unplatted parcel division creating four or fewer parcels, each meeting or exceeding the density in the zone district in which it lies and each parcel having approved driveway approach from a county road or state highway.

☐ **PRIMITIVE PARCEL DIVISION: A Primitive Parcel Division (Section 20.4.3.):** for an unplatted parcel division creating two parcels, each meeting minimum zoning district parcel size and having access from an existing private road displayed on a record of survey. Level of service or lack thereof shall also be disclosed on the record of survey.

Number of parcels proposed:		Largest parcel size:		Smallest parcel size:	
Water Service: <input type="checkbox"/> Well <input type="checkbox"/> Water Association/District:					
Sewer Service: <input type="checkbox"/> Bonners Ferry <input type="checkbox"/> Septic/drainfield <input type="checkbox"/> Community:					
Roads: <input type="checkbox"/> Existing public <input type="checkbox"/> Private <input type="checkbox"/> State highway <input type="checkbox"/> Idaho Department of Lands <input type="checkbox"/> Federal (USFS)					

## TO BE COMPLETED BY COUNTY:

Zone District:	Overlay Zones:	<input type="checkbox"/> Airport <input type="checkbox"/> Flood	<input type="checkbox"/> Wetland <input type="checkbox"/> None	<input type="checkbox"/> Bonners Ferry ACI <input type="checkbox"/> Moyie Springs ACI	Received:
Floodplain:	Panel #:	Development Permit #:			Receipt #:

## REQUIREMENTS:

<b>APPROVED DRIVEWAY:</b> If access is from a County road or State highway, an authorized signature and/or approach permit number is required in the space provided.			
<input type="checkbox"/> COUNTY ROAD NAME:		ROAD & BRIDGE (SIGN):	
<input type="checkbox"/> STATE HIGHWAY:		ITD APPROACH PERMIT #:	
<b>PRELIMINARY SURVEY</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	SURVEY CO:
<b>TAXES CURRENT:</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	BOUNDARY CO. TREASURER (SIGN/DATE):
<b>WILL-SERVE LETTER</b>	WATER: <input type="checkbox"/> YES <input type="checkbox"/> NO		SEWER: <input type="checkbox"/> YES <input type="checkbox"/> NO ELECTRIC: <input type="checkbox"/> YES <input type="checkbox"/> NO

## REQUIRED ATTACHMENTS:

<b>APPLICATION CHECKLIST:</b>			
<b>COPY OF DEED:</b>	<input type="checkbox"/> Attached	<b>ACCESS &amp; EASEMENT DOCUMENTS:</b>	<input type="checkbox"/> Attached
<b>PRELIMINARY SURVEY OR SKETCH:</b>	<input type="checkbox"/> Attached	<b>APPLICATION FEES:</b>	<input type="checkbox"/> Attached
Sketch sufficient to depict dimensions and acreage of each parcel and any easements or rights of way encumbering the property.			

**NOTE:** This application does **NOT** perform the parcel division. Please review the following conditions of approval that list actions that must be taken to complete the division and the expiration dates.

### Conditions of issuance:

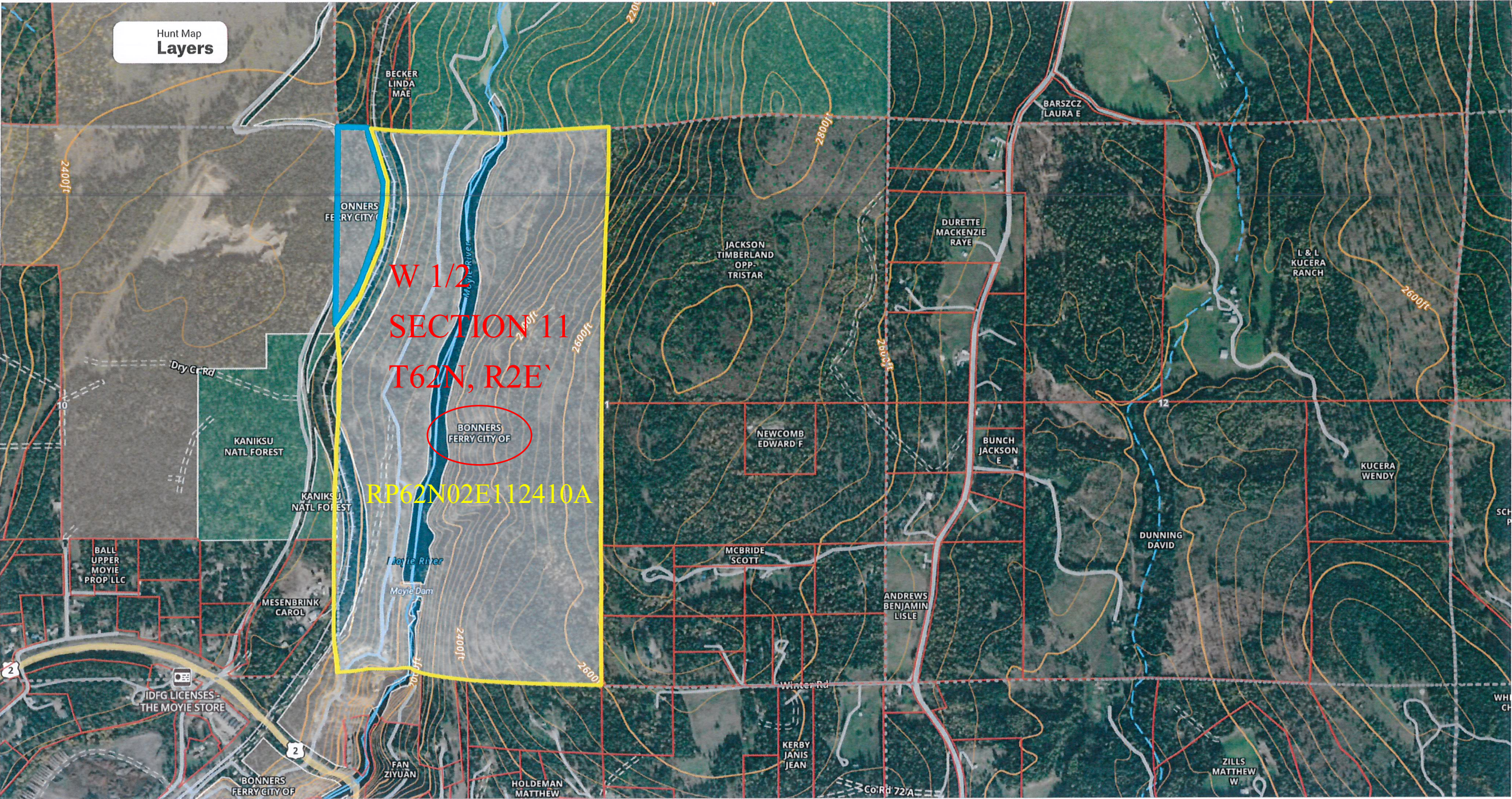
1. A final record of survey shall be filed prior to conveyance of any parcels, pursuant to Section 20.8 of Ordinance 9B18LOV2.
2. Further division of parcels subject to the platting and standards of Section 20.4.2 of county land use code.
3. The permit shall expire unless conveyance documents with the property's legal descriptions have been recorded with the Boundary County Recorder within 2 years of the date of approval. (Section 20.9)

Submit with application fees to:  
Boundary County Planning & Zoning  
P.O. Box 419  
Bonners Ferry, ID 83805

I hereby certify that all the information, statements, attachments, and exhibits submitted herewith are true to the best of my knowledge. I further grant permission to Boundary County employees and representatives, elected or appointed officials to enter upon the subject land to make examinations, post the property or review the premises relative to the processing of this application.

<b>Name(s) of each owner, all lien holders, signatures of all parties showing approval of the partition of the property.</b>	
NAME (1):	SIGNATURE:
NAME (2):	SIGNATURE:
NAME (3):	SIGNATURE:
NAME (4):	SIGNATURE:









\* - ALL THAT PART OF THE WEST HALF (W1/2) OF SECTION ELEVEN (11), TOWNSHIP SIXTY-TWO (62) NORTH, RANGE TWO (2) EAST OF THE BOISE MERIDIAN, BOUNDARY COUNTY, IDAHO, LYING WEST OF THE SPOKANE INTERNATIONAL RAILROAD RIGHT OF WAY - 13.4 ACRES +/-