

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodation to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
October 17, 2023
6:00 pm

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

REPORTS

Police/Fire/City Administrator/City Engineer/Urban Renewal District/SPOT/Golf/EDC

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of minutes from the 7/11/23 Budget Workshop, 7/11/23 Regular Council, 7/18/23 Budget Workshop, 7/18/23 Regular Council.

NEW BUSINESS

4. **CITY- (action item)** Discuss and consider nominating a Council President to replace Rick Alonzo for the remainder of his term.
5. **CITY- (action item)** [attachment]— Consider purchase of Hydraulic tilt trailer for City Departments use in the amount up to \$12,000.00 to be split evenly between water, sewer, electric and general fund.
6. **Electric- (action item)** [attachment]—Consider approval of Contract with EL Automation in the amount of \$20,000 to complete boring for replacement of primary line that serves customers in Moyie Springs.
7. **Water/Sewer- {action Item}** [attachment] Consider approval of vehicle purchase for the water and sewer department in the amount of \$49,218.40.
8. **Water/Sewer- {action Item}** [attachment] - Consider acceptance of bids for new vacuum truck for the water and sewer department.

9. **PLANNING {action Item}** [attachment]- Consider supplemental contract with Ruen Yeager and Associates to complete code reform updates to Title 11 and Title 12, Bonners Ferry City Land Use and Subdivision Code in response to the 2023 Comprehensive Plan update in the amount not to exceed without prior approval of \$20,000.
10. **POLICE {action Item}** [attachment]- Consider reallocation of ARPA funds from In-Car repeaters to Body and Dash Camera system for police Department.
11. **CITY- (action item)**- Consider 2023 Christmas Party, location and budget approval.
12. **CITY- (action item)** [attachment]- Consider 2024 Flower basket purchase and expenditure authorization.

ADJOURNMENT

MINUTES
BONNERS FERRY CITY COUNCIL- WORKSHOP MINUTES
July 11, 2023
5:00 pm

Mayor Staples opened the meeting at 5:00 pm. Present for the meeting included Councilmembers, Ron Smith, Rick Alonzo, Val Thompson, and Brion Poston.

Members of staff present for the meeting included, City Engineer Mike Klaus, City Administrator Lisa Ailport, Deputy Clerk Lara Tyler.

Members of the public included, Emily Bonsant and Jerry Higgs show up at 5:30 pm.

NEW BUSINESS

1. **CITY {DISCUSSION ONLY}** FY 2024 City Budget Workshop

The Mayor introduced the topic as a discussion of the FY2024 budget. Before handing the meeting over to Mike Klaus to talk about the utility funds, the Mayor presented to council the item of wage increases and staff bonuses. After completing this topic, he turned the remaining time over to Mike Klaus who spoke about the utility funds, specifically about the 5-year capital improvement plans and the need for increases in operational expenses tied directly to inflation costs.

The council ended the meeting to start the regular council meeting. They directed staff to schedule another workshop so that they could complete the review of the utility funds.

ADJOURNMENT

No decisions were made. The meeting adjourned at 5:59 pm.

MINUTES
BONNERS FERRY CITY COUNCIL
July 11, 2023
6:00 pm

The Mayor opened the meeting at 6:00 pm with the pledge of allegiance. Present for the meeting included Council members, Ron Smith, Rick Alonzo, Val Thompson, and Brion Poston.

Members of staff present for the meeting included, City Engineer Mike Klaus, City Administrator Lisa Ailport, City Attorney Andrakay Pluid, Police Chief Brian Zimmerman, Deputy Clerk Lara Tyler.

Members of the public include Ann Bonar, Karen Davis, Steve Nelson, David Sims, Chris Pease, Tara XX, Dave Anderson, Gerald Higgs, Emily Bonsant, David Clark, Todd Bateman, Jacob Francom.

PUBLIC COMMENTS

Gerry Higgs spoke with the council about the concerns with several events occurring downtown at the same time, and how they conflict causing people to leave the area or just not coming downtown to do their local business. Many people he has spoken with will not come downtown due to the large amount of people in town, and that they are leaving and taking their business to Bonner County. He suggested having a workshop with the parties who are hosting or planning the events as well as looking at asking the farmers market to move their location to the fairground, during the time of the conflicting events.

Dave Anderson spoke about the projects that the Friends of Mirror Lake Golf Course has funded on the course with the money the City has given back to the group through the green fees raised at their yearly golf tournament. He respectfully requested that the council consider this request again this year.

Ann Bonar said that she was present in support of the golf committee requests.

GUESTS

Todd Bateman- Insurance PowerPoint presentation. Todd Bateman presented a group Medicare retiree plan that the city could participate in that would support their employees once they become retired.

Mayor Staples asked whether the county signed up for this program. Todd commented that they have. He asked if it would be available to current retirees if we sign up and Todd responded they would. Mayor Staples then asked if the cost would be free, and Todd responded that it would be. No action was taken.

REPORTS

Police Chief Brian Zimmerman commented that they had replaced their retiring clerk with Kathy Walk, who has started recently and is learning from the current clerk. The existing clerk's last day will be Friday, July 14, 2023.

The Mayor asked if there was anything planned on Friday and Brian responded that there was something planned on Friday at noon for the clerk who is leaving.

No other reports were given.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of minutes from the Joint Meeting April 24, 2023, Regular meeting June 6, 2023, June 20, 2023, Budget Workshop June 16, 2023.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

NEW BUSINESS

4. **CITY- {action item}** [attachment] Update on Riverside Road FLAP Project.

David Sims presented a short history of the city’s application for Riverside Road, followed by IFG presentation on the concept for their property (adjoining city’s Riverside road project).

David Sims presented Council with a PowerPoint presentation regarding the Riverside Road project which was selected for funding through the Federal Lands Access Program (FLAP) in 2019. David gave a history summary of the project and the process from initiation through current time.

In 2019 the City applied for the FLAP funds to improve Riverside Road that starts along the western line of city limits and extends to the western line of the railroad right-of-way (4th street intersection). David noted that since acceptance into the program, the project costs as well as the project commitment at 7.34% match funding have doubled.

Currently, Western Federal Lands has increased the cost of the road construction from the original costs of ±2.7 million to current cost predictions of ±6 million. This increase in cost has also increased the cost of the match funding from \$198K to \$442K. The additional match funding required would be ±\$217K.

The plan for construction would be kicked off in July of 2023, with 30% of design done in spring in 2024, 70% done in Winter of 2025 and 95% plans specification and estimates during the summer of 2025. Construction would take place in 2027.

The city’s cash contributions would occur in July 2026, with the relocation of poles and the remainder match due in 2027. David summarized the location of the road directly fronts on IFG property and Tera King and Chris Pease with IFG were going to speak about their concept plans for their property. He then turned the floor over the Chris Pease.

Chris opened his PowerPoint presentation with a summary of the city’s recently completed comprehensive plan and how that plan is meant to suggest the site would develop as a multiuse property. It is IFG’s intention to plan for a multiuse development in concert with the city comprehensive planning effort. Tera offered additional supportive information regarding Chris’s presentation.

After Chris’s presentation, Tera continued, noting that the history of the parcel has been quite fascinating with the evolution of the land being owned by railroad companies to the current day ownerships being shared by the county, city, railroad as well as IFG. IFG is taking in all this information to understand the power of development over the property and to consider what types of density the land could support.

She then continued with the purpose of their meeting with the council this evening. In IFG’s considerations, their future development plans call for moving Riverside road to open the riverfront to development and a public trail system. In their draft plans Riverside Road moved to the southern end of their property and then looped back around to tie into the road near the future city limit boundary. It is their opinion that the current alignment would limit the development interest and incentive and overall hurt the value of the property. Additionally, it was their belief that the future public trail system would improve public safety by separating pedestrians and vehicles.

Following Tera's presentation, the Mayor clarified whether the items listed were meant to be action items. David Sims responded that the items were meant to inform the council as a report only. David noted that the next item on the agenda was where the action item is meant to be, should the council intend to move forward with the project they would need to update the costs and submit back to Western Federal Land the agreement.

Rick Alonzo asked if the lands IFG is seeking to annex would require additional costs to the FLAP project. David mentioned he would check with western federal lands. City Administrator Lisa Ailport responded that the project as applied for will remain, meaning no additional area will be taken in on the project and the city would not be looking to add any additional length to the project.

- 5. **CITY- {action item}** [attachment] Consider the draft Memorandum of Agreement from Western Federal Lands (agreement for FLAP grant)

The Mayor asked that this item be tabled and that it be further discussed at a future meeting. Council members agreed. The Mayor asked staff to bring forward this action item to a future meeting.

- 6. **ELECTRIC- {action item}** [attachment]- Consider approval of quote from REL for electrical load study.

Mike presented the quote from REL regarding the electrical load study. No questions were asked.

Rick Alonzo made a motion to accept the contract with Ripplinger Laboratories for the completion of a load study in the amount of \$6,245.00. Val Thompson seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Val Thompson
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

- 7. **GOLF- {action item}** Consider gifting back Friends of Mirror Lake the green fees raised from the Friends of Mirror Lake Golf Tournament.

The Mayor asked for a motion to consider gifting back to the friends of mirror lake golf tournament on Friday, July 14th. Val Thompson made a motion to gift back to the friends of Mirror Lake the greens fees from the friends of mirror lake the golf tournament. Rick Alonzo seconded the motion.

Result:	Approve
Moved by:	Val Thompson
Seconded by	Rick Alonzo
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

- 8. **GOLF- {action item}** [attachment] Consider operational strategy for golf course.

Steve Nelson presented to Council three options for consideration regarding the golf course management that the golf committee came up with. Steve was asking for some direction from Council regarding the options. The three options included:

1. Golf/Pro with responsibility of maintenance, much like what is currently being done- essentially replacing Ralph with a new person.
2. Hire Greens keeper separate of a club house/golf manager.
3. City contracts out entire golf course for a fee and turn over maintenance and equipment to a contractor who would pay a yearly fee to the city to rent to course *or* that the city takes over the entire course over to city employees and run the course as it sees fit.

The golf committee felt that option 3 was not desirable for either option, due to the amount of people that it would take to run the course and the limited source of funds that the city operates on.

Regarding option 2, Ron Smith asked about the green's keeper, clarifying that he means the rough and the fairways. Steve agreed that is what was meant by hiring a greens keeper.

Brion asked who would be responsible for owning the equipment. Steve responded that the city would still be expected to own the equipment in this scenario.

Brion also asked how the contracts would be maintained for each contractor, and Steve responded that the greens keeper would need to be paid separate from the club house manager. Brion then asked about the driving range and Steve responded that those details would need to be figured out if the council chose this method.

Val asked if the Committee had reviewed the financials of the golf course and Steve responded they had not. The committee felt that it was important to know what direction the council wanted to go before they looked at the content of a contract and the costs associated with that.

Steve went on to say that the contract's current amount paid to a contractor would likely need to be raised to attract someone interested in the course.

Mayor Staples asked if the Committee needed a decision by Council tonight and Steve responded that the committee wanted to know if Council had a preferred option on which method they'd like to go forward with on the types of contractors.

Ron Smith asked if a future committee would be the ones who would address the type of method to move forward on. Steve replied, it would.

Val Thompson responded that she felt that when she saw on the agenda the need for a special committee it was for the reason of selecting a method or type of contractor for the future.

Steve then introduced the idea of starting a special committee that would address the method of the future contract. It would comprise of two members of the golf committee (John Youngwirth and Gerry Ann Howlet), two members of the ladies (Anne Bonar and Ada Gardner) group and two members of the men's group (Bill Gutknect and Dave Anderson) and a member of the city council.

Ron Smith asked if the people selected had been consulted about the city's interest in serving on the committee. Steve said he had spoken with each of the community members and received positive responses.

9. **GOLF- {action item}** [attachment] Consider establishing a Steering/Hiring Committee for recruitment of new golf course management.

The council discussed putting together the committee and liked the idea of having the committee to help in the process selecting a new contractor.

Val made a motion to establish a steering/hiring committee listing the recruitment of the new golf course management naming Brion Poston as the representative from the city council. Ron Smith seconded the motion.

Lisa asked the Mayor and Council if they would also like to appoint the other members of the committee, including those presented by Steve. Val amended her motion to include those members, which are:

1. Brion Poston
2. Gerry Ann Howllet
3. John Youngwirth
4. Anne Bonar
5. Ada Gardner
6. Dave Anderson
7. Bill Gutknect

Result:	Approve
Moved by:	Val Thompson
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

A motion by Rick Alonzo to enter executive session, the motion was seconded by Ron Smith. The council went into session at 7:25pm.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

ADJOURNMENT

The Mayor and Council came out of executive session and noted no decision was made. He then adjourned the meeting at 8:07 pm.

AGENDA
SPECIAL CITY COUNCIL MEETING- BUDGET WORKSHOP

July 18, 2023
4:00 pm

Mayor Staples opened the meeting at 4:00 pm. Present for the meeting included Councilmembers, Ron Smith, Rick Alonzo, Val Thompson, and Brion Poston.

Members of staff present for the meeting included, City Engineer Mike Klaus, City Administrator Lisa Ailport.

There was no members of the public present.

NEW BUSINESS

1. **CITY {DISCUSSION ONLY}** FY 2024 City Budget Workshop

The Mayor opened the meeting and turned the meeting over to the City Administrator, Lisa Ailport who presented the draft budget presentation, summarizing the entire budget for the city council. Each department was covered in her presentation and at the end she presented the draft budget hearing publication.

After hearing the budget presentation, the Mayor indicated to staff to move forward with publication of the budget to herald for a September 5, 2023, public hearing.

ADJOURNMENT

The meeting was adjourned at 5:31 pm.

**MINUTES
BONNERS FERRY CITY COUNCIL
July 18, 2023
6:00 pm**

Mayor Staples opened the meeting at 6:00 pm with the pledge of allegiance. Present for the meeting included Councilmembers, Ron Smith, Rick Alonzo, Val Thompson, and Brion Poston.

Members of staff present for the meeting included City Administrator Lisa Ailport, City Attorney Andrakay Fluid (via Zoom), Police Chief Brian Zimmerman, Deputy Clerk Lara Tyler.

Members of the public include Gerald Higgs, David Sims, David Clark, Fay Almond, Marciavee Cossett, Michael Shannon.

PUBLIC COMMENTS

Gerry Higgs commented to the Council about the dual bark beetle infestation on his pine and fir tree on his land. He then brought for review a limb showing the mistletoe that has also developed on his property and has requested costs to remove the trees which are infested and he has received costs up to \$6,000 to remove one tree. He is concerned that he will lose all his trees on his property due to the beetle and the mistletoe and wants to know if the state will have option to assist landowners with this issue.

REPORTS

No reports were provided.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll

Val Thompson made a motion to approve the consent agenda, Brion Poston seconded the motion. The motion passed.

Result:	Approve
Moved by:	Val Thompson
Seconded by	Brion Poston
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

NEW BUSINESS

3. **PLANNING & ZONING- {action item}** [attachment] Recommendation by Planning and Zoning for AN06-23
Deliberation only.

The Mayor opened the recommendation to the city council and asked if there were any questions. Staff then summarized the file, noting the annexation was for lands that included the forest service and Poston property, including Wendle Road.

After the presentation, the Mayor asked if there were any questions, hearing none, Rick Alonzo move to approve file #AN06-23, to annex the subject lands, designate them as “General Commercial & Mixed Use” on the

comprehensive plan Future Land Use Map, and zone the lands as Commercial for the U.S. Forest Service land and adjacent rights-of-way and Residential B for the Poston/Wendel lands and adjoining rights-of-way, finding that it is in accord with the goals and policies of the adopted City of Bonners Ferry Comprehensive Plan, based upon the findings as recommended by the Planning and Zoning Commission and listed in the staff report. He further move to direct staff to prepare the final documents for consideration by City Council, to complete the annexation.

Ron Smith seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	Brion Poston Abstained from voting

4. **CITY- {action item}** [attachment] Consider the draft Memorandum of Agreement from Western Federal Lands (agreement for FLAP grant).

The Mayor asked David Sims to give a short summary of the project for the council. David Sims summarized the project noting that the project costs have doubled and with that the match has also doubled. The city match would be \$442K, an additional \$217K over the original cost when applied in 2019.

Lisa summarized that the original application required that anything over 10% in cost overage were supposed to be paid for by the applicant.

Rick Alonzo commented that his quick math noted that the cost per linear foot would be around \$1,600 per foot and the city would have an additional \$121 per linear foot.

Dick asked if he heard correctly that if we backed out of the project that we might not be able to work with them again. David responded that if it is for budgetary reasons, he can't see that result being an outcome.

Val asked if we didn't do the project, would the city still have to move the electric lines. David responded that there would not need to be if they do not go forward.

Dick asked for any discussions from the council member. Rick responded that there were a lot of gray areas that are uncertain for him that could cause our budget constraints that he isn't comfortable with him.

Ron mentioned that he felt that the money could be better used elsewhere in the city.

Rick made a motion to not accept the memorandum of understanding from Western Federal Lands. Val Thompson seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Val Thompson
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

5. **GOLF- {action item}** Consider operational strategy for golf course.

Brion commented that the committee that was established at the last council meeting is planning to meet to discuss the golf contract and the discuss the operational strategies that they will consider for recommendation to the city council.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Ron Smith
Voted Yes	Brion Poston, Val Thompson, Rick Alonzo, Ron Smith
Voted No	
Absent	

6. **CITY-{action item}** Consider plan with Regence for retiree Medicare program.

Lisa commented that we had not received anything from Mr. Bateman as of the council meeting this evening. Council members also noted that there was an email that was received today by Mr. Bateman but since our staff and attorney had not had a chance to review it, the matter will be continued to a future meeting.

The Mayor continued the item to the next council meeting.

ADJOURNMENT

After concluding the business of the city, the Mayor adjourned the meeting at 6:35 pm.



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator *LMA*
DATE: October 11, 2023
RE: Hydraulic tilt trailer

Staff is seeking permission to purchase a hydraulic tilt trailer to be used to haul equipment to either project sites, city property or haul golf equipment back and forth to the city yard for routine maintenance. Due to the nature in which the equipment must be hauled, the deck needs to be above the wheelbase and be easily loaded and unloaded. The hydraulic tilt trailer meets this specification and currently the city does not have an equivalent trailer that provides such accommodations.

Staff estimates the cost of the equipment to be around \$12,000.00, new. Because all the departments anticipate using this trailer the following breakdown is recommended if approved by Council.

General Fund: \$3,000

Water: 3,000

Sewer: 3,000

Electric: 3,000

Or, an even 25% of the overall costs if less than authorized.

FISCAL IMPACT STATEMENT:

The funding for this purchase would be split between the general fund and the three utility funds.



FOX TRAILERS, INC.
 646 N Pleasant View Rd.
 POST FALLS, ID 83854

Invoice

Date	Invoice #
10/3/2023	403050

Bill To
City of Bonners Ferry PO Box 149 Bonners Ferry, ID 83805 208-267-3105

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
		TE	10/3/2023			
Quantity	Item Code	Description			Price Each	Amount
1	14OT-22	16V1F2822R2308491, 2024, Big Tex, 102" x 22" Power Tiltbed, 12K Jack, Scissor Hoist, Stake Pockets, Rub Rail, Shipping Weight 4,798, GVWR 14,000			11,245.00	11,245.00
1	Application Fees	ID Title application fees			14.00	14.00

Total	\$11,259.00
Balance Due	\$11,259.00

Phone #
208-773-6588

Web Site
foxtrailers.com



ADD TO COMPARE

140T ▾

[Trailers](#) / [Equipment & Tilt Trailers](#) / [Deck-Over Tilt Trailers](#)

140T

Heavy Duty Over-The-Axle Tilt

Bring your low-profile equipment hauling to new heights with the 140T Heavy Duty Over-the-Axle Tilt Bed Equipment Trailer. It's unlike any of our other trailers, highlighted by a scissor-style hydraulic hoist that offers stability, energy efficiency, and less maintenance than other systems. With a rear knife edge, a full 96"-wide tilt platform, and a winch mount plate at the front of the platform, you can take your productivity into overdrive with this over-the-axle workhorse.

FINANCING

LOCATE A DEALER

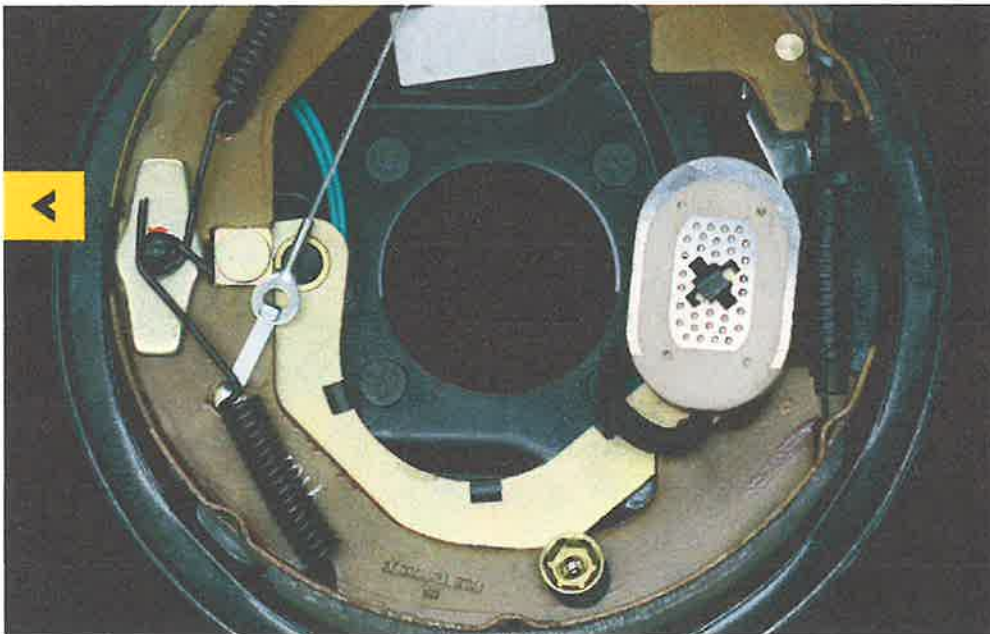


BigTex
TRAILERS™



ADD TO COMPARE

140T





ADD TO COMPARE

14OT ▾

MODELS & DIMENSIONS

MODEL	PULL TYPE	GVWR	EMPTY WEIGHT	CARGO CAPACITY	BED LENGTH	BED WIDTH	A	B	C	TONGUE LENGTH
14OT-26GN	Bumperpull	14000 lbs	5155 lbs	8845 yd ³	26'	102"	312"	171"	141"	96-1/8"
14OT-24GN	Bumperpull	14000 lbs	5175 lbs	8825 yd ³	24'	102"	288"	159"	129"	96-1/8"
14OT-22GN	Bumperpull	14000 lbs	4970 lbs	9030 yd ³	22'	102"	264"	141"	123"	96-1/8"
14OT-26	Bumperpull	14000 lbs	5290 lbs	8710 yd ³	26'	102"	312"	171"	141"	73-3/8"
14OT-24	Bumperpull	14000 lbs	4950 lbs	9050 yd ³	24'	102"	288"	159"	129"	73-3/8"
14OT-22	Bumperpull	14000 lbs	4745 lbs	9255 yd ³	22'	102"	264"	141"	123"	73-3/8"

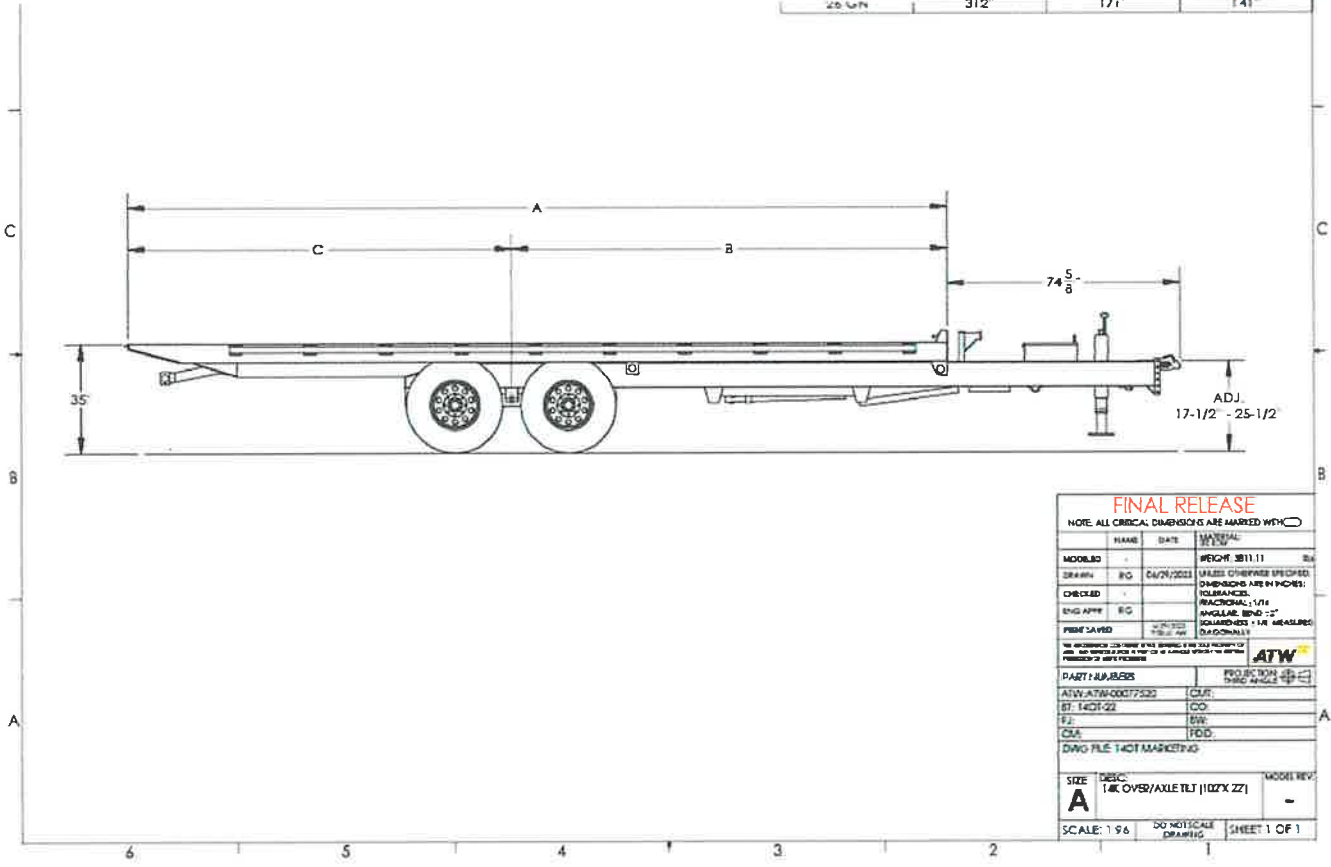
FEATURES & OPTIONS



ADD TO COMPARE

DIMENSIONS		
A	B	C
264"	141"	123"
288"	159"	129"
312"	171"	141"
264"	141"	123"
288"	159"	129"
312"	171"	141"

140T ▾



FINAL RELEASE			
NOTE: ALL CRITICAL DIMENSIONS ARE MARKED WITH			
NAME	DATE	INITIALS	REVISION
MODEL		REV. 081111	01
DRAWN	EG	06/29/2023	UNLESS OTHERWISE SPECIFIED, DIMENSIONS ARE IN INCHES; TOLERANCES: FRACTIONAL: 1/16 ANGULAR: 30° ± 2° SQUARES: ±.04 MEASURED QUADRAHILL
CHECKED			
ENG APPR	EG		
PRINT DATED			
PART NUMBER			
ATW-ATW-00077520	COU		
BT-140T-22	CO		
FS	EN		
CSA	POD		
DWG FILE: 140T-MARKETING			
SIZE	DESC: 140 OVER/AXLE TLT (102X 22)	MODEL REV:	
A		-	
SCALE: 1:96	DO NOT SCALE DRAWING	SHEET 1 OF 1	

SIMILAR PRODUCTS



16ET

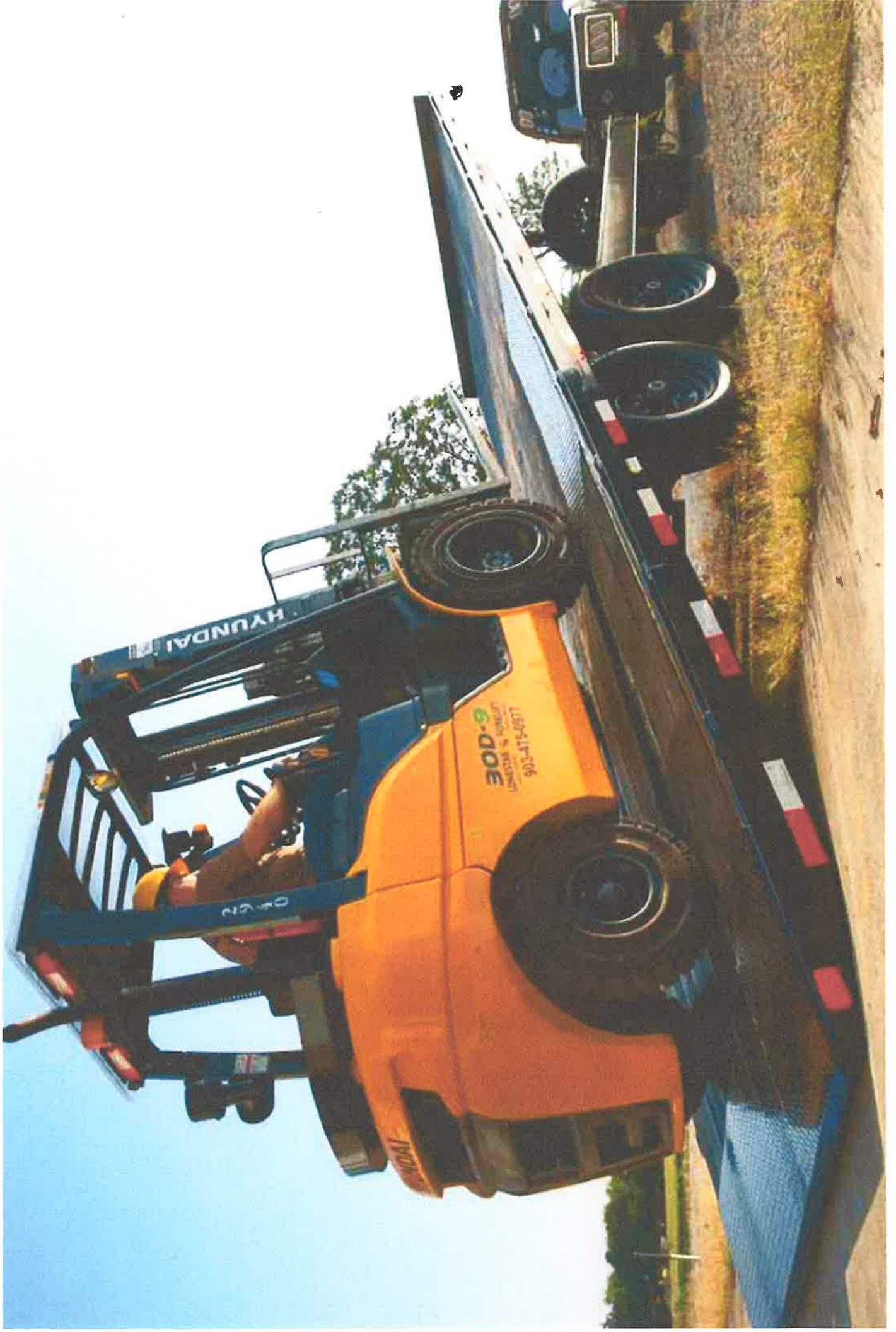
Super Duty Tandem Axle Equipment Trailer

Width:

83"

Length:

18', 20', 22', 24'





MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

TO: Mayor and City Council
FROM: Mike Klaus, City Engineer
DATE: September 28, 2023
RE: **Electric – Electric Bores**

The City Electric Department needs to replace several hundred feet of underground power lines in Moyie Springs, that are aging and creating numerous ground faults. Staff received a quote from EL Automation to complete the road bored required at \$27 per foot as shown in the attached quote. For reference, the City budgeted \$125,000 for this type of work for FY2024.

Staff recommends that the City Council approve the attached contract with EL Automation for up to \$20,000 to complete the work proposed.

Please let me know if you have any questions.

Mike



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

TO: Mayor and City Council
FROM: Mike Klaus, City Engineer
DATE: October 13, 2023
RE: Water/Sewer Department – New Work Pick-Up

With this memo, I am requesting that the City Council consider the purchase of a new pick-up for the water and sewer department.

The City approved the purchase of a new pick-up that was ordered last year, but was never delivered by Smith Chevy. The vehicle quoted is a 2024 Chevrolet Silverado, 3500, double cab work truck. The amount quoted for this vehicle is \$49,218.40, as shown in the attachment from Taylor & Sons Chevrolet in Ponderay.

The expense for this pick-up has been budgeted, and I request that City Council approve this vehicle purchase of \$49,218.40 and authorize the Mayor to sign the attached order commitment letter, and any other documents required for the purchase.

The new pick-up is intended to replace an aging vehicle, and I recommend that the cost of the new vehicle be split 50/50 between the water and sewer departments.

Thank you,

Mike

10/10/2023

City of Bonners Ferry
7322 Main Street
Bonners Ferry, ID 83805

RE: Price Quotation 2024 Chevrolet Silverado 3500

To Whom It May Concern:

Taylor & Sons Chevrolet is supplying a price quotation for the following unit equipped with Specifications provided by City of Bonners Ferry on 10/06/2023.

Taylor & Sons Chevrolet agrees to deliver the above configured vehicles for the price listed below.

\$49218.40

2024 Chevrolet Silverado 3500 will be ordered on a will try basis thorough General Motors Request For Order System. Taylor & Sons and City of Bonners Ferry are subject to General Motors accepting the equipped order. Upon receipt of signed award Taylor & Sons will order the vehicle immediately from General Motors. If production of 2024 model Silverado 3500 ends prior to acceptance of the order by General Motors, the agreement is null and void.

City of Bonners Ferry hereby acknowledges and approves Taylor & Sons Chevrolet for the above-specified price quotation.

x Signed _____ x Title _____

x Name _____ x Date _____

Mike Klaus

From: Brett Taylor <brett@tschevy.com>
Sent: Monday, October 9, 2023 4:10 PM
To: Jimmy Dorhofer; John Delaney; Mike Klaus
Subject: 2024 Chevrolet Silverado 3500 Price Quotation - Taylor & Sons Chevrolet
Attachments: City of Bonners Ferry Silverado 3500 - 10-09-23.pdf

All,

Attached is a comprehensive build sheet for the truck you had specified on Chevy.com. There are a couple of differences for the Fleet Order due to configuration requirements by Chevrolet. The additions and deletions are below:

1. In order to include the Integrated Trailer Brake Controller you must add the WT Convenience Package on Fleet Orders. This adds Tinted Glass and a Rear Window Defogger to the equipment above and beyond your build.
2. Regarding Upfitter Switches. Please note those switches are shipped loose in box and not installed. Installation is additional cost and not included in the vehicle price.
3. In Channel Window Deflectors are an Accessory Option rather than being able to be ordered from the factory. I have excluded those from the quote. Should you decide to install them at the time of delivery we can coordinate through our parts department.

Price Quotation - \$49218.40

Regarding ordering timeframe, I am still working with Chevrolet to provide a commitment for the volume of these trucks still eligible for Fleet Ordering. I will update you as soon as I have confirmation that we are able to order. Please reach out with any questions.

Thank You,
Brett Taylor
Dealer Principal
Taylor & Sons Chevrolet
476751 Hwy 95 N.
Ponderay, ID 83852
brett@tschevy.com
www.tschevy.com
208.263.2138 – Office
208.265.8002 - Fax

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (✓
Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$50,300.00
Total Options	\$2,145.00
Vehicle Subtotal	\$52,445.00
Destination Charge	\$1,995.00
Grand Total	\$54,440.00

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Data Version: 20652. Data Updated: Oct 8, 2023 6:40:00 PM PDT.



Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

Window Sticker

SUMMARY

[Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck MSRP:\$50,300.00

Interior:Jet Black, Vinyl seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline

Transmission, Allison 10-speed automatic

OPTIONS

CODE	MODEL	MSRP
CK30953	[Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck	\$50,300.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
9L7	Upfitter switch kit, (5)	\$150.00
AKO	Glass, deep-tinted	Inc.
AZ3	Seats, front 40/20/40 split-bench	\$0.00
C49	Defogger, rear-window electric	Inc.
C7V	GVWR, 11,600 lbs. (5262 kg) with single rear wheels	\$0.00
DBG	Mirrors, outside power-adjustable vertical trailing with heated upper glass	Inc.
E63	Durabed, pickup bed	\$0.00
GAZ	Summit White	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H2G	Jet Black, Vinyl seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo	\$0.00
JHD	Hill Descent Control	Inc.
JL1	Trailer brake controller, integrated	\$275.00
K05	Engine block heater	\$100.00
K34	Cruise control, electronic	Inc.

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

K4Z	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr		\$135.00
KW5	Alternator, 220 amps	Inc.	
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline		\$0.00
MKM	Transmission, Allison 10-speed automatic		\$0.00
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements		\$0.00
NZZ	Skid Plates	Inc.	
PCV	WT Convenience Package		\$1,010.00
PYT	Wheels, 18" (45.7 cm) painted steel		\$0.00
QF6	Tires, LT275/70R18E all-terrain, blackwall		\$0.00
QT5	Tailgate, gate function manual with EZ Lift	Inc.	
SRW	Single Rear Wheels		\$0.00
VYU	Snow Plow Prep/Camper Package		\$300.00
Z71	Z71 Off-Road Package		\$175.00
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall		\$0.00
—	Suspension, Off-Road	Inc.	
SUBTOTAL			\$52,445.00
Adjustments Total			\$0.00
Destination Charge			\$1,995.00
TOTAL PRICE			\$54,440.00

FUEL ECONOMY

Est City:N/A


Est Highway:N/A

Est Highway Cruising Range:N/A

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck ( Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK30953	2024 Chevrolet Silverado 3500HD 4WD Double Cab 162" Work Truck	\$50,300.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

BODY CODE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
E63	Durabed, pickup bed (STD)	0.00 lbs	0.00 lbs	\$0.00

REAR WHEEL CONFIGURATION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
SRW	Single Rear Wheels (STD)	0.00 lbs	0.00 lbs	\$0.00

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	0.00 lbs	0.00 lbs	\$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)	0.00 lbs	0.00 lbs	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
MKM	Transmission, Allison 10-speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	\$0.00

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C7V	GVWR, 11,600 lbs. (5262 kg) with single rear wheels (STD) (Included and only available with CK30953 model with (L8T) 6.6L V8 gas engine with 18" or 20" wheels. Requires single rear wheels.)	0.00 lbs	0.00 lbs	\$0.00

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GT4	Rear axle, 3.73 ratio (STD) (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PYT	Wheels, 18" (45.7 cm) painted steel (STD) (Requires single rear wheels.)	0.00 lbs	0.00 lbs	\$0.00

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QF6	Tires, LT275/70R18E all-terrain, blackwall (STD) (Requires single rear wheels.)	0.00 lbs	0.00 lbs	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall (STD) (Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) Durabed, pickup bed single rear wheel models. Available to order when (ZW9) pickup bed delete and (QF6) LT275/70R18E all-terrain, blackwall tires are ordered with single rear wheel models. Not available with dual rear wheels.)	0.00 lbs	0.00 lbs	\$0.00

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	\$0.00

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H2G	Jet Black, Vinyl seat trim	0.00 lbs	0.00 lbs	\$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PCV	WT Convenience Package includes (QT5) EZ Lift power lock and release tailgate, (AKO) tinted windows, (C49) rear-window defogger, (K34) cruise control, (DBG) power trailer mirrors with heated upper glass and manual extending/folding (Not available with (ZLQ) WT Fleet Convenience Package. Required on Regular Cab models with (L5P) Duramax 6.6L Turbo-Diesel V8 engine. (DBG) trailering mirrors may be upgraded to (DWI) trailering mirrors or (DLN) mirrors. Not available with CC30943 or CC30953 dual rear wheel models with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	\$1,010.00
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Requires 4WD model. Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Included with (ANQ) Alaskan Snow Plow Special Edition. Not available with (F60) Heavy Duty Front Spring/Camper Package.)	0.00 lbs	0.00 lbs	\$300.00
Z71	Z71 Off-Road Package includes (Z71) Off-Road suspension with off-road tuned twin tube Rancho shocks, (JHD) Hill Descent Control and (NZZ) skid plates (transfer case and oil pan) (Requires 4WD model. "4X4" decals on bed are replaced with "Z71" fender badge. Not available with dual rear wheels or (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	\$175.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Suspension, Off-Road includes twin-tube shocks (Included and only available with (Z71) Z71 Off-Road Package.)	0.00 lbs	0.00 lbs	Inc.
JL1	Trailer brake controller, integrated (Requires (ZLQ) WT Fleet Convenience Package, (PCV) WT Convenience Package or (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Included with (Z6A) Gooseneck / 5th Wheel Prep Package.)	0.00 lbs	0.00 lbs	\$275.00
K05	Engine block heater (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	\$100.00
K4Z	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr (Requires (L8T) 6.6L V8 gas engine and either (KW5) 220-amp alternator or (KHF) dual alternators. Not available with (KW7) 170-amp alternator.)	0.00 lbs	0.00 lbs	\$135.00
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	Inc.
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)	0.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
DBG	Mirrors, outside power-adjustable vertical trailing with heated upper glass lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release (Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.)	0.00 lbs	0.00 lbs	Inc.

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Vehicle: [Fleet] 2024 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com .	0.00 lbs	0.00 lbs	\$150.00
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
K34	Cruise control, electronic with set and resume speed, steering wheel-mounted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - SAFETY-MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
JHD	Hill Descent Control (Included and only available with (Z71) Z71 Off-Road Package.)	0.00 lbs	0.00 lbs	Inc.
Options Total		0.00 lbs	0.00 lbs	\$2,145.00

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MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

TO: Mayor and City Council
FROM: Mike Klaus, City Engineer
DATE: October 13, 2023
RE: Water/Sewer Department – Vacuum-Flusher Truck Purchase

Bids for the purchase of a new vacuum-flusher truck will be received at 3:00 PM Friday 13, 2023, after the writing of this memo. I will bring a recommendation to the Council with a sheet that shows the budget impact to both the water and sewer departments, to aid the Council in deciding to accept the bid and purchase the truck or not.

For reference, the capital plan for FY2024 includes the purchase of a vacuum-flusher truck, up to \$800,000, assuming that the Council could select to purchase instead of lease if the cash is available.

Thank you,

Mike



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council

FROM: Lisa Ailport, City Administrator *LMA*

DATE: October 12, 2023

RE: Supplemental Agreement with RYA to amend Titles 11 and 12 of Bonners Ferry City Code, in response to the 2023 Comprehensive Plan Update.

Council may recall that in 2022 the city received a pilot program grant of \$50,000 from the Blue Cross foundation to be used rewrite the city's comprehensive plan through a lens of community health. As a result of that grant, the city hired a consultant to update the city's comprehensive plan to address community health within our long-range planning documents. Early in 2023, the city adopted with Resolution number 2023-001, a new city-wide comprehensive plan. In addition to the grant to aid in rewriting our comprehensive plan, the city also received an additional \$20,000 from the Blue Cross Foundation to activate our plan (aka code reform).

Since the adoption of the new comprehensive plan, staff has been working with the contract planning firm, RYA to assist with updating our codes to align with the city's new comprehensive plan. The city has chosen RYA for this task because it is within their skill set, they have deep knowledge about the city's land use codes and were critically involved with the comprehensive plan rewrite.

The attached supplemental contract and scope of service is provided to council to authorize RYA to complete the noted tasks for the costs provided. The city will pay for those services from the \$20,000 grant received by the Blue Cross of Idaho. Any additional costs will be paid for through the city's already budgeted planning consulting services within the 2023/24 budget.

FISCAL IMPACT STATEMENT:

Staff anticipates that the funds for this service would come from the planning and zoning professional service line-item within the general fund budget. The \$20,000 was included in the 23/24 budget in this location. Any additional costs associated with this expense will have to come from the same line-item costs as budgeted.

Please let me know if there are any questions.

PROFESSIONAL SERVICES AGREEMENT-
CONTRACT ADDENDUM

This document is in reference to an agreement dated August 21, 2018, and supplemental agreement of September 2, 2021, between the parties named below.

BE IT KNOWN, that the undersign parties, for good consideration agree to make the changes and/or addition outlined below. These additions shall be valid as if part of the original contract.

See attached Exhibit A- including a cost not to exceed without prior approval in the amount of \$20,000.00.

No other terms or conditions of the contract are negated or changed as a result of this addendum.

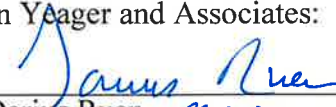
DATED this 17th day of October 2023.

CITY OF BONNERS FERRY:

Mayor

Ruen Yeager and Associates:

By



Darius Ruen, PRESIDENT

ATTEST:

City Clerk

Form and content approved by Andrakay Pluid, as attorney for the City of Bonners Ferry.

MINUTES OF THE CITY COUNCIL MEETING
September 22, 2023
8:30 AM

Mayor Staples opened the meeting at 8:30 am. Present for the meeting included Council members Val Thompson, Rick Alonzo and Brion Poston. Ron Smith was absent. Staff present were City Engineer Mike Klaus, Clerk Treasurer Deborah Garcia. There were no public present.

NEW BUSINESS

1. CITY PUBLIC HEARING- FY2022/2023 BUDGET AMENDMENT

The Mayor opened the public hearing to consider FY2022/2023 budget amendments, noting that the file had been properly noticed within the Herald and as presented to Council through the attached document to the council packet.

Noting that no public was present for the meeting, the Mayor then closed the public hearing.

2. CITY {action Item} (attachment)- First Reading by Title Only of Fiscal Year 2023 Appropriation Ordinance

Rick Alonzo made the motion to have the first reading by title only of fiscal year 2023 Appropriation Ordinance. Val Thompson Seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Val Thompson
Voted Yes	Rick Alonzo, Brion Poston, Val Thompson
Voted No	
Absent	Ron Smith

3. City {action Item}- Suspend the Reading Rules and Adopt Fiscal Year 2023 Appropriation Ordinance #614.

Mike Klaus read Ordinance #614 by title only:

AN ORDINANCE ENTITLED THE AMENDED ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR, BEGINNING OCTOBER 1, 2022, APPROPRIATING THE SUM OF \$16,237,747 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF BONNERS FERRY, FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE.

Rick Alonzo made the motion to suspend the reading rules and adopt fiscal year 2023 Appropriation Ordinance #614. Brion Poston seconded the motion.

Result:	Approve
Moved by:	Rick Alonzo
Seconded by	Brion Poston
Voted Yes	Rick Alonzo, Brion Poston, Val Thompson
Voted No	
Absent	Ron Smith

4. **CITY {action Item}** (attachment)- Request to seek competitive bids for a new Vector truck for the water and sewer Departments.

Mike explained that over a month ago they had put together a Capital plan for water and sewer where it showed the purchase of a vector truck. There were two pathways that they could go one would be leasing and the other was an out right bid and purchase with one lump sum. The budget was a bit lower for this and Mike feels that the lowest bids are going to come in around \$650,000.00. range and they anticipate around \$700,000.00 or \$800,000.00. There is sufficient money in the water and sewer fund to purchase the truck outright. If they move out to bid, staff will put an ad in the paper today and in two weeks a bid opening on October 13, 2023, the city will receive bids by 3:00pm. If they are in the range that is expected and council chooses to purchase it on the October 17, 2023, Council meeting, it could be purchased at that time. This is just a request to go out to bid. The last truck was purchased in 2007. Mike stated that the water and sewer department would keep the old truck for a back up and keep it in operational condition.

Brion Poston made a motion to seek competitive bids for a new vector truck for the water and sewer department. Rick Alonzo seconded the motion.

Result:	Approve
Moved by:	Brion Poston
Seconded by	Rick Alonzo
Voted Yes	Rick Alonzo, Brion Poston, Val Thompson
Voted No	
Absent	Ron Smith

ADJOURNMENT

Having no further business, the Mayor adjourned the council meeting at 8:42 am.



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator *LMA*
DATE: October 11, 2023
RE: Request to Reallocated ARPA Dollars – Police Department

Within Resolution 2022-001, the Council approved the distribution of ARPA dollars into categories as provided for within exhibit A of the resolution (see attached). Within that allocation of funds, the Police Department \$30,000 to purchase in-car repeaters and \$13,500 to purchase new guns for the department.

After purchasing one in-car repeater, it became clear the in-car repeaters would not meet the requirements of the department. After careful consideration and research, the Department would now like to reallocate those funds and as well as some of the additional funds used to purchase guns, to purchase a digital evidence system that includes both dash cameras and body cameras along with associated storage systems for the department (see attached quote from 10-8 Video)

A copy of the system and summary level report provided by Corporal Garrett is included with this memo and details of the system's initial costs. This memo is meant to provide clarity around how the funds would be reallocated and provide the council with a new redistributed table outlining the remaining ARPA funds for the police department, should the council support the reallocation.

Police Summary

Total Allocated	Previous Authorization	New Allocation Amount
Shot Guns	\$13,500	\$3,500.00
Tasers	\$16,500	\$16,740.19
Repeaters	\$30,000	\$5,337.30
Vehicles	\$66,000	\$66,000.00
Dash/Body Cameras	Not Allocated	\$27,331.00
Total		\$118,908.49
Remaining		\$ 7,091.51

FISCAL IMPACT STATEMENT:

No additional funding is requested to purchase the new digital evidence system, including cameras. The equipment does come with a 3-year warranty including lifetime software and firmware updates.

The useable lifespan of these cameras likely follows the warranty period. It is staff suggestion that funds should be earmarked for future replacement of this system within 3-5 years after purchase.

Memorandum in Support of Moving forward with 10-8 Video Body camera and In Car camera systems.

To Whom it May Concern,

The Bonners Ferry Police Department wishes to move funds that were earmarked for in-car repeaters to Body Cameras, and in-car cameras. The money that is left will cover most of what is needed to complete the purchase and install the selected cameras. The system that I have researched is 10-8 video. After looking into different systems 10-8 video seems to offer the most affordable option while also checking the boxes for the things that we as a department need for better evidence preservation.

We investigated the well-known, operator friendly, cloud-based camera system Watchguard series cameras, which are excellent camera systems, but they are priced out of our price range. To provide 5 of our officers with car cameras and/or body cameras would be between \$52,385.00 and \$77,625.00. To have storage on site we would be looking at these costs, and additional cost to add large storage system as well.

I also researched the company, 10-8 video. 10-8 video is a small camera company based out of Fayetteville, TN. I have spoken with their sales team as well as their tech support team. The total cost of the body cameras, car cameras, and software for the 10-8 cameras is \$21,351.00. This does not include any storage solutions.

After speaking with our own IT staff, Brian Errett, he believes that for \$4,500.00 we could have a 24 TB storage system which should hold approximately 10,000 hours of video evidence. For an additional \$1,600.00 we could extend that 24 TB system to a 120 TB system, that we would probably never outgrow.

I was also provided with a few departments that are currently utilizing 10-8 camera systems. On 09/28/23 I contacted Sheriff Davis of the Lewis County Sheriff's Department in Nez Perce, Id. Sheriff Davis advised that he really liked their 10-8 Body Cameras. Sheriff Davis advised that he does not have their in-car cameras systems yet, but he would go with their in-car cameras if his department could afford them right now. Sheriff Davis advised that the one problem he has with the camera is leaving it in Standby mode depletes the battery life, and therefore if you turn it off and on, each time, it does a good job of conserving the battery. Sheriff Davis advised that would be the only thing that he would wish to change if he had the ability to do so about the camera system. Sheriff Davis advised that 10-8 Video has had wonderful customer service.

I also spoke with Sheriff Anthony Eells of the Benewah County Sheriff's Office. Sheriff Eells was very happy with their product and their warranty. Sheriff Eells advised that the 10-8 video company has grown quickly and the ability to get a hold of them has decreased. Sheriff Eells did advise that in the 15 years he has had the 10-8 cameras he has been happy with their support and service. I asked Sheriff Eells if he had to do this again, would he go with 10-8 video and he advised that he would.

I feel like the price point along with the video quality and ability to work with almost any computer systems are the main selling points that 10-8 has.

www.10-8video.com

PO Box 427
 Fayetteville, TN 37334
 http://10-8video.com



Quote

ADDRESS
 Corporal J. Garrett
 Bonners Ferry Police Dept
 7232 Main St
 Bonners Ferry, ID 83805

SHIP TO
 Corporal J. Garrett
 Bonners Ferry Police Dept
 7232 Main St
 Bonners Ferry, ID 83805

QUOTE #	DATE	EXPIRATION DATE
5340	10/03/2023	12/29/2023

SHIP VIA	SALES REP
UPS	Nick

ACTIVITY	QTY	RATE	AMOUNT
1200-402 2 Camera ARSENAL In Car 10-8 Video ARSENAL In-car system ARSENAL DVR - 4x 1080p Inputs each with discreet audio input - 128GB SD Card Included (SSD Optional) - Starlight Front camera - Total Darkness IR Backseat camera - 900mhz Wireless Mic - Enhanced Mirror monitor ----Software and 3-year Warranty Included ----Lifetime Software and Firmware Updates	7	2,495.00	17,465.00
500-302 ARSENAL DVR Faceplate for Havis/Jotto Consoles	7	39.00	273.00
1100-201 ARSENAL Body Worn 10-8 Video ARSENAL Body Worn Camera Includes: Software Charging/Upload Cradle Alligator style mounting clip 1-year Warranty	7	499.00	3,493.00
Thank You for your inquiry. Stay Safe!			
		SUBTOTAL	21,231.00
		SHIPPING	120.00
		TOTAL	\$21,351.00

Accepted By

Accepted Date

BONNERS FERRY

RESOLUTION NO. 2022-001

A RESOLUTION TO STATE THE INTENDED USES AND ALLOTMENT OF LOCAL FISCAL RECOVERY FUNDS THROUGH THE AMERICAN RESCUE PLAN ACT; AND TO STATE HOW THOSE FUNDS ARE ACCOUNTABLE TO THE BONNERS FERRY CITIZENS AND TAXPAYERS.

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and,

WHEREAS, ARPA is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and,

WHEREAS, ARPA includes State and Local Fiscal Recovery Funds to

- Support COVID response efforts to decrease the spread of the virus;
- To replace lost public sector revenue to strengthen support for vital public services;
- To support immediate economic stabilization for households and businesses; and
- To address systemic public health and economic challenges that have contributed to unequal impacts of the pandemic on certain populations; and,

WHEREAS, the city is the recipient of an estimated \$567,208.00, delivered in two tranches by the State of Idaho, through the US Department of Treasury; and

WHEREAS, according to the state of Idaho's adopted law states that Local governments receiving direct ARPA dollars should use the funds for infrastructure investments and allowable offsets that can reduce the property tax burden that Idahoans will face into the future.

WHEREAS, the City Council understand the importance of these funds and are focused on the following:

1. Creating long-term investments with limited long-term liability and which the council has indicated the goals of these funds is not meant to be used to grow government, and,
2. The use of these dollars should seek to reduce the overall impact to the taxpayer and citizens in the City of Bonners Ferry and,
3. The use of the funds should look to reduce the overall impact on the general fund where possible

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BONNERS FERRY, IDAHO THE FOLLOWING:

Section 1: As set forth more fully below, the Council expresses its intent to expend these funds for eligible, immediate needs within the categories below:

- A. Expenditure of Lost Revenue on Governmental Services
- B. Public Health Measures to Respond to COVID-19
- C. Water and Sewer Infrastructure
- D. Address Negative Economic Impacts of COVID-19

Section 2: Allocation of Funding

Expenditure of Lost Revenue on Governmental Services.

According to the Final Rule over the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), the City has the ability take a standard allowance to spend on governmental services through the period of performance. In accordance with this section, the city allocates the American rescue plan act dollars as shown with the attached appendix A of this resolution.

Justification

Council recognizes that the loss of revenue experienced not only within the years since COVID but additionally into future years, does have an impact on the overall ability to purchase replacement equipment in areas of general government operations.

With the replacement of the existing equipment, the city has not grown our fleet of managed parts, nor have we grown our overall maintenance needs. However, we are replacing equipment with new(er) equipment will last between 20 and 30 years before needing to be replaced. This equipment life meets the intent of creating long-term investment with limited long-term liability. By replacing the existing machinery, the city taxpayers will receive the benefit without having to incur the cost using additional tax dollars, bonds or lack of services.

Under the Final Rule, adopted by the US Department of Treasury on January 6, 2022, the city may use up to a maximum ten million dollars, not to exceed the awarded amount, as a standard allowance towards governmental services.

Appendix A, as attached represents governmental services performed by the City of Bonners Ferry prior to the COVID outbreak nationwide.

Section 3:

Appendix A of this Resolution includes the necessary specific equipment for purchase by each general fund department. The certain line items the city may have already purchased this equipment in the past calendar year, and this resolution looks to ratify such expenditure for approval to use ARPA funds, by the city council.

This Resolution is hereby **ADOPTED** and made **EFFECTIVE** by the City of Bonners Ferry this

19th day of April, 2022.

CITY OF BONNERS FERRY, IDAHO

BY: Jamie R. Staple
Mayor

Attest:

Cm
Clerk, City of Bonners Ferry

Appendix A

Spread sheet of approved expenditures

Department	Purpose	2022	2023
Streets	New Loader		\$ 100,000.00
Police	Tasers	\$ 16,500.00	
Streets	Used Snowblower	\$ 106,000.00	
Police	Vehicle	\$ 51,000.00	\$ 15,000.00
Streets	Sweeper box		\$ 30,000.00
Police	Repeaters		\$ 30,000.00
Fire Department	Chief vehicle		\$ 50,000.00
Fire Department	Used Fire truck	\$ 130,000.00	
Planning	Comp plan		\$ 20,000.00
Police	Rifles		\$ 13,500.00
Golf	Course improvements		\$ 5,208.00
Yearly Total		\$ 303,500.00	\$ 263,708.00



MEMO

CITY OF BONNERS FERRY
OFFICE OF THE CITY ADMINISTRATOR

TO: Mayor and City Council
FROM: Lisa Ailport, City Administrator *LMA*
DATE: October 13, 2023
RE: Flower Baskets- Authorization to purchase

City staff has been working with a few vendors that can grow and deliver the yearly flower baskets for next spring/summer. Given the time of year, a few of the vendors are not able to accommodate our request of ± 70 baskets. Since we are still trying to confirm numbers from those vendors that will grow and deliver them, we are asking for authorization to spend up to \$6,000 for baskets for the 2024 summer season. Early estimates show that costs range between \$4500-\$6000.

FISCAL IMPACT STATEMENT:

The FY24 budget shows a \$4,000 budget was anticipated, but the costs exceed this by roughly \$2,000. FY23 budgeted \$3,450 and we spent \$4,200.00.