

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
November 15, 2022  
6:00 pm**

Mayor Dick Staples called the Council meeting of November 15, 2022, to order at 6:00 pm. Present for the meeting were: Council Members Brion Poston, Valerie Thompson, Rick Alonzo and Ron Smith. Also present were: City Administrator Lisa Ailport, Clerk/Treasurer Christine McNair and Police Chief Brian Zimmerman. Members of the public present were: Amy Manning, Emily Bonsant, Fay Almond, Loretta Hunsaker and David Clark.

**PLEDGE OF ALLEGIANCE**

**PRESENTATION**

III-A annual report by Amy Manning

Amy said there are 5,285 members. III-A had a program savings of approximately \$638,000. There were 1429 calls to the benefit line. Amy is hoping more people will participate in the wellness screenings that are done on-site every year. Those screenings help identify medical issues earlier when they are easier to treat. III-A created a first responder help line that received 158 calls, 23 were crisis calls. Skin checks will be offered at next year's wellness screenings.

**PUBLIC COMMENTS**

Fay Almond spoke about the county's reserve amount.

**REPORTS**

City Administrator Lisa Ailport said she is working on the fiscal shortfalls.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the November 1, 2022 Council meeting minutes
4. Treasurer's Report

Valerie Thompson moved to approve the consent agenda. Brion Poston seconded the motion. The motion passed. Ron Smith – yes, Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes

**NEW BUSINESS**

5. **Electric** – Discuss and authorize publication for a Sole Source Procurement with Schweitzer Engineering Laboratories (attachment) {action item}

Lisa said the City is allowed to consider sole source procurement if it meets the Idaho Code requirements. Lisa said Schweitzer Engineering Laboratories (SEL) is the company that we use for the generator protection relay. Valerie asked if SEL is the only company that can provide what we need. Lisa said no, but SEL has an expertise in hydro generating facilities. SEL also knows our system and understands what it needs to make it function properly, but there are other companies out there. Rick said if a different company gets involved, that company will have to get the items from SEL, since they are the company that builds the components that we use. Rick Alonzo moved to authorize the publication for a Sole Source Procurement with Schweitzer Engineering Laboratories. Ron Smith seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. **Electric** – Consider the Moyie Hydro Plant job description (attachment) {action item}  
Mayor Staples tabled this item for a future meeting.

**ADJOURNMENT**

The meeting adjourned at 6:32 pm.