

MINUTES
BONNERS FERRY CITY COUNCIL
August 1, 2023
6:00 pm

Mayor Staples called the Council meeting of August 1st, 2023, to order at 6:00 pm with the Pledge of Allegiance. Present for the meeting were: Council members Brion Poston, Valerie Thompson, Ron Smith, and Rick Alonzo. City Staff Present for the meeting included City Administrator Lisa Ailport and Clerk/Treasurer Deborah Garcia. City Attorney Andrakay Pluid joined by Zoom. Members of the public in attendance were Jerry Higgs, Emily Bonsant, David Clark.

PUBLIC COMMENTS

Jerry Higgs- Jerry spoke about a new rage in shopping at the county landfill for roofing and siding to be used for fencing. He believes that using metal roofing for fencing is very dangerous for children. Also, he expressed his concerns with metal roofing refracting heat and injuring animals and the unsightliness of it. Jerry would like the council to consider fence material restrictions by ordinance.

REPORTS

Police- No Report

Fire- No Report

City Administrator- City Administrator, Lisa Ailport provided her report to the Council in writing. It is included in the packet.

City Engineer- No Report

Urban Renewal District- No Report

SPOT- Ron visited with Moyie city council, they are not going to be a member like the city of Bonners Ferry or Boundary County. They will make a \$1000.00 donation to SPOT which will help to get the route closer to them.

Golf- Lisa Ailport said the RFP was put on the city website today.

Rick Alonzo expressed that he thought the recommendation of the steering committee would come to the City Council for approval. Ron Smith shared his thoughts. Lisa provided a copy of the RFP to each council member.

Ron Smith asked for the purpose behind the RFP and Brion Poston explained that it's for a pro golfer or a groundskeeper, but it will be one person who can run the whole golf course like Ralph does currently. It is written so that everyone has a fair shot at getting in.

EDC- No Report

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Authorize Mayor to sign contract with FCS for Representation on cost-of-service analysis and to provide update to existing cost of service analysis.
4. Approval of Alcohol Beverage License for Bonners Ferry Conoco

Posted at City Hall on _____

Brian made the motion to approve the consent agenda. Val Thompson seconded the motion.

Result:	Approve
Moved by:	Brion Poston
Seconded by	Val Thompson
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

NEW BUSINESS

- PLANNING {ACTION Item}** [attachment]- Consider dedication of public right of way for new city street, located east of Highway 95 and south of the Grace Bible Church.

Lisa Ailport shared that there was an annexation agreement which is being referred to as Annexation East and is comprised of the Idaho Department of Lands, Grace Bible Church, and Two Brews Coffee. As part of the agreement, Two Brews and Grace Bible Church were to dedicate a 25-foot strip along their southern boundary as a future right of way. Under state law, that land must be dedicated for that purpose, and it must be accepted.

The total width after acceptance of both dedications will result in a 50-foot-wide right-of-way for a future public road. The dedication was part of the Annexation Agreement associated with file 05-23. With completion of this requirement, the city may proceed with the ordinance for annexation.

The agreement states that by dedication of the right of way, the city is not responsible for constructing the road however the city may elect to do so at a future date.

The process that goes before City Council is the dedication of the land by the property owner and the acceptance page. The document has been prepared. Should the Council approve that, the annexation agreement will then be satisfied. The only other matter on the annexation agreement had to do with a physical approach onto the highway but the state has come in there and prepared the sidewalks so the city will participate in that.

Val Thompson made a motion to accept the dedication of the public right of way for the new city street, located east of Highway 95 and south of the Grace Bible Church as presented in File AN05-23 also known as Annexation East. Brion Poston seconded the motion

Result:	Approve
Moved by:	Val Thompson
Seconded by	Brion Poston
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

6. **PLANNING {ACTION Item}** [attachment]- A resolution to amend the city of Bonners Ferry comprehensive plan future land use map to designate certain lands as “general commercial and mixed use” upon annexation into the incorporated city limits. This land is associated with Annexation File 05-23.

Lisa Ailport explained that with completion of the annexation agreement, the landowners and the City of Bonners Ferry can proceed with the annexation which includes a resolution amending the Comprehensive Plan Land Use Map. After that would be an ordinance to change the city’s boundaries.

Mayor Staples asked about the naming of the Street and Lisa explained that with no physical street there it will not be named at this time but in the future, the city will name the street.

Val Thompson made a motion to approve the resolution to amend the City of Bonners Ferry’s Comprehensive Plan Future Land Use Map to designate the lands associated with File AN05-23 as general commercial and mixed use upon annexation into the City of Bonners Ferry city limits. Ron Smith seconded the motion.

Result:	Approve
Moved by:	Val Thompson
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

7. **CITY {action Item}** [attachment]- Consider Ordinance 611, an annexation ordinance, annexing certain lands into city limits and zoning such lands commercial on the official zoning map, for first reading by Title only.

Lisa clarified that this is the ordinance annexing the property as well as the zoning district which in this case will be commercial on the official zoning map.

Ron Smith made a motion to approve Ordinance 611, an annexation ordinance, annexing certain lands into city limits and zoning such lands commercial on the official zoning map, for first reading by Title only. Rick Alonzo seconded the motion.

Result:	Approve
Moved by:	Ron Smith
Seconded by	Rick Alonzo
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

An ordinance of The City Of Bonners Ferry, a Municipal Corporation of the State Of Idaho, annexing certain lands situated In Boundary County, Idaho, which are adjacent and contiguous to the corporate limits of the city of Bonners Ferry; establishing the zoning classification of said lands as Commercial; providing that copies of this ordinance shall be filed with the Boundary County Assessor, the Boundary County Recorder, and the Idaho State Tax Commission, as required by law; providing severability; providing this ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

8. **CITY {action Item}** [attachment]- Consider suspension of rules and adopt Ordinance 611, by Title only and authorize publication of the ordinance summary.

Rick Alonzo made a motion to suspend the rules and adopt Ordinance 611, by Title only and authorize publication of the ordinance summary. Ron Smith seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

9. **PLANNING {action Item}** [attachment]- A resolution to amend the city of Bonners Ferry comprehensive plan future land use map to designate certain lands as “general commercial and mixed use” upon annexation into the incorporated city limits. This land is associated with Annexation File 06-23.

Lisa explained that as was done previously with the land use amendment, this will be the second annexation and is referred to as Annexation West. Lisa shared that there is one council member who will have to recuse himself from any decisions on this resolution since he is an affected party.

Brion Poston recused himself.

Lisa said that under the same procedure as previously, the council would look at bringing in these lands and designating them as general commercial mixed use.

Val Thompson made a motion to approve the city of Bonners Ferry comprehensive plan future land use map to designate certain lands as “general commercial and mixed use” upon annexation into the incorporated city limits. This is the land associated with Annexation File 06-23. Rick Alonzo seconded the motion.

Result:	Approve
Moved by:	Val Thompson
Seconded by	Rick Alonzo
Voted Yes	Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

10. **CITY {action Item}** [attachment]- Consider Ordinance 612, an annexation ordinance, annexing certain lands into city limits and zoning such lands commercial and Residential B on the official zoning map, for first reading by Title only.

Brion Poston recused himself.

Val Thompson made a motion to approve Ordinance 612, an annexation ordinance, annexing certain lands into city limits and zoning such lands commercial and Residential B on the official zoning map, for first reading by Title only. The motion was seconded by Ron Smith.

An ordinance of The City Of Bonners Ferry, a Municipal Corporation of the State Of Idaho, annexing certain lands situated In Boundary County, Idaho, which are adjacent and contiguous to the corporate limits of the city of Bonners Ferry; establishing the zoning classification of said lands as Commercial; providing that copies of this ordinance shall be filed with the Boundary County Assessor, the Boundary County Recorder, and the Idaho State Tax Commission, as required by law; providing severability; providing this ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Result:	Approve
Moved by:	Val Thompson
Seconded by	Ron Smith
Voted Yes	Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

11. **CITY {action Item}** [attachment]- Consider suspension of rules and adopt ordinance 612, by Title only and authorize publication of the ordinance summary.

Brion Poston recused himself.

Rick Alonzo made a motion to suspend the rules and adopt Ordinance 612, by Title only and authorize publication of the ordinance summary. Ron Smith seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

12. **CITY {action Item}** [attachment]- Consider contract by Todd Bateman with Regence and authorize Mayor to sign contract providing for benefits for group Medicare for retirees of the city.

City Administrator, Lisa Ailport shared that the proposal from Mr. Bateman was included in the council packets. There is a separate document that needs to be signed but if the mayor is authorized to sign the document, Lisa will make those available. Mayor Staples addressed City Attorney Andrakay Pluid who joined by Zoom. Andrakay stated that she had reviewed the information sent to her by Lisa and she did not see any issues with the document. Mayor Staples questioned whether this agreement would be binding to the retirees. Lisa shared that the cost would be to the retiree.

Rick Alonzo approved the contract by Todd Bateman with Regence to authorize the mayor to sign the contract providing benefits for group Medicare for retirees of the city. Ron Smith seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith

Voted No	
Absent	

13. **ELECTRIC {action Item}** [attachment]- Consider approval of contract with T&L Fencing for hydro replacement fence along Canyon View Road. Lisa pointed to the memo from City Engineer, Mike Klaus sharing that the fence replacement is a necessity because it's a safety issue.

Attached is an estimate from T&L Fencing to replace some damaged and inadequate fencing above the power plant at Moyie. The estimate includes 300 lineal feet of 6-foot-tall fencing adjacent to the road above the powerhouse.

The current fence in this location is only 4 feet tall and allows people to easily lift rocks and roll them over the fence, which happened earlier this year, damaging the powerhouse shop. Another 60-foot section of fence is also requested that will be located directly above the powerhouse control room. The existing fence at this location is damaged and needs to be replaced.

The new section needed at this location will be 10 feet tall to provide another barrier for rolling rocks. This fencing is needed to protect our employees and infrastructure in the powerhouse area. I recommend that the Council approve the contract with T&L Fencing for \$18,973 to replace damaged fencing above the powerhouses.

Rick Alonzo made a motion to approve the contract with T&L Fencing to replace the hydro fence along Canyon View Road for \$18,973.00. Val Thompson seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Val Thompson
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

ADJOURNMENT

Mayor Staples adjourned the meeting at 6:26 pm