

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
November 1, 2022
6:00 pm**

Mayor Dick Staples called the Council meeting of November 1, 2022, to order at 6:00 pm. Present for the meeting were: Council Members Brion Poston, Valerie Thompson, Rick Alonzo and Ron Smith. Also present were: City Attorney Andrakay Pluid, City Engineer Mike Klaus, City Administrator Lisa Ailport, Clerk/Treasurer Christine McNair and Police Chief Brian Zimmerman. Members of the public present were: Emily Bonsant, Jerry Higgs, Kathy Walk, Loretta Hunsaker, Clark Fairchild, Tom Oxford and David Clark.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

No public comments were given

REPORTS

City Engineer Mike Klaus met with a consultant regarding the Moyie Dam relicensing.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
 2. Approval of Bills and Payroll
 3. Approval of the October 18, 2022 Council meeting minutes
- Valerie Thompson moved to approve the consent agenda. Brion Poston seconded the motion. The motion passed.
Valerie Thompson – yes, Brion Poston – yes, Ron Smith – yes, Rick Alonzo – yes

NEW BUSINESS

4. **City** – Consider Resolution 2022-007 for fee increases (attachment) {action item}
Lisa said she had some scrivener's errors in the last resolution that was presented to Council last month. The publication was correct and this resolution is correct as well. Ron Smith moved to approve Resolution 2022-007 for fee increases. Rick Alonzo seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes
5. **Water and Sewer** – Consider authorizing the Mayor to sign the contract with HMH Engineering for Highway 95 crossings (attachment) {action item}
Mike said the engineer working on the next phase of the Highway 95 project will review the feasibility of the two water and sewer crossings. If the crossings are feasible the next step will be designing the crossings. Lisa said the transportation and comprehensive plans both plan for growth in the area just South of the City Limits. Rick asked if ITD will agree with the crossings. Mike said ITD is aware the discussion. Valerie Thompson moved approve the contract with HMH Engineering for \$6,500 for the water and sewer Highway 95 crossings between LaBrosse Hill and Pine Island. Rick Alonzo seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes
6. **Planning and Zoning** – Consider the final plat for Scott Bourassa's minor subdivision (attachment) {action item}
Lisa said a minor subdivision does not require the extension of water and sewer or roads. Brion asked if this went through Planning and Zoning. Lisa said a minor subdivision does not go through Planning and Zoning, it's an administrative decision. Rick Alonzo moved to approve and authorize the Mayor to sign the final plat for Scott Bourassa's minor subdivision. Ron Smith seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston - yes
7. **City** – Discuss the budget shortfalls {action item}
Mayor Staples said the shortfall is two-fold. The first being this year and the second is the ensuing years. There has been discussion regarding selling some city property. Lisa said there is some property outside of the city limits that is potentially able to sell. There is a 13-acre parcel that can be split from a large parcel on Eileen Road, if Council is interested in pursuing that. It will require going through the County's process for a land split. Brion asked the estimated value. Mayor Staples said the estimate is \$275,000-\$325,000. Valerie said the reason for selling assets is to maintain the current level of service. Mayor Staples said there will have to be additional cuts. The pool is an expensive item to maintain and might not be able to open this year. It will depend on the amount of the land sale. Brion said it might be possible to sell the pool to the County and let them run it. Mayor Staples said it is worth looking into. Brion doesn't want to see the pool closed.

Brion asked if there are any ARPA funds left. Lisa said there are approximately \$144,000. Ron wants to make sure that personnel is the last option for any cuts. Clark Fairchild asked when the Supreme Court decision was. Andrakay said it was 2017. Mayor Staples said we just found out. Kathy Walk asked what other cities in Idaho are doing. Mayor Staples said some cities are continuing and others aren't. Valerie said most cities don't have an electric department or their own dam. Jerry Higgs asked about a one cent local option tax. Lisa offered to speak with anyone that has more questions. Tom Oxford asked how much it costs to run the pool. Lisa said approximately \$80,000 - \$100,000. Lisa said there are three ways to raise revenue: base rate increase of property tax, local option tax or cutting services. There are stipulations for the local option tax. Lisa recommends creating an advisory committee. Mayor Staples said it is the City residences that vote on whichever option is on the ballot.

8. **Electric** – Consider the revised Policy IV. D Electric Service Standards (attachment) {action item}
Christine said Kevin requested the modifications to the standards. Valerie asked why the section of 5a was removed. Christine said she will ask Kevin. The item was tabled for a future meeting.

9. **City** – Consider Barb LePoidevin plus volunteers decorating the Georgia Mae Plaza for Christmas {action item}
Rick Alonzo moved to approve Barb LePoidevin and volunteers to decorate the Georgia Mae Plaza for Christmas. Ron Smith seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. **City** – Discuss the Christmas party {action item}
Ron said it will not look good to have a City paid Christmas Party. Rick Alonzo moved to not have a City paid for Christmas party this year due to the budget constraints. Ron Smith seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. **Executive Session** – Executive Session pursuant to Idaho Code 74-206, subsection 1 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student {action item}

Rick Alonzo moved to enter into Executive Session pursuant to Idaho Code 74-206, subsection 1 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. Valerie Thompson seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes

Entered into executive session at 6:58 pm.

Executive session ended at 7:12 pm with no action taken.

ADJOURNMENT

The meeting adjourned at 7:12 pm.