

**SPECIAL AGENDA  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
September 22, 2023  
8:30 am**

**NEW BUSINESS**

1. **CITY PUBLIC HEARING- FY2022/2023 BUDGET AMENDMENT**
2. **CITY {action Item}** (attachment)- First Reading by Title Only of Fiscal Year 2023 Appropriation Ordinance
3. **City {action Item}**- Suspend the Reading Rules and Adopt Fiscal Year 2023 Appropriation Ordinance #614.
4. **CITY {action Item}** (attachment)- Request to seek competitive bids for a new Vactor truck for the water and sewer Departments.

**ADJOURNMENT**

# Order Confirmation

<b><u>Ad Order Number</u></b>	<b><u>Customer</u></b>	<b><u>Payor Customer</u></b>	<b><u>PO Number</u></b>
0000014082	CITY OF BONNERS FERRY	CITY OF BONNERS FERRY	
<b><u>Sales Rep</u></b>	<b><u>Customer Account</u></b>	<b><u>Payor Account</u></b>	<b><u>Ordered By</u></b>
rlindstrom@cdapress...	2471	2471	rlindstrom@cdapress.com
<b><u>Order Taker</u></b>	<b><u>Customer Address</u></b>	<b><u>Payor Address</u></b>	<b><u>Customer Fax</u></b>
rlindstrom@cdapress.com	PO BOX 149 BONNERS FERRY, ID 83805	PO BOX 149 BONNERS FERRY, ID 83805	
<b><u>Order Source</u></b>	<b><u>Customer Phone</u></b>	<b><u>Payor Phone</u></b>	<b><u>Special Pricing</u></b>
	2082673105	2082673105	

<b><u>Tear Sheets</u></b>	<b><u>Proofs</u></b>	<b><u>Affidavits</u></b>	<b><u>Blind Box</u></b>	<b><u>Promo Type</u></b>	<b><u>Materials</u></b>
0	0	1	0	0	0

**Invoice Text**

BFH#11190 Amended Budget FY2022-2023

**Ad Order Notes**

Run dates September 14, 21, 2023

<b><u>Net Amount</u></b>	<b><u>Tax Amount</u></b>	<b><u>Total Amount</u></b>	<b><u>Payment Method</u></b>	<b><u>Payment Amount</u></b>	<b><u>Amount Due</u></b>
494.68	\$0.00	494.68	Invoice	\$0.00	494.68

<b><u>Ad Number</u></b>	<b><u>Ad Type</u></b>	<b><u>Ad Size</u></b>
0000014082	ID-Metro	4 x 9.648" (84 lines)

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<b><u>Run Date</u></b>	<b><u>Product</u></b>	<b><u>Placement</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>	<b><u>Cost</u></b>
09/14/2023	ID-BONNERS FERRY HER	LEGALS	Any	\$3.08	\$268.72
09/21/2023	ID-BONNERS FERRY HER	LEGALS	Any	\$2.69	\$225.96

**CITY OF BONNERS FERRY  
FY 2022-2023 BUDGET HEARING -AMENDED**

A public hearing, pursuant to Idaho code 50-1002, will be held for consideration of the proposed **AMENDED** budget for the fiscal year starting October 1, 2022, and ending September 30, 2023. The hearing will be held at City Hall, 7232 Main Street, Bonners Ferry Idaho at 6:00 pm on September 22, 2023. All interested persons are invited to appear and show cause, if any, why such a budget should or should not be adopted. Copies of the proposed city budget in detail are available at City Hall during regular office hours (8:00 am - 5:00 pm M-F) City hall is accessible to persons with disabilities. Anyone desiring accommodation for disabilities related to the budget documents or the hearing, please contact City Hall, 208-267-3105 at least 48 hours prior to the public hearing. The proposed Amended FY 23 budget is shown below with the amendments in bold.

	<b>FY 2021 ACTUALS</b>	<b>PROPOSED EXPENDITURES FY 2022 ACTUALS</b>	<b>FY 2023 ADOPTED</b>	<b>FY 2023 AMENDED</b>
<b>General Fund:</b>				
General Government	\$ 214,267	\$ 239,679	\$ 269,470	\$ 269,470
Police Department and Police Grants	\$ 703,264	\$ 727,924	\$ 817,646	\$ 817,646
Animal Control	\$ 11,225	\$ 11,674	\$ 12,021	\$ 12,021
Fire Department	\$ 179,126	\$ 208,549	\$ 249,273	\$ 249,273
Parks Department and Visitor Center	\$ 73,620	\$ 78,600	\$ 81,785	\$ 81,785
Swimming Pool	\$ 77,261	\$ 77,778	\$ 79,006	\$ 79,006
High Five Grant	\$ 51,000	\$ -	\$ -	\$ -
Golf Course	\$ 154,271	\$ 145,725	\$ 152,376	\$ 152,376
Street Department and Street Grants	\$ 467,109	\$ 568,053	\$ 570,158	\$ 570,158
South Hill Slough Grant	\$ 40,199	\$ 199	\$ 199	\$ 199
D.A.R.E./ School Resource Officer	\$ 47,728	\$ 54,063	\$ 68,061	\$ 68,061
Economic Development Coordinator	\$ 63,778	\$ 64,780	\$ 70,326	\$ 70,326
Dike Maintenance	\$ 31,278	\$ 20,000	\$ 20,000	\$ 20,000
General Fund Capital	\$ -	\$ -	\$ 178,000	\$ 178,000
Inter-Departmental Contingency	\$ 503,394	\$ 517,796	\$ 527,796	\$ 527,796
<b>Total General Fund</b>	<b>\$ 2,617,520</b>	<b>\$ 2,714,820</b>	<b>\$ 3,096,117</b>	<b>\$ 3,096,117</b>
Capital Project Fund	\$ -	\$ -	\$ -	\$ -
Capital Project Fund	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Project Fund</b>				
Enterprise Funds:				
Electric Fund	\$ 5,824,689	\$ 8,342,495	\$ 8,737,355	\$ 8,737,355
Water Fund	\$ 1,088,668	\$ 2,203,885	\$ 2,287,008	\$ 2,287,008
Sewer Fund	\$ 570,624	\$ 2,053,308	\$ 1,955,729	\$ 1,955,729
Garbage Fund	\$ 138,343	\$ 161,962	\$ 161,538	\$ 161,538
<b>Total Enterprise Fund Expenditures</b>	<b>\$ 7,622,324</b>	<b>\$ 12,761,650</b>	<b>\$ 13,141,630</b>	<b>\$ 13,141,630</b>
<b>Grand Total All Funds- Expenditures</b>	<b>\$ 10,239,844</b>	<b>\$ 15,476,470</b>	<b>\$ 16,237,747</b>	<b>\$ 16,237,747</b>

**CITY OF BONNERS FERRY  
FY 2022-2023 BUDGET HEARING -AMENDED**

	<b>FY 2021 ACTUALS</b>	<b>PROPOSED REVENUES FY 2022 ACTUALS</b>	<b>FY 2023 ADOPTED</b>	<b>FY 2023 AMENDED</b>
Property Tax				
GF Property Tax Levy	\$ 691,365	\$ 719,897	\$ 725,685	\$ 725,685
GF Property Tax Replacement	\$ 17,812	\$ 16,589	\$ 16,589	\$ 16,589
Other Revenue Sources				
Franchise, Licenses	\$ 65,001	\$ 78,979	\$ 73,732	\$ 73,732
Inter-Governmental	\$ 831,358	\$ 529,443	\$ 590,326	\$ 590,326
Inter- Governmental (BC Pool)	\$ -	\$ -	\$ -	\$ 80,000
Sale of Assest (Land)				\$ 251,100
General Fund Transfer	\$ 380,030	\$ 370,000	\$ 381,100	\$ -
Fines and Forfeitures	\$ 38,091	\$ 40,000	\$ 40,000	\$ 40,000
Golf	\$ 193,781	\$ 161,740	\$ 177,523	\$ 177,523
Charges for Services	\$ 33,646	\$ 31,804	\$ 38,804	\$ 38,804
Interest	\$ 85,078	\$ 86,235	\$ 86,235	\$ 86,235
Other	\$ 25,255	\$ 50,133	\$ 40,079	\$ 40,079
D.A.R.E. / School Resource Officer	\$ 30,000	\$ 30,000	\$ 35,000	\$ 35,000
Fund Balance Carryover	\$ 541,059	\$ 600,000	\$ 891,044	\$ 741,044
<b>1% Non Property Tax Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Total General Fund</b>	<b>\$ 2,932,476</b>	<b>\$ 2,714,820</b>	<b>\$ 3,096,117</b>	<b>\$ 3,096,117</b>
Capital Project Fund	\$ -	\$ -	\$ -	\$ -
Capital Project Fund	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Project Fund</b>				
Enterprise Funds:				
Electric Fund	\$ 5,494,806	\$ 8,342,495	\$ 8,737,355	\$ 8,737,355
Water Fund	\$ 1,435,935	\$ 2,203,885	\$ 2,287,008	\$ 2,287,008
Sewer Fund	\$ 1,234,859	\$ 2,053,308	\$ 1,955,729	\$ 1,955,729
Garbage Fund	\$ 141,093	\$ 161,962	\$ 161,538	\$ 161,538
<b>Total Enterprise Fund Revenues</b>	<b>\$ 8,306,693</b>	<b>\$ 12,761,650</b>	<b>\$ 13,141,630</b>	<b>\$ 13,141,630</b>
<b>Grand Total All Funds- Revenues</b>	<b>\$ 11,239,169</b>	<b>\$ 15,476,470</b>	<b>\$ 16,237,747</b>	<b>\$ 16,237,747</b>

The amended budget for fiscal year 2022-2023 has been tentatively approved by the City Council.

ORDINANCE 614

AN ORDINANCE ENTITLED THE AMENDED ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR, BEGINNING OCTOBER 1, 2022, APPROPRIATING THE SUM OF \$16,237,747 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF BONNERS FERRY, FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE.

Whereas: The City of Bonners Ferry, in compliance with Idaho Code 50-1045, is appropriating revenue funds received through Local Option Tax received within the fiscal year to cover expenses as authorized within areas approved by voters.

Whereas: The City of Bonners Ferry, seeks to recognize additional revenue received by the sale of property and intergovernmental payments to be used to offset expense incurred within the general fund.

BE IT ORDAINED by the Mayor and City Council of the City of Bonners Ferry, Boundary County, Idaho

Section 1. That the sum of \$16,237,747 be and the same is hereby appropriated to defray the necessary expenses and liabilities of the City of Bonners Ferry, Boundary County, Idaho, for the fiscal year beginning October 1, 2022.

Section 2. That the objects and purposes for such appropriations are made as follows:

Proposed General Government Fund Expenditures

General Fund:

General Government	\$ 269,470
Police Department and Police Grants	\$ 817,646
Animal Control	\$ 12,021
Fire Department	\$ 249,273
Parks Department and Visitor Center	\$ 81,785
Swimming Pool	\$ 79,006
Golf Course	\$ 152,376
Street Department and Street Grants	\$ 570,158
South Hill Slough Grant/Dike Maint.	\$ 199
D.A.R.E./ School Resource Officer	\$ 68,061
Economic Development Coordinator	\$ 70,326
Dike Maintenance	\$ 20,000
General Fund Capital	\$ 178,000
Inter-Departmental Contingency	\$ 527,796
<b>Total General Government</b>	<b>\$ 3,096,117</b>

Proposed Enterprise Fund Expenditures

Electric Fund	\$ 8,737,355
Water Fund	\$ 2,287,008
Sewer Fund	\$ 1,955,729
Garbage Fund	\$ 161,538
<b>Total Enterprise Expenditures</b>	<b>\$ 13,141,630</b>

Total Expense Budget Fiscal Year 2023

**\$ 16,237,747**

New Revenue Sources used to offset expenditures within the General Fund

Local Option Tax	\$ 200,000
Land Sale	\$ 251,100
Intergovernmental Transfer (BF Pool)	\$ 80,000
	<u>\$ 531,100</u>

Section 3.

That the general levy of \$719,674.00 on all taxable property within the City of Bonners Ferry be levied in an amount allowed by law for general purposes for said City, for the fiscal year beginning October 1, 2022.

Section 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall take effect and be in full force after its passage, approval and publication in the Bonners Ferry Herald, a newspaper of general circulation in the City of Bonners Ferry, and the official newspaper

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Bonners Ferry at a convened meeting of the Bonners Ferry City Council held on September 22, 2023

APPROVED by the Mayor the 22th day of September, 2023.

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Dick Staples, Mayor

ATTEST:

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Deby Garcia, City Clerk

Please published on September 28, 2023



# MEMO

CITY OF BONNERS FERRY  
CITY ENGINEER

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TO: Mayor and City Council

FROM: Mike Klaus, City Engineer

DATE: September 19, 2023

**RE: Water and Sewer Department – Vactor Truck Bidding Request**

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Staff has considered the purchase of a new Vactor truck for some time, as the current 2007 model is nearly worn out. A new Vactor truck is also in the City's capital plan, and staff requests authorization to go out to bid for a new one, with a bid date to be in mid-October 2023.

Recent quotes that the City has access to indicates that a new unit will likely cost between \$625,000 to \$675,000.

Thank you,

Mike