

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
December 6, 2022  
6:00 pm**

Mayor Dick Staples called the Council meeting of December 6, 2022, to order at 6:00 pm. Present for the meeting were: Council Members Brion Poston, Valerie Thompson and Rick Alonzo. Also present were: City Administrator Lisa Ailport, Clerk/Treasurer Christine McNair, City Engineer Mike Klaus and Economic Development Coordinator David Sims. Members of the public present were: Marciavee Cossette, Emily Bonsant, Fay Almond and David Clark.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

No public comments were given

**REPORTS**

City Engineer Mike Klaus gave an update for the capital plan.

Urban Renewal District David Sims said the increment is lower this year.

EDC David Sims said the Porthill crossing hours are still being worked on. David gave an update on the broadband money available. Grant to help install a rail spur in Naples.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the November 15, 2022 Council meeting minutes
4. **City** – Consider authorizing the Mayor to sign the 2023 Beverage Licenses pending receipt of payment and proper documentation

Rick Alonzo moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes

**OLD BUSINESS**

5. **Electric** – Consider the Moyie Hydro Plant job description (attachment) {action item}

Rick asked if Pat Stevens has been involved in the job description at all. Lisa said no, but there has been involvement from the other hydro operator. Brion asked if we are looking to hire from within. Lisa said we have a policy that allows for internal review before looking elsewhere. Brion said the decision to go to salary instead of hourly. Lisa said it is a different job all together. Valerie likes the idea of salary since it will be easier to budget. Rick said it is similar to what is being paid now. Valerie Thompson moved to approve the Moyie Hydro Plant job description for the Moyie Hydro Facility Superintendent. Rick Alonzo seconded the motion. The motion passed. Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes

**NEW BUSINESS**

6. **Electric** – Consider authorizing the Mayor to sign the agreement with OEMR for Energy Resiliency Grant (attachment) {action item}

Mike said we applied for the grant in October. The amount is \$233,000. Brion asked if there is a match. Mike said the match is 33%. Valerie Thompson moved to authorize the Mayor to sign the agreement with OEMR for the Energy Resiliency Grant. Brion Poston seconded the motion. The motion passed. Valerie Thompson – yes, Brion Poston – yes, Rick Alonzo – yes

7. **Electric** – Consider the bids for Unit 1 overhaul and consider award of the project (attachment) {action item}

Mike Klaus said we only received one bid. The base bid is \$188,980 with alternates of \$277,000. Once the unit has been pulled change orders will be presented to Council. Brion asked about the bearings. Mike said they are Babbitt bearings. Rick Alonzo moved to approve the bid of \$188,980 for the Unit 1 project to Riverside, Inc. for the Unit 1 overhaul and authorize the Mayor to sign all contract documents required for the project. Valerie Thompson seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes

8. **Planning and Zoning** – Have the first reading of Ordinance #605 by title only for Flood Damage Prevention (attachment) {action item}

Clare Marley gave a presentation of the amendments for Flood Damage Prevention. Planning and Zoning held a public hearing in September 2022. No public comments were received. Sixteen new definitions, technical bulletins, penalties and corrective acts were added. FEMA has reviewed and approved the document. Brion Poston moved to have the first reading for Ordinance #605 by title only. Valerie Thompson seconded the motion. The motion passed. Brion Poston – yes, Valerie Thompson – yes, Rick Alonzo – yes. Lisa read the ordinance by title only.

9. **Planning and Zoning** – Suspend the reading rules and adopt Ordinance #605 and authorize the publication summary {action item}

Valerie Thompson moved to suspend the reading rules and adopt Ordinance #605 and authorize the publication summary. Brion Poston seconded the motion. The motion passed. Rick Alonzo – yes, Valerie Thompson – yes, Brion Poston – yes

10. **City** – Discuss a committee for the budget shortfalls {action item}

Lisa is hoping for direction to staff as to how Council wants to proceed. Valerie likes having a committee and public meetings so there is organization. Mayor Staples likes the idea of a task force but is unsure of the number of people for that task force. Rick thinks there should be a task force to gather information and direction for this to go, then have a special Council meeting. Lisa asked if Council and the task force will meet at the same time or if staff will meet with the task force. Rick thinks the task force will formulate plans and bring those to Council. Valerie said she envisions it like the Comp Plan committee. Brion asked about having a paper that states what is needed. Valerie thinks a workshop setting might be best. A tentative date was set for January 10, 2023 at 5:00 pm. The venue will be determined.

#### **ADJOURNMENT**

The meeting adjourned at 7:09 pm.

#### **INFORMATION**

Draft Minutes – Planning and Zoning October 26, 2022 & Planning and Zoning November 17, 2022