

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodation to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

AGENDA CITY COUNCIL MEETING Bonners Ferry City Hall 7232 Main Street 267-3105 December 5, 2023 6:00 pm

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

REPORTS

Police/Fire/City Administrator/City Engineer/Urban Renewal District/SPOT/Golf/EDC

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of minutes from the 10/24/2023 special council meeting, 11/21/23 regular council meeting,
4. Consider approval of Alcohol Beverage Licenses for FY2024; Jack's Club, Mugsy's Tavern & Grill, Super 1 Foods, Pizza Factory, Eagles Aerie # 3522, South Hill Qwik Stop, Under the Sun, Sam's Stop & Shop, Safeway Store #2954, The Pearl Theater, The Badger's Den, Kootenai River Inn Casino & Spa, Grocery Outlet, Bonners Ferry Pupuseria, Liberty Lanes, Rusty Moose Tavern & Grill/Goat Mountain Pizzeria.

NEW BUSINESS

5. **SEWER- (action item)** [attachment] Consider approval of Amendment No. 1 to Task Order 23-10 with Welch Comer Engineers for lift station #5 design and bidding services for \$103,700.

ADJOURNMENT

**MINUTES
CITY COUNCIL MEETING
November 21, 2023**

Council Chair Ron Smith called the meeting to order at 6:00pm. Council present were Val Thompson, Brion Poston. Mayor Alonzo and Councilman Arthur were absent. Staff present were City Engineer Mike Klaus, City Administrator Lisa Ailport, City Clerk/Treasurer Deborah Garcia
Public present were David Sims, Gerald Higgs, Fay Almond, Clark Fairchild, Tom Oxford, David Clark, Eric Lederhos joined the meeting at 6:39pm.

PUBLIC COMMENTS

No public comments

REPORTS

Police- No Report

Fire- No Report

City Administrator- Memo provided. Lisa expressed this was her last report and would also like to express her gratitude toward the people who worked side by side with her for the past 5 years including council. Mayor, staff and the community that supported her. Lisa stated that she had enjoyed her time as the Administrator and the challenges and successes during her time. Read through some of the successes that were listed on her memo that she submitted. Lisa spoke about the levy taxes and the State Controllers compliance. It is important to know that we have some challenges within the state compliance requirements that the next City Administrator will need to address. Lisa stated that she had no solutions at this point. Lisa stated that it is important for the record to reflect that the State is now freezing our levy tax rates back to 2022, and unfortunately the previous city Clerk/Treasurer did not perform her duties as expected at the time and set our levy rate back from what was published in the paper to the levy rate that she did not correct from the previous year. Unfortunately, our levy rate will go back to \$679,965.00 where our current levy rate is somewhere around \$743,000.00. We will see a significant shortfall with regard to our levied tax abilities that will likely be permanent, and we won't be able to recover that. The amount is around \$63,000.00 but if you couple that with the previous year's it is closer to \$83,000.00. We are in compliance for 2023, but not 2021 or 2022. Lisa stated that she has full support of the current Clerk/Treasurer and her abilities to do the job and I hope you will too. Lisa also stated that staff, we do our best to do the job for the checks and balances to be in place regularly. Lisa hopes that the council's role in the future will be to trust your staff and validate their work as a body. Ron assured Lisa that Deby would get all the help she needs.

City Engineer- No Report

Urban Renewal District- Set to meet on Monday.

SPOT- Previously the SPOT bus would not run on Monday and Tuesday and Thursday it would go to Sandpoint, Wednesday, and Friday it would run in Bonners Ferry. Ridership is down and has not recovered from COVID. The local committee met and are talking about making some changes to the schedule. Ron attended the SPOT meeting in Sandpoint and suggested eliminating the Tuesday run to Sandpoint and using it for Bonners Ferry This will be effective January 1, 2024 and will run Tuesday, Wednesday, and Friday in Bonners Ferry and Sandpoint on Friday. The City of Moyie Springs made a contribution a few months ago for this past fiscal year and have contributed \$1000.00 for the current fiscal year. Ron stated he thinks this will continue every year.

Golf- No Report

EDC- No Report

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of minutes from the 11/7/23 Regular Council Meeting.
4. Consider approval to upgrade FCS meter reading system.
5. Consider authorizing the mayor to sign the contract with Second Chance Animal Adoption for FY 2024 [attachment]

Val made a motion to approve the consent agenda. Brion Poston seconded the motion.

Result:	Approved
Moved by:	Val Thompson
Seconded by	Brion Poston
Voted Yes	Brion Poston, Val Thompson, Ron Smith
Voted No	
Absent	

NEW BUSINESS

6. **ELECTRIC-(action)** [attachment]- Consider approval of change order #2 proposed by SEL for the hydro controls project.

City Administrator Mike Klaus stated that the project was successful. Made the switch from Allen Bradley to Schweitzer Engineering Laboratories. Before Mike was at the city there was controls upgrade project in approximately 2006, problems that came from that was lack of documentation when it came to wiring diagrams. SEL focused on documenting every change and everything they put in is well mapped out and they have good drawings. The original project cost was \$455,000.000 and the city received a grant from the Office of Energy and Mineral Resources for \$233,000.00. Towards the end there was more time put into the project by SEL and our staff because of the lack of documentation we had in order to replace components. The amount of time spent on it was negotiated and the billing for about 50% of what they actually spent. Had to add 2 switches to the project and a network clock that coordinates and synchronizes all the devices so if a breaker opens the whole system sees it instantly. With those changes it added approximately \$5000.00 to the project. The change order in front of council is from \$455,000.00 to 460,000.00.

Val Thompson made a motion to approve change order #2 increasing the contract amount to \$460,335.15 for SEL for the hydro controls project. Brion Poston seconded the motion.

Result:	Approved
Moved by:	Val Thompson
Seconded by	Brion Poston
Voted Yes	Ron Smith, Brion Poston, Val Thompson
Voted No	
Absent	

7. **WATER/SEWER- (action item)** [attachment]- Consider approval of an amended Utility Ordinance to clarify Capitalization charge calculations.

City Administrator Mike Klaus stated that the current ordinance lacked some clarity to the calculation of capitalization fees for water and sewer. The city has posted what the actual charges for a new water connection fee that is \$2929.00, and the sewer is roughly \$860.00. The basis of these fees are better described now in this new amendment to the ordinance that describes what the equivalent dwelling units are and how to calculate it. There is now a table. This will help you calculate what the capitalization fee would be for a hospital or a bank. There was difficulty with this in the past. The ordinance was revamped this spring by staff and there were flaws that were easily identified. The table may need some tweaking in the future. Lisa clarified that this portion is just for discussion and not an action item. Those come in item 10 and 11

8. **CITY- (action item)**[attachment]- Consider approval to replace the carpet in the council room with the maximum budget of \$5000.00 using Urban Renewal Rebate funds.

Brion made the motion to replace the council room carpet and to not exceed the \$5000.00 budget. Val Thompson seconded the motion.

Result:	Approved
Moved by:	Brion Poston
Seconded by	Val Thompson
Voted Yes	Brion Poston, Val Thompson, Ron Smith
Voted No	
Absent	

9. **GOLF- (action item)**[attachment]- Consider Resolution 2023-016 a resolution to appropriate and earmark golf proceeds from 2023 season towards one-time expenses and future capital projects.

City Administrator Lisa Ailport stated that the golf course had a rare year and has seen a surplus of about \$100,000.00. There are some large expenses and some one-time expenses. the two side by sides that are beyond their life as well as replace the engine in the fairway mower this is due to damage by the golf contractor last season a filter was removed or fell off and the engine was doused with dust. The proceeds should at least be allocated to those one-time expenses. There are some large capital expenses coming up such as a new water system and adding another golf cart shed. Council will have to decide if they would like to earmark those proceeds for the large items and the resolution would be the format that could do that. Lisa reminded council of the deficit that the city is facing with the levied taxes and that the State is withholding our sales tax revenue until we have completed our audits and that it will probably be for the rest of this year. Brion Poston stated that it was not fiscally responsible to earmark those funds and that they should go back into the general fund.

Brion made the motion to approve Resolution 2023-016 with the exception of the earmarked funds. Val Thompson seconded the motion.

Result:	Approved
Moved by:	Brion Poston
Seconded by	Val Thompson
Voted Yes	Ron Smith, Val Thompson, Brion Poston
Voted No	
Absent	

10. **UTILITIES-(action)** [attachment] Consider first reading of Ordinance 616 by Title only. An ordinance to amend Title 10, Chapters 1, 2 and 3 and to adopt a new Appendix A, setting forth a Water EDU table. This is for the ordinance discussed previously in the packet. If you choose to re

Val made a motion to approve the first reading of Ordinance 616 by title only. Brion Poston seconded the motion.

City Administrator Lisa Ailport Read Ordinance 616 by title only.

TITLE 10: UTILITIES SERVICES

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO AMENDING TITLE TEN (10) CHAPTERS ONE (1), SECTION FOUR (4) DEFINITIONS, PROVIDING FOR A NEW DEFINITION OF EDU AND FIXTURE UNIT AND SECTION EIGHT (8) PROVIDING FOR THE ENGINEER TO SET EDU WHERE A USE IS NOT CONTEMPLATED; AMENDING TITLE TEN (10) CHAPTER TWO (2) SECTION EIGHT (8) PROVIDING FOR SUBSECTION E, ESTABLISHING AUTHORITY FOR THE CITY TO CHARGE CAPITALIZATION FEES; AND TITLE TEN (10) CHAPTER THREE (3) SECTION FOURTEEN (14)A ONE (1) AMEMDING LANGUAGE TO PROVIDE FOR CAPITALIZATION CHARGES BE DONE PER EDU; PROVIDING FOR A NEW APPENDIX A, WATER EDU TABLE; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

Result:	Approved
Moved by:	Val Thompson
Seconded by	Brion Poston
Voted Yes	Ron Smith, Val Thompson, Brion Poston
Voted No	
Absent	

11. **UTILITIES-(action)** [attachment] Consider suspension of the reading rules and adopt ordinance 616, by Title only and authorize publication of the ordinance summary.

Val Thompson made a motion to suspend the reading of the rules and adopt Ordinance 616 by title only and authorize publication of the ordinance summary. Brion Poston seconded the motion.

Result:	Approved
Moved by:	Val Thompson
Seconded by	Brion Poston
Voted Yes	Ron Smith, Brion Poston, Val Thompson
Voted No	
Absent	

ADJOURNMENT

Council Chair Ron Smith Adjourned the meeting at 6:40pm

SPECIAL COUNCIL MEETING
October 24, 2023

Mayor Alonzo Opened the meeting at 5:30 pm. Council present were Ron Smith, Brion Poston, Val Thompson, Adam Arthur joined the meeting at 5:37 pm. Staff present were City Administrator Lisa Ailport, City Attorney Andrakay Pluid, Clerk/Treasurer Deborah Garcia.

Public present were Lynn Feldman, Gerald Higgs, Shane McTaggart, Gerry Ann Howlett, Stephen Howlett, Gary Anderson, Adrienne Norris, Mike Halford, Steve Nelson, Shelly Kramer, Linda Hiatt, Emily Bonsant, Scott Schopen, Osa Orison, Kyle Flory, Ed Moe, Loretta Hunsaker, Karen Davis, Adina Feldman, Fay Almond, Tyler Pauls, Laura Anderson, David Anderson, Robbi Fairchild, Clark Fairchild, Matt Pluid, Gregory Lamberty, Marciavee Cossette, Jessica Tingley.

Mayor Alonzo explained that this meeting was going to run a little differently than a normal special meeting and that they will be allowing public comments pertaining to golf only.

City Administrator Lisa Ailport explained she will be going through the power point that is front of council and that she will be going through the parameters of tonight's meeting as well as an understanding of what staff needs as a result of the meeting. Lisa summarized how we got here; in March of 2023 the former mayor was working with the golf committee on a plan to replace the current golf contractor. The subcommittee was formed by council in July 2023. At that same meeting the formation of the golf structure was presented by golf committee member Steve Nelson, the contents of that discussion are included in the presentation. At that same meeting there was no decision from council on how that golf contract was going to be set up. The subcommittee started meeting after the July council meeting to set the stage for the selection process and that resulted in an RFP being developed and sent to several venues across the country (verbal from deputy clerk). Neither Lisa or the attorney were presented the RFP and had not reviewed for compliance with Idaho Code at the request of the then mayor. Lisa and the attorney were unable to find any correspondence between them, the mayor, council members, or the golf subcommittee regarding the selection process. From records obtained by the deputy clerk, interviews occurred in early September 2023. According to city records there were four applicants and the committee interviewed three of the four. On 9/12/2023 Lisa raised concerns regarding the recommendation that was coming forward. Lisa asked the attorney to review the process and to give guidance on the next steps to ensure no laws were being violated. 9/14/23 The city attorney issued council a client/attorney privileged memo and email regarding how the council should engage in a contract situation (a copy has been provided to council). 9/22/23 Mayor Staples resigns as mayor, 10/3/23 Mayor Alonzo is sworn in to serve out the former mayor's term, 10/4/23 city attorney provides council with client/attorney privileged correspondence on the RFP process (a copy was provided to council). 10/11/23 Lisa provided the mayor with next steps email regarding the need for council decisions (this has been included with the packet). 10/3/23 to current: Staff researches, reviews and prepares advertisement of golf course golf and operation manager description, and draft contract, in preparation for tonight's meeting. Mayor Alonzo opened the meeting up for public comments.

Public Comments:

Lynn Feldman stated he has been a resident since 1984 and worked the last 20 years as a project director internationally on global infrastructure projects on multi-billion-dollar jobs. Lynn has run RFP processes, tendering processes where you get to a selection process and then contract negotiations. Lynn understands the process that needs to be done as he has a lot of experience with contracts and as a long-time resident the past process that went through is the reason people do not trust government anymore. He applauds staff for being open and honest about the process that occurred. This community cares about this golf course and wants to see it succeed.

Gerald Higgs stated that the purpose of the golf committee is made up of golfers and bring a lot of expertise to the table in an advisory capacity for the city to make decisions about the golf course in all phases of the operation. That should end when the selection process happens and should be a council decision, the process that just took place, there were a lot of people who should know better especially when it comes to Idaho's open meeting laws. This is outside of Boundary County. There are people in North Idaho talking about this mess that we are in.

Adrienne Norris stated that she was in retail management, government Contracts, and an event coordinator. I had a vision with one particular applicant that was highly qualified. This person will bring in tax dollars, hotels, and the food industry. This could create revenue that could take some of the burden off the taxpayers.

Steve Nelson- is the Golf Course Committee Chair. On July 11, 2023, I addressed the council on the urgency of beginning the process to replace the golf course operator. The golf committee put forward two proposals, the best option to find an operator would be one that can maintain the course and conduct golf operations. The second was to create a committee to conduct the search for the new operator. Council discussed these options at length and voted to create the committee with the roster of volunteers suggested. Council did not act on the first proposal. The RFP was created and presented to staff for publication. at the end of the application timeline. The committee reviewed and interviewed all applicants and chose the best fit for Mirror Lake. Steve said that staff said that the committee was not well rounded at that time Steve went through the committee members and what they had been or accomplished in their life to show that they are in fact well rounded. Steve again summarized the process that the committee went through to select the person they felt was the best choice. Steve would like to have council keep this in mind tonight as they deliberate.

David Anderson- stated that he was the chairman for the sub-committee and would like to address all three action items on the agenda. Leasing the golf course is what Pocatello does and it is clean and all that the city would have to do is collect the lease payments, the problem with that is someone who has that kind of money and is willing to invest knowing that they must comply with the land and water conservation grant is unlikely. Second would be to have the city run the course. You would have to hire seasonal employees are hard to hire. Third option to have the independent contractor agreement that the city has now. The contract is miserable, but it works. The contract minimizes the city's involvement but ensures basic care and protects the city's investment. The process the prior committee went through fell victim to various minor inconsistencies. Dave said he would not leave out the people who participated in the last process. Finally, Dave said he would put no rigid demand on the qualifications of the applicant. This course needs a certified golf superintendent, not a teaching PGA pro. It is 80% grass cutting and 20% dealing with the public. The course ran quite well for 30 years with local individuals. The job requires someone who cares.

Karen Davis-Karen is new to the area from Seattle and has been on the board of directors and the golf committee at Sahalee Country Club. Their process was similar, everything had to go to the board for decisions. To get one person to do all the things is very hard. The city could have a golf superintendent to manage the course and a golf manager or pro to run the pro shop, food, and beverage sales. Karen said that the course is wonderful and there are a lot of things that could be done to make improvements. would be good. Karen wanted to reiterate that it would be hard for one person to do both things.

Adina Feldman- Adena worked at the golf courses this year and does not want to get involved in all the political stuff but wants to remind people of the importance of the golf course. It is not just a place for people to play golf. Adena found a family and she found a community and how it is essential to this community. It brings people in from all over.

Mayor Alonzo concluded the public comment period and into the workshop portion of the meeting.

1. **GOLF- (Discussion only)** Workshop to discuss next steps on golf course manager for Mirror Lake Golf Course. Council will at a minimum discuss the type of contract they wish to see staff prepare, the method for selecting a golf manager and how the selection process should be brought forward to city council.

Mayor Alonzo went over what council will be discussing in the workshop. Discuss steps on a golf course manager for Mirror Lake Golf Course, Type of contract they wish to see staff prepare, method for selection of golf manager, how the selection process should be brought forward to city council.

Val Thompson thought the first thing was the type of contract they were going to have from the city and that the city had a limited amount of time. Val wanted to say that she has no regrets about the people that were chosen for the committee and thanked them for being on it. Steps were skipped and there were issues with that and how it was handled. Val said that she was unaware that the committee had made a decision until the mayor resigned and Val said she had not received any of her correspondence from the attorney. Val was unaware of the process that had happened and had not been a part of any of that process. Steve Nelson spoke about how the Golf Committee only made a recommendation and did not choose a golf manager and said that recommendation never made it to City Council. Val talked about the process having to be looked at due to some legal issues. Ron Smith wants to move forward with tweaking the current contract. Ron feels like Ralph needs to be on that committee because he would know better than anyone else.

Adam Arthur stated that he would like to move forward with an independent contractor and if it needs to be made more appealing to applicants.
 Brian feels like the contract needs to come first before they put the advertisement for applicants.

Val stated that the priority was supposed to be setting up the contract, the method or type of contract. Council does not want a lease, or a city ran course due to the difficulty in finding seasonal people to work. Adam asked how they will know what changes need to be made and does there needs to be a committee formed to put the contract together. Ron suggested getting a job posting going and putting the contract together. Lisa suggested having the mayor critically involved in the process. City attorney Andrakay Pluid advised staff that they needed to conclude the discussion before a motion is made and with the job posting she said they need to say who is creating the posting is it staff or a committee because previously staff was asked not to be part of that process. Val asked who gave that direction and the staff answered that former Mayor Staples and was provided to staff separately.

Stephen Howlett- commented that Ralph was not hired, there was a contract. The contract that we have now may just need to be tweaked. There had to be a previous process that was used when Ralph was Hired.

Mayor Alonzo concluded the discussion at 6:44 pm

2. GOLF- (action item) Discuss and select type of contract for independent contractor at Mirror Lake golf course.

Brion Poston made the motion that the city run the Mirror Lake Golf course with an independent Contractor structure. Adam Arthur seconded the motion.

Result:	Approve
Moved by:	Brion Poston
Seconded by	Adam Arthur
Voted Yes	Brion Poston, Val Thompson, Adam Arthur, Ron Smith
Voted No	
Absent	

3. GOLF- (action item) Discuss and decide on method of selecting next golf course manager.

Adam Arthur made a motion to direct staff to submit a call for applicants with input from the current golf contractor and the mayor and council. Val Thompson seconded the motion.

Result:	Approve
Moved by:	Adam Arthur
Seconded by	Val Thompson
Voted Yes	Brion Poston, Val Thompson, Adam Arthur, Ron Smith
Voted No	
Absent	

4. GOLF- (action item) Discuss and appoint committee to recommend next golf course manager.

City Administrator Lisa Ailport reminded council that she did put in the presentation that council can postpone any decision and to maybe wait until they see what the call for applicants brings and go form there. Council decided unanimously to table this item.

Result:	Tabled
Moved by:	
Seconded by	
Voted Yes	
Voted No	
Absent	

Mayor Alonzo adjourned the meeting at 7:01pm

No. 2024-14

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Linked Technology** doing business as **Jack's Club** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	375.00
BEEER: Container Only	00.00
Draft/Container	100.00
WINE:	100.00
Off Premises	
BEEER: Container Only	00.00
Keg, Jug and Container	00.00
WINE	00.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	575.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-13

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Mugsy's Tavern & Grill LLC** doing business as **Mugsy's Tavern & Grill** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises		
LIQUOR	375.00	APPROVED: _____
BEER: Container Only	00.00	Mayor
Draft/Container	100.00	
WINE:	100.00	ATTEST: _____
Off Premises		
BEER: Container Only	00.00	Clerk
Keg, Jug and Container	00.00	
WINE	00.00	Date
Transfer Fee – Liquor, Beer, Wine	00.00	
TOTAL	575.00	THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-12

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Manito Super 1 Foods Inc** doing business as **Super 1 Foods** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEER: Container Only	00.00
Draft/Container	00.00
WINE:	00.00
Off Premises	
BEER: Container Only	25.00
Keg, Jug and Container	100.00
WINE	100.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	225.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-11

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **CarKiss LLC** doing business as **Pizza Factory** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises		
LIQUOR	00.00	APPROVED: _____
BEER: Container Only	00.00	Mayor
Draft/Container	100.00	
WINE:	100.00	ATTEST: _____
Off Premises		
BEER: Container Only	00.00	Clerk
Keg, Jug and Container	00.00	
WINE	00.00	Date
Transfer Fee – Liquor, Beer, Wine	00.00	
TOTAL	200.00	

THIS LICENSE EXPIRES DECEMBER 31, 2024.

This License Must Be Conspicuously Displayed

No. 2024-10

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Eagles Aerie #3522** doing business as **Eagles Aerie #3522** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises
LIQUOR
BEER: Container Only
Draft/Container
WINE:
Off Premises
BEER: Container Only
Keg, Jug and Container
WINE
Transfer Fee – Liquor, Beer, Wine
TOTAL

375.00
75.00
00.00
100.00
25.00
00.00
00.00
00.00
575.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-09

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Himalayan LLC** doing business as **South Hill Qwik Stop** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEER: Container Only	00.00
Draft/Container	00.00
WINE:	00.00
Off Premises	
BEER: Container Only	25.00
Keg, Jug and Container	00.00
WINE	100.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	125.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-08

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Sun Group LLC** doing business as **Under the Sun** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEER: Container Only	75.00
Draft/Container	00.00
WINE:	100.00
Off Premises	
BEER: Container Only	00.00
Keg, Jug and Container	00.00
WINE	00.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	175.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-07

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **BABA LLC** doing business as **Sam's Stop & Shop** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEER: Container Only	00.00
Draft/Container	00.00
WINE:	00.00
Off Premises	
BEER: Container Only	25.00
Keg, Jug and Container	00.00
WINE	100.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	125.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-06

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Safeway Inc** doing business as **Safeway Store #2954** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEER: Container Only	00.00
Draft/Container	00.00
WINE:	00.00
Off Premises	
BEER: Container Only	25.00
Keg, Jug and Container	100.00
WINE	100.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	225.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-05

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **The Pearl Theater Inc** doing business as **The Pearl Theater** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEER: Container Only	75.00
Draft/Container	00.00
WINE:	100.00
Off Premises	
BEER: Container Only	00.00
Keg, Jug and Container	00.00
WINE	00.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	175.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-04

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Dayne Swisher** doing business as **The Badger's Den** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	00.00
BEEER: Container Only	75.00
Draft/Container	00.00
WINE:	100.00
Off Premises	
BEEER: Container Only	00.00
Keg, Jug and Container	00.00
WINE	00.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	175.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-03

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Kootenai Tribal Development** doing business as **Kootenai River Inn Casino & Spa** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated; the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	
BEER: Container Only	375.00
Draft/Container	100.00
WINE:	00.00
100.00	100.00
Off Premises	
BEER: Container Only	25.00
Keg, Jug and Container	00.00
WINE	100.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	575.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-02

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Land Seal LLC** doing business as **Grocery Outlet** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	
BEER: Container Only	00.00
Draft/Container	00.00
WINE:	00.00
Off Premises	
BEER: Container Only	25.00
Keg, Jug and Container	00.00
WINE	100.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	125.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-01

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Bonners Ferry Pupuseria** doing business as **Bonners Ferry Pupuseria** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises
LIQUOR
BEER: Container Only
Draft/Container
WINE:
Off Premises
BEER: Container Only
Keg, Jug and Container
WINE
Transfer Fee – Liquor, Beer, Wine
TOTAL

00.00	
75.00	
00.00	
00.00	
25.00	
00.00	
00.00	
00.00	
100.00	

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-15

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **R Entertainment** doing business as **Liberty Lanes** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises
LIQUOR
BEER: Container Only
Draft/Container
WINE:
Off Premises
BEER: Container Only
Keg, Jug and Container
WINE
Transfer Fee – Liquor, Beer, Wine
TOTAL

00.00
00.00
100.00
100.00
00.00
00.00
100.00
300.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed

No. 2024-16

City of Bonners Ferry

2024

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Jill's Café's Inc** doing business as **Rusty Moose Tavern & Grill/Goat Mountain Pizzeria** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises	
LIQUOR	
BEER: Container Only	00.00
Draft/Container	100.00
WINE:	100.00
Off Premises	
BEER: Container Only	00.00
Keg, Jug and Container	00.00
WINE	00.00
Transfer Fee – Liquor, Beer, Wine	00.00
TOTAL	200.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2024

This License Must Be Conspicuously Displayed



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

TO: Mayor and City Council
FROM: Mike Klaus, City Engineer
DATE: November 30, 2023
RE: Lift Station #5 – Contract with Welch-Comer For Design and bidding Services

Welch Comer has provided an amendment to an existing Task Order 23-01 for completing design and bidding services for the Lift Station #5 replacement.

I recommend that the City Council approve Amendment No. 1, of Task Order 23-01 with Welch Comer Engineers for Lift Station #5 design and bidding services for \$103,700.00.

Please contact me with any questions you may have.

Thank you,

Mike

EXHIBIT C—AMENDMENT TO MAIN AGREEMENT

AMENDMENT TO MAIN AGREEMENT

Amendment No. 1 to Task Order 23-01

Owner: **City of Bonners Ferry**

Engineer: **Welch Comer Engineers**

Effective Date of Agreement: **May 16, 2023**

Nature of Amendment:

- Modifications to responsibilities of Owner
- Modifications of payment to Engineer

Description of Modifications:

Preliminary Design Services

Engineer will:

- A. Prepare plans for new lift station.
- B. Prepare demolition plans for existing lift station.
- C. Retain geotechnical subconsultant (Strata, Inc.) to prepare geotechnical report for groundwater/buoyancy and shoring design.
- D. Prepare technical specifications.
- E. Participate in 50% design review with City (via Teams).

Final Design Services

Engineer will:

- A. Finalize site plan and prepare details.
- B. Coordinate electrical plans and details with City.
- C. Participate in 90% design review with City (via Teams).
- D. Incorporate City front end documents into specifications.
- E. Incorporate edits from City to bid documents, as needed.
- F. Submit bid documents to IDEQ for review.
- G. Incorporate edits from IDEQ to bid documents, as needed.
- H. Deliver two (2) hard copies and (1) electronic copy of approved bid documents to City.

Railroad Coordination

Engineer will:

- A. Prepare site plan and specifications for City to provide to Railroad.
- B. Participate in meeting (via Teams) with Railroad representatives.
- C. Answer questions from Railroad representatives related to final design of lift station.

D. Coordinate with Railroad representatives on required coordination for on-site work.

Bid Services

Engineer will:

- A. Assist with advertising project.
- B. Conduct one (1) pre bid meeting at the City conference room, followed by a site visit with the bidders.
- C. Respond to bid questions and issue addenda, as needed.
- D. Participate in bid opening.
- E. Review bids and prepare written recommendation of award.

Assumptions:

- A. Design will follow City design standards for lift stations.
- B. Pumps will be submersible Flygt.
- C. Existing lift station will need to remain in service until new station is fully tested and operational.
- D. Boundary and topographic surveying were accomplished via a separate Agreement.
- E. Design will include provisions for emergency bypass pumping.
- F. Design includes fiberglass wet well and overflow structure.
- G. Shoring design will be prepared by Contractor, and is excluded.
- H. One (1) round of comments from IDEQ is assumed.
- I. City and CDBG funds are being utilized to fund the project.

Payment to Engineer

A. Owner shall pay Engineer for Services as follows:

Category of Services	Total Compensation for Services	Compensation Method
Preliminary Design Services	\$ 40,500	Lump Sum
Final Design Services	\$ 44,700	Lump Sum
Railroad Coordination	\$ 4,500	Hourly NTE
Bid Services	\$ 14,000	Lump Sum
Total	\$103,700	

1. The lump sum amount will be billed monthly for Engineer's Services as a portion of the total compensation, and will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.
2. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services and Engineer's consultants' charges, if any.
3. Engineer may alter the distribution of compensation between individual hourly phases of the work to be consistent with services actually rendered, but shall not exceed the total hourly estimated compensation amount unless approved in writing by Owner.
4. Engineer may alter the distribution of compensation between individual lump sum phases of the work to be consistent with services actually rendered, but shall not exceed the total lump sum estimated compensation amount unless approved in writing by Owner.

Task Order Summary (Reference only)

A. Original Task Order amount:	\$ 25,300
B. Net change for prior amendments:	\$ 0
C. This amendment amount:	<u>\$103,700</u>
D. Adjusted Task Order amount:	\$129,000

Owner and Engineer hereby agree to modify the above-referenced Main Agreement as set forth in this Amendment. The Effective Date of the Amendment is _____.

Owner
City of Bonners Ferry
 (typed or printed name of organization)

By: _____
 (individual's signature)

(Attach evidence of authority to sign.)

Date: _____
 (date signed)

Name: Rick Alonzo
 (typed or printed)

Title: Mayor
 (typed or printed)

Engineer
Welch Comer Engineers
 (typed or printed name of organization)

By: [Signature]
 (individual's signature)

(Attach evidence of authority to sign.)

Date: 11/17/23
 (date signed)

Name: Steve Cordes, P.E.
 (typed or printed)

Title: Principal
 (typed or printed)

PM
 Approval: [Signature]