

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry appreciate an involved constituency. Testimony from the public is encouraged for items listed under the Public Hearing portion of the agenda. Any individual may address the council on any issue, whether on the agenda or not, during the Public Comments period. Individuals addressing the Mayor and Council during Public Comment should refrain from using that time to address the performance of or to make complaints about a specific employee. Public participation during the business portion of the meeting will generally not be allowed, with the discretion left to the Mayor and Council. Special accommodation to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

AGENDA CITY COUNCIL MEETING Bonnors Ferry City Hall 7232 Main St 267-3105 December 17, 2024 6:00 pm

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

REPORTS

Police/Fire/City Engineer-Administrator/Urban Renewal District/SPOT/Golf/EDC

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Consider approval of Alcohol Beverage Licenses for FY2024: Kootenai River Brewing Co. LLC, Liberty Lanes, Super 1 Foods,

NEW BUSINESS

4. **PLANNING & ZONING-(action)** [attachment]-Consider Resolution 2025-001 for DOPL (Department of Occupational and Professional Licenses) for payments of building permits.
5. **PLANNING & ZONING- (action item)** [attachment]- Consider Resolution 2025-002 reappointing Darci Price to the Planning & Zoning Commission for a four-year term ending December 31, 2028.
6. **PLANNING & ZONING- (action item)** [attachment]- Consider Resolution 2025-003 reappointing David Gray to the Planning & Zoning Commission for a four-year term ending December 31, 2028.

7. **PLANNING & ZONING- (action item)** [attachment]- Consider Resolution 2025-004 reappointing Andy Howe to the Planning & Zoning Commission for a four-year term ending December 31, 2028.
8. **CITY- (action item)** [attachment]- Consider approval of Innovate work orders.
9. **SEWER- (action item)** [attachment]- Consider approval of the bid award for Lift Station #5 replacement.
10. **CITY- (action item)**- Consider closing city hall at noon and letting staff early off for Christmas Eve.
11. **STREET/ELECTRIC- (action item)** [attachment] – Consider approval to purchase pick-up for use by electric and street departments.

ADJOURNMENT

Those who wish to address City Council during the council meetings are encouraged to adhere to the guidelines below.

Public Comment Guidelines:

Speakers are encouraged to:

- State their name and city of residence.
- Focus comments on matters within the purview of the City Council.
- Limit comments to three (3) minutes or less.
- Those who wish to speak should sign up on the sheet provided by the Clerk.
- Practice civility and courtesy.
- City leaders have the right and the responsibility to maintain order and decorum during the meeting.
- Time may be curtailed for those speakers whose comments are disruptive in nature.
- Refrain from comments on issues involving matters currently pending before the City's Planning and Zoning Commission or other matters that require legal due process, including public hearings, City enforcement actions, and pending City personnel disciplinary matters.
- Comments that pertain to activities or performance of individual City employees should be shared directly with the employee's supervisor or with the Mayor and should not be the subject of public comment.

No. 2025-17

City of Bonners Ferry

2025

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Kootenai River Brewing Co LLC** doing business as **Kootenai River Brewing Co** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises		
LIQUOR	00.00	_____ Mayor
BEER: Container Only	00.00	
Draft/Container	100.00	ATTEST: _____
WINE:	100.00	_____ Clerk
Off Premises		
BEER: Container Only	00.00	_____ Date
Keg, Jug and Container	100.00	
WINE	00.00	
Transfer Fee – Liquor, Beer, Wine	00.00	
TOTAL	300.00	THIS LICENSE EXPIRES DECEMBER 31, 2025

This License Must Be Conspicuously Displayed

No. 2025-15

City of Bonners Ferry

2025

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **R Entertainment LLC** doing business as **Liberty Lanes** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises

LIQUOR

BEER: Container Only

Draft/Container

WINE:

Off Premises

BEER: Container Only

Keg, Jug and Container

WINE

Transfer Fee – Liquor, Beer, Wine

TOTAL

00.00

00.00

100.00

100.00

00.00

00.00

00.00

200.00

APPROVED:

Mayor

ATTEST:

Clerk

Date

THIS LICENSE EXPIRES DECEMBER 31, 2025

This License Must Be Conspicuously Displayed

No. 2025-12

City of Bonners Ferry

2025

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT **Manito Super 1 Foods Inc** doing business as **Super 1 Foods** is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, the laws of the State of Idaho, and Municipal Ordinances on file in the Office of the City Clerk, in regard to the sale of alcoholic liquor within the corporate limits of the City of Bonners Ferry, Idaho.

On Premises		
LIQUOR	00.00	_____ Mayor
BEEER: Container Only	00.00	
Draft/Container	00.00	
WINE:	00.00	_____ Clerk
Off Premises		
BEEER: Container Only	25.00	
Keg, Jug and Container	100.00	_____ Date
WINE	100.00	
Transfer Fee – Liquor, Beer, Wine	00.00	
TOTAL	225.00	THIS LICENSE EXPIRES DECEMBER 31, 2025

This License Must Be Conspicuously Displayed



RUEN-YEAGER & ASSOCIATES, INC.
ENGINEERS ♦ PLANNERS ♦ SURVEYORS

MEMO

To: Bonners Ferry Mayor, City Council, and City Administrator
From: Clare Marley, AICP, Contract Planner
Date: December 12, 2024

Re: **December 17, 2024, City Council action item: Payment authority for building permit processing**

Resolution Authorizing Payment Process for State of Idaho for Building Permit Reviews: ACTION ITEM:

The City of Bonners Ferry is contracting with the Idaho Division of Occupational and Professional Licenses (known as DOPL and formerly the Division of Building Safety (DBS)) to conduct plan reviews and inspections for all building permits within the city.

Originally, DOPL proposed to have building permit applicants pay permit fees directly to the state for the inspections and plan reviews. However, due to program complications with creating separate payment portals for each applicant, the State is now requiring each city to pay the State directly, rather than individual applicants. The result of this change is that the cities need to create a new process or authority for payments to be made at the time applications are filed. (Permits will not be reviewed by the State until fees are paid.)

Bonners Ferry and other cities authorize payment of bills on a monthly or bi-monthly basis. With this new "pay as you go" requirement, the city clerk/treasurer would need authorization to pay the State as incoming permits are filed or wait for the regularly scheduled Bonners Ferry City Council meeting to obtain Council authorization to pay the State for each permit filed. As of mid-December, Bonners Ferry has processed 50 building permits this year. A two- or three-week lag for authorization would add to the permit processing time.

City staff is seeking authorization for timely payment of building permit fees to the State to avoid permit review delays. Attached is the proposed resolution that would allow the city clerk/treasurer to make the payments through an electronic payment system as permits and fees are received. Paid permit fees reports and accounting would be provided to the Council with regular bi-monthly payables for ratification.

The proposed resolution has been submitted to the City Attorney and accountant for review and comment.

The City would not transmit payments to the State until the applicant has paid the building permit fees in full.

SUGGESTION MOTION: I move to adopt Resolution No. _____, granting authority to the city clerk/treasurer to make automatic electronic bank payments on an as-needed basis for the timely processing of building permit applications, and authorize the Mayor to sign the resolution.

**RESOLUTION NO. 2025-001
CITY OF BONNERS FERRY, ID**

TITLE: AUTHORITY FOR PAYMENTS TO DOPL

A RESOLUTION OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE CITY CLERK/TREASURER TO PROCESS ACH PAYMENTS WITH RATIFICATION BY CITY COUNCIL AT THE NEXT REGULAR COUNCIL MEETING.

WHEREAS: DOPL (Division of Occupational and Professional Licenses) provides contract building plan reviews and inspections for the city that require payment be paid prior to providing services;

WHEREAS: It is the desire of the city to allow for timely workflow of building plan reviews and inspections;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council that:

SECTION 1: TREASURER AUTHORIZATION

The City Clerk/Treasurer is authorized to make ACH (Automatic Clearing House) payments to DOPL prior to submitting to the City Council for approval.

SECTION 2: RATIFICATION

The City Clerk/ Treasurer shall submit the bills to the City Council for ratification at the first council meeting following the payment.

SECTION 4: EFFECTIVE DATE

This resolution shall be in full force and effect on the 17th day of December 2024 after its passage and approval.

PASSED BY ROLL CALL VOTE of the City Council and Approved by the Mayor this 17th day of December 2024.

Council President Adam Arthur	_____
Council Member Ron Smith	_____
Council Member Brion Poston	_____
Council Member Val Thompson	_____

SIGNED BY THE MAYOR this 17th day of December 2024.

Rick Alonzo, Mayor

Attest:

Deby Garcia, Clerk



RUEN-YEAGER & ASSOCIATES, INC.
ENGINEERS ♦ PLANNERS ♦ SURVEYORS

MEMO

To: Bonners Ferry Mayor and City Administrator
From: Clare Marley, AICP, Contract Planner
Date: November 27, 2024

Re: Planning and Zoning Commission Appointments

The terms of three of the five Bonners Ferry Planning and Zoning Commission members end December 31st of this year. The members whose terms end this year are: Darci Price, David Gray, and Andy Howe.

Each of these members has expressed in writing and verbally their interest in being reappointed to the Commission. The Planning and Zoning Commission is in the midst of the zoning code update, and their continued participation would be most valuable to completing this project.

Idaho Code and Bonners Ferry City Code provide the process for appointments to planning commissions. IC§67-6504 states that the mayor shall appoint the planning and zoning commission members, which must then be confirmed by majority vote of the governing board. An appointed member of a commission must have resided in the county for at least two (2) years prior to appointment, and must remain a resident of the county during service on the commission. Both Idaho and local law state no person shall serve more than two (2) full consecutive terms without specific concurrence by two-thirds (2/3) of the governing board adopted by motion and recorded in the minutes. Andy Howe and David Gray have served two or more full, consecutive terms, but would be eligible for appointment if confirmed by a two-thirds majority or greater.

State law allows the appointment of members who live outside the city, per IC §67-6504. Member Andy Howe resides outside of the city limits.

Please advise whether the mayor wishes to reappointment these members to Planning and Zoning Commission. If so, I will prepare resolutions of appointment for council consideration at the next available meeting.

CITY OF BONNERS FERRY, IDAHO RESOLUTION NO. 2025-002

A RESOLUTION OF THE CITY OF BONNERS FERRY, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REAPPOINTING DARCI PRICE TO THE BONNERS FERRY PLANNING AND ZONING COMMISSION

WHEREAS, Idaho Code §67-6504(a) and Title 2, Chapter 1, of Bonners Ferry City Code provide the authority for the appointment and reappointment of members to the Bonners Ferry Planning and Zoning Commission; and

WHEREAS, a vacancy will exist on the Bonners Ferry Planning and Zoning Commission with the expiration of the term for Darci Price on December 31, 2024; and

WHEREAS, Idaho Code §67-6504(a) provides the authority for the Mayor to appoint members to the Planning and Zoning Commission, subject to confirmation by majority vote of the Bonners Ferry City Council; and

WHEREAS, Darci Price meets the eligibility requirements of Idaho Code and Bonners Ferry City Code by having resided in the county for at least two (2) years prior to her appointment; and

WHEREAS, the Bonners Ferry City Council confirms with this resolution the Mayor's reappointment of Darci Price to serve an additional four-year term on the Planning and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BONNERS FERRY, IDAHO THAT: Resolution No. 2025-002 is hereby adopted reappointing Darci Price to a four-year term on the Bonners Ferry Planning and Zoning Commission beginning December 31, 2024, and ending December 31, 2028.

This Resolution is hereby ADOPTED and made EFFECTIVE IMMEDIATELY by the City of Bonners Ferry this ____ day of _____, 2024.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Rick Alonzo, Mayor

Attest:

Deborah Garcia, Clerk, City of Bonners Ferry

CITY OF BONNERS FERRY, IDAHO RESOLUTION NO. 2025-003

A RESOLUTION OF THE CITY OF BONNERS FERRY, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REAPPOINTING DAVID GRAY TO THE BONNERS FERRY PLANNING AND ZONING COMMISSION

WHEREAS, Idaho Code §67-6504(a) and Title 2, Chapter 1, of Bonners Ferry City Code provide the authority for the appointment and reappointment of members to the Bonners Ferry Planning and Zoning Commission; and

WHEREAS, a vacancy will exist on the Bonners Ferry Planning and Zoning Commission with the expiration of the term for David Gray on December 31, 2024; and

WHEREAS, Idaho Code §67-6504(a) provides the authority for the Mayor to appoint members to the Planning and Zoning Commission, subject to confirmation by majority vote of the Bonners Ferry City Council; and

WHEREAS, David Gray meets the eligibility requirements of Idaho Code and Bonners Ferry City Code by having resided in the county for at least two (2) years prior to his appointment; and

WHEREAS, David Gray will have served more than two full terms with the Planning and Zoning Commission with this appointment, and Idaho Code §67-6504(a) requires that no person shall serve more than two (2) full consecutive terms without specific concurrence by two-thirds (2/3) of the governing board adopted by motion and recorded in the minutes; and

WHEREAS, the Bonners Ferry City Council confirms with this resolution the Mayor's reappointment of David Gray to serve an additional four-year term on the Planning and Zoning Commission and concurs with the reappointment to serve more than two (2) full consecutive terms.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BONNERS FERRY, IDAHO THAT: Resolution No. 2025-003 is hereby adopted reappointing David Gray to a four-year term on the Bonners Ferry Planning and Zoning Commission beginning December 31, 2024, and ending December 31, 2028.

This Resolution is hereby ADOPTED and made EFFECTIVE IMMEDIATELY by the City of Bonners Ferry this ____ day of _____, 2024.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Rick Alonzo, Mayor

Attest:

Deborah Garcia, Clerk, City of Bonners Ferry

CITY OF BONNERS FERRY, IDAHO RESOLUTION NO. 2025-004

A RESOLUTION OF THE CITY OF BONNERS FERRY, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REAPPOINTING ANDY HOWE TO THE BONNERS FERRY PLANNING AND ZONING COMMISSION

WHEREAS, Idaho Code §67-6504(a) and Title 2, Chapter 1, of Bonners Ferry City Code provide the authority for the appointment and reappointment of members to the Bonners Ferry Planning and Zoning Commission; and

WHEREAS, a vacancy will exist on the Bonners Ferry Planning and Zoning Commission with the expiration of the term for Andy Howe on December 31, 2024; and

WHEREAS, Idaho Code §67-6504(a) provides the authority for the Mayor to appoint members to the Planning and Zoning Commission, subject to confirmation by majority vote of the Bonners Ferry City Council; and

WHEREAS, Andy Howe meets the eligibility requirements of Idaho Code and Bonners Ferry City Code by having resided in the county for at least two (2) years prior to his appointment; and

WHEREAS, Andy Howe will have served more than two full terms with the Planning and Zoning Commission with this appointment, and Idaho Code §67-6504(a) requires that no person shall serve more than two (2) full consecutive terms without specific concurrence by two-thirds (2/3) of the governing board adopted by motion and recorded in the minutes; and

WHEREAS, the Bonners Ferry City Council confirms with this resolution the Mayor's reappointment of Andy Howe to serve an additional four-year term on the Planning and Zoning Commission and concurs with the reappointment to serve more than two (2) full consecutive terms.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BONNERS FERRY, IDAHO THAT: Resolution No. 2025-004 is hereby adopted reappointing Andy Howe to a four-year term on the Bonners Ferry Planning and Zoning Commission beginning December 31, 2024, and ending December 31, 2028.

This Resolution is hereby ADOPTED and made EFFECTIVE IMMEDIATELY by the City of Bonners Ferry this ____ day of _____, 2024.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Rick Alonzo, Mayor

Attest:

Deborah Garcia, Clerk, City of Bonners Ferry

WORK ORDER

Pursuant to Master Service Agreement

ISSUED BY: City of Bonners Ferry 7232 Main Street PO Box 149 Bonners Ferry, Idaho 83805	CONTRACTOR: Innovate! Inc. 6189 Cobbs Road Alexandria, VA 22310
EFFECTIVE DATE: January 1st 2025	PERIOD OF PERFORMANCE: 01/01/2025-12/31/2025
Work Order Not-To-Exceed Ceiling Value: \$10,000	WORK ORDER CONTRACT TYPE: Time and Materials

This **Work Order (“WO”)**, by and between, City of Bonners Ferry, (“Company”) and Innovate! Inc. (“Contractor” or “Innovate!”) is entered under and pursuant to the **Master Service Agreement** between the parties dated January 1st, 2022 (the “MSA”) and is subject to all the terms and conditions of that Contract.

1. Work Order Number & Title: WO005 – General GIS Support2025

2. Incorporated Documents

The documents listed below are hereby incorporated by reference. In the event of an inconsistency or conflict between or among the provisions of this WO, the inconsistency shall be resolved by giving precedence in the following order:

- WO005 – General GIS Support2025
- Master Service Agreement Dated: January 1st 2022
- Any Referenced Specifications

3. Scope

See Attachment A for Scope of Work.

4. Cost Estimate

See Attachment B for Cost Estimates

5. Funding

This Order has been initially funded for **\$10,000** to cover the scope of work to be performed during the contract for the base effort.

6. Work Order Authorized Representatives

The following authorized representatives are hereby designated for this WO:

Technical	Contractual
(1) Brian Errett/Mike Klaus, City of Bonners Ferry	(1) Mike Klaus, City of Bonners Ferry
(2) Dan Spinosa/Jared Yost Innovate!	(2) Tom Crites, Innovate!

Company indicates issuance of this Work Order and Innovate! indicates acceptance of the Work Order by the signatures of their authorized agents below.

City of Bonners Ferry

By:

Name:

Title:

Date:

Innovate! Inc.

By:

Name: Lily Thomas

Title: President

Date:

Attachment A: Scope of Work

Innovate will provide general GIS support including but not limited to

- Continued support of P&Z (Assist in mapping annexations, etc.).
- Continued support of the Water Dept. (Customization of apps, data, maps and data collection).
- Initiate work with Utility Dept to Update the Electrical GIS data.
- Maintenance of existing mapping systems. Provide assistance with utilizing existing mapping and data storage systems and data integration and analysis tasks.
- Develop custom maps for various City functions. Examples include Planning and Zoning exhibits, radius maps, and basic interactive maps for analysis and decision making.
- Assist with zoning map and comprehensive plan map amendments.

Requests for support should receive a first response by the following business day and could include an estimated time for coordinating support. Work will be performed remotely with occasional onsite visits when necessary.

The Contractor will use a combination of staff to accomplish project tasks in the most efficient and economical way possible to support GIS functions for the City of Bonners Ferry.

Attachment B. Rate Schedule

Table 1. Commercial Rate Schedule

We would complete the tasks above using a combination of staff; selecting the appropriate staff to complete the project in the most financially efficient manner. The following are our staff rates:

Labor Category	Hourly Rate
IT Analyst VIII	\$ 303.08
Program Manager	\$300.21
SME Sr. Project Consultant	\$ 227.21
Sr. Subject Matter Expert	\$ 206.54
IT Analyst V	\$ 187.64
Enterprise Architect II	\$ 187.39
Sr. Project Manager	\$ 173.51
Sr. IT Analyst	\$ 169.05
Subject Matter Expert	\$ 156.29
IT Analyst IV	\$ 153.47
Project Manager	\$ 149.94
GIS Developer III	\$ 142.61

Emerging Technology Expert	\$ 138.24
GIS Analyst III	\$ 129.58
GIS Developer II	\$ 125.84
IT Analyst III	\$ 119.41
GIS Developer I	\$ 111.05
IT Analyst II	\$ 102.01
GIS Mapping Technician 2	\$ 99.50
Jr IT Analyst	\$ 83.59
GIS Mapping Technician 1	\$ 79.31
Jr. GIS Mapping Technician	\$ 63.50

Cost Breakdown:

Task	Estimated Cost
General GIS Support	\$10,000

Assumptions about Services and resources being provided to Innovate Staff

- Availability of necessary resources, including access to the existing geospatial enterprise platform and associated data.
- Cooperation and timely provision of information from the organization's stakeholders.
- Collaboration with the organization's IT team for infrastructure provisioning and access control.
- All work for project will be done on a time and materials basis.
- City of Bonners Ferry will provide all installation and licensing files, if needed.
- Innovate will be provided remote access to the various systems.
- No travel will be needed for this project, and all work will occur off site at Innovate offices.
- If travel is needed to complete a portion of the work Innovate staff will be permitted to perform work on site with pre-approval by the customer. This would include costs for travel time and mileage at the current federal rate of 67 cents per mile (<https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2024-mileage-rate-increases-to-67-cents-a-mile-up-1-point-5-cents-from-2023>)

If you have any questions regarding our estimate, please do not hesitate to contact Dan Spinoso directly at (208) 290-4124 or via email at dspinoso@innovateteam.com.

WORK ORDER

Pursuant to Master Service Agreement

ISSUED BY: City of Bonners Ferry 7232 Main Street PO Box 149 Bonners Ferry, Idaho 83805	CONTRACTOR: Innovate! Inc. 6189 Cobbs Road Alexandria, VA 22310
EFFECTIVE DATE: January 1st 2025	PERIOD OF PERFORMANCE: 01/01/2025-12/31/2025
Work Order Not-To-Exceed Ceiling Value: \$10,000	WORK ORDER CONTRACT TYPE: Time and Materials

This **Work Order (“WO”)**, by and between, City of Bonners Ferry, (“Company”) and Innovate! Inc. (“Contractor” or “Innovate!”) is entered under and pursuant to the **Master Service Agreement** between the parties dated January 1st, 2022 (the “MSA”) and is subject to all the terms and conditions of that Contract.

1. Work Order Number & Title: WO006 – GIS Support for Electric Utility 2025

2. Incorporated Documents

The documents listed below are hereby incorporated by reference. In the event of an inconsistency or conflict between or among the provisions of this WO, the inconsistency shall be resolved by giving precedence in the following order:

- WO006 – General GIS Support2025
- Master Service Agreement Dated: January 1st 2022
- Any Referenced Specifications

3. Scope

See Attachment A for Scope of Work.

4. Cost Estimate

See Attachment B for Cost Estimates

5. Funding

This Order has been initially funded for **\$10,000** to cover the scope of work to be performed during the contract for the base effort.

6. Work Order Authorized Representatives

The following authorized representatives are hereby designated for this WO:

Technical	Contractual
(1) Brian Errett/Mike Klaus, City of Bonners Ferry	(1) Mike Klaus, City of Bonners Ferry
(2) Dan Spinosa/Jared Yost Innovate!	(2) Tom Crites, Innovate!

Company indicates issuance of this Work Order and Innovate! indicates acceptance of the Work Order by the signatures of their authorized agents below.

City of Bonners Ferry

By:

Name:

Title:

Date:

Innovate! Inc.

By:

Name: Lily Thomas

Title: President

Date:

Attachment A: Scope of Work

Innovate will provide general GIS support for the City's Electric Utility including but not limited to

- Initiate work with Utility Dept to Update the Electrical GIS data.
- Collect GPS and data about Electric Appliances.
- Maintenance of existing mapping systems. Provide assistance with utilizing existing mapping and data storage systems and data integration and analysis tasks.
- Develop custom maps for various City functions. Ex. Utility wide plotted maps for staff to markup and integration
- Requests for support should receive a first response by the following business day and could include an estimated time for coordinating support. Work will be performed remotely with occasional onsite visits when necessary.

The Contractor will use a combination of staff to accomplish project tasks in the most efficient and economical way possible to support GIS functions for the City of Bonners Ferry.

Attachment B. Rate Schedule

Table 1. Commercial Rate Schedule

We would complete the tasks above using a combination of staff; selecting the appropriate staff to complete the project in the most financially efficient manner. The following are our staff rates:

Labor Category	Hourly Rate
IT Analyst VIII	\$ 303.08
Program Manager	\$300.21
SME Sr. Project Consultant	\$ 227.21
Sr. Subject Matter Expert	\$ 206.54
IT Analyst V	\$ 187.64
Enterprise Architect II	\$ 187.39
Sr. Project Manager	\$ 173.51
Sr. IT Analyst	\$ 169.05
Subject Matter Expert	\$ 156.29
IT Analyst IV	\$ 153.47
Project Manager	\$ 149.94
GIS Developer III	\$ 142.61
Emerging Technology Expert	\$ 138.24
GIS Analyst III	\$ 129.58
GIS Developer II	\$ 125.84
IT Analyst III	\$ 119.41

GIS Developer I	\$ 111.05
IT Analyst II	\$ 102.01
GIS Mapping Technician 2	\$ 99.50
Jr IT Analyst	\$ 83.59
GIS Mapping Technician 1	\$ 79.31
Jr. GIS Mapping Technician	\$ 63.50

Cost Breakdown:

Task	Estimated Cost
General GIS Support	\$10,000

Assumptions about Services and resources being provided to Innovate Staff

- Availability of necessary resources, including access to the existing geospatial enterprise platform and associated data.
- Cooperation and timely provision of information from the organization's stakeholders.
- Collaboration with the organization's IT team for infrastructure provisioning and access control.
- All work for project will be done on a time and materials basis.
- City of Bonners Ferry will provide all installation and licensing files, if needed.
- Innovate will be provided remote access to the various systems.
- If travel is needed to complete a portion of the work Innovate staff will be permitted to perform work on site with pre-approval by the customer. This would include costs for travel time and mileage at the current federal rate of 67 cents per mile (<https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2024-mileage-rate-increases-to-67-cents-a-mile-up-1-point-5-cents-from-2023>)

If you have any questions regarding our estimate, please do not hesitate to contact Dan Spinoso directly at (208) 290-4124 or via email at dspinoso@innovateteam.com.



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER/ADMINISTRATOR

TO: Mayor and City Council
FROM: Mike Klaus, City Engineer/Administrator
DATE: December 12, 2024
RE: **Sewer – Lift Station #5 Bid Award**

The City received seven bids on December 4th for the Lift Station #5 project. Attached is the bid summary that shows a range of bids from \$699,999 to \$1,205,895. The lowest responsive bid was submitted by J7 Contracting, at \$699,999, which is within the amount expected by the engineer. Based on Welch-Comer's review of the bids, staff recommends awarding the bid for the Lift Station #5 project to J7 Contracting and authorizing the Mayor to signed the attached Notice of Award.

Thank you,

Mike

December 11, 2024

Mike Klaus
City of Bonners Ferry
7232 Main Street
Bonners Ferry, Idaho 83805
Mklaus@bonnersferry.id.gov

Re: 15800.04 - Lift Station #5 Replacement

Dear Mr. Klaus:

Enclosed, please find the bid tabulation and review checklist for the bids that were received at your office for the Bonners Ferry Lift Station #5 Replacement Project. We have reviewed the bid packages received, and they all seem to be responsive, except for Thompson Contracting Inc., and Razz Construction.

Welch Comer & Associates recommends awarding the base bid, in the amount of \$ 699,999.00 to the low bidder, J7 Contracting. Should the City concur with our recommendation, please sign the Notice of Award (attached) and return it to our office for immediate processing.

Should you have any questions, please contact our office.

Sincerely,
Welch Comer Engineers



Ashley Williams, P.E.
Sr Project Manager

AMW/bma
Enclosures

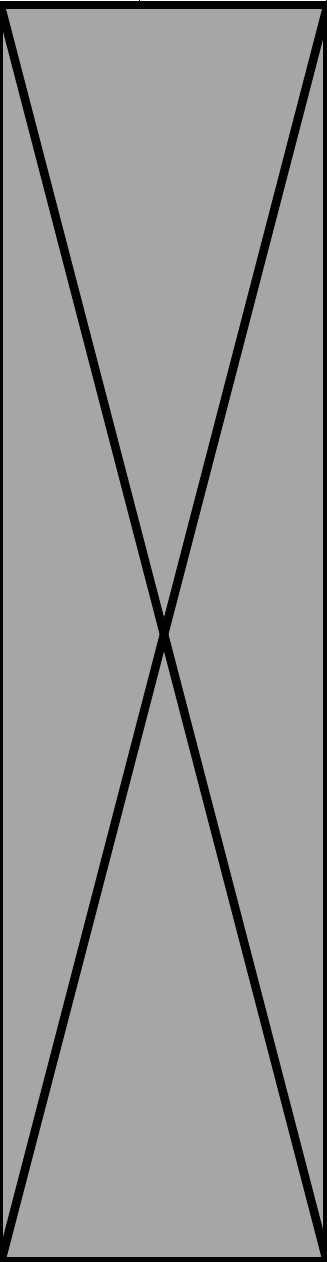
**THE CITY OF BONNERS FERRY
LIFT STATION NO. 5 REPLACEMENT
BID SUMMARY***

Bid Opening: Wednesday, December 4, 2024, 2:00 pm

CONTRACTOR	BASE BID
J7 Contracting	\$ 699,999.00
Excav8 LLC	\$ 748,320.89
Sonray Enterprises	\$ 823,475.00
Big Sky ID Corp	\$ 940,647.00
S & L Underground	\$ 947,608.00
Razz Construction	\$ -
Wink Inc.	\$ 978,000.00
Thomspon Contracting Inc.	\$ 1,205,895.00

* PLEASE NOTE THAT THIS IS FOR INFORMATION USE ONLY. THE OWNER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS PURSUANT TO SECTION 00 2113 - INSTRUCTIONS TO BIDDERS OF THE CONTRACT DOCUMENTS.

THE CITY OF BONNERS FERRY															
LIFT STATION NO. 5 REPLACEMENT															
BID TABULATION															
Bid Opening: Wednesday, December 4, 2024, 2:00 pm															
				Engineer's Estimate		J7 Contracting		Excav8 LLC		Sonray Enterprises		Big Sky ID Corp		S & L Underground	
Pay Item	Description	Pay Unit	Estimated Quantity	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
015050.01	Mobilization	LS	1	\$73,000.00	\$ 73,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 72,000.00	\$ 72,000.00	\$ 75,000.00	\$ 75,000.00	\$ 95,000.00	\$ 95,000.00
015500.01	Traffic Control	LS	1	\$40,000.00	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
015500.02	Railroad Coordination	LS	1	\$15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,800.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00	\$ 25,000.00	\$ 25,000.00
01 5713.01	Site Control	LS	1	\$20,000.00	\$ 20,000.00	\$ 6,500.00	\$ 6,500.00	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 4,000.00	\$ 4,000.00	\$ 20,000.00	\$ 20,000.00
024100.01	Existing Lift station Demolition	LS	1	\$30,000.00	\$ 30,000.00	\$ 13,854.00	\$ 13,854.00	\$ 20,000.00	\$ 20,000.00	\$ 13,500.00	\$ 13,500.00	\$ 16,000.00	\$ 16,000.00	\$ 25,000.00	\$ 25,000.00
024100.02	Remove Existing Fence	LF	64	\$15.00	\$ 960.00	\$ 15.00	\$ 960.00	\$ 100.00	\$ 6,400.00	\$ 20.00	\$ 1,280.00	\$ 18.00	\$ 1,152.00	\$ 10.00	\$ 640.00
221006.01	Lift Station Pumps	LS	1	\$75,000.00	\$ 75,000.00	\$ 68,000.00	\$ 68,000.00	\$ 80,000.00	\$ 80,000.00	\$ 95,500.00	\$ 95,500.00	\$ 125,000.00	\$ 125,000.00	\$ 85,000.00	\$ 85,000.00
221006.02	Lift Station Mechanical Piping	LS	1	\$60,000.00	\$ 60,000.00	\$ 42,000.00	\$ 42,000.00	\$ 120,000.00	\$ 120,000.00	\$ 43,500.00	\$ 43,500.00	\$ 34,000.00	\$ 34,000.00	\$ 50,000.00	\$ 50,000.00
221006.03	Lift Station Electrical/Control Coordination	LS	1	\$20,000.00	\$ 20,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 8,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00
221006.04	Propane Tank Relocation	LS	1	\$5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,300.00	\$ 5,300.00	\$ 8,200.00	\$ 8,200.00	\$ 5,000.00	\$ 5,000.00
221006.05	Generator Relocation and Generator Pad	LS	1	\$7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
311000.01	Site Clearing and Grubbing	LS	1	\$15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 18,000.00
312316.01	Site Structural Excavation & Embankment	LS	1	\$40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00	\$ 46,500.00	\$ 46,500.00	\$ 83,000.00	\$ 83,000.00	\$ 65,000.00	\$ 65,000.00
312316.02	Temporary Shoring	LS	1	\$20,000.00	\$ 20,000.00	\$ 14,000.00	\$ 14,000.00	\$ 20,000.00	\$ 20,000.00	\$ 53,000.00	\$ 53,000.00	\$ 19,000.00	\$ 19,000.00	\$ 35,000.00	\$ 35,000.00
31231613.03	Exploratory Excavation	HR	4	\$300.00	\$ 1,200.00	\$ 400.00	\$ 1,600.00	\$ 500.00	\$ 2,000.00	\$ 750.00	\$ 3,000.00	\$ 400.00	\$ 1,600.00	\$ 250.00	\$ 1,000.00
312323.01	Type S2 - Granular Soil (Import)	CY	50	\$30.00	\$ 1,500.00	\$ 35.00	\$ 1,750.00	\$ 100.00	\$ 5,000.00	\$ 104.00	\$ 5,200.00	\$ 110.00	\$ 5,500.00	\$ 32.00	\$ 1,600.00
312323.02	Unsuitable Material Excavation and Haul Off	CY	50	\$50.00	\$ 2,500.00	\$ 25.00	\$ 1,250.00	\$ 100.00	\$ 5,000.00	\$ 108.00	\$ 5,400.00	\$ 100.00	\$ 5,000.00	\$ 28.00	\$ 1,400.00
321123.02	Type A3: 3/4" Minus Crushed Aggregate	TON	61	\$60.00	\$ 3,660.00	\$ 35.00	\$ 2,135.00	\$ 75.00	\$ 4,575.00	\$ 120.00	\$ 7,320.00	\$ 45.00	\$ 2,745.00	\$ 38.00	\$ 2,318.00
323223.01	Modular Block Wall	SF	95	\$100.00	\$ 9,500.00	\$ 200.00	\$ 19,000.00	\$ 60.00	\$ 5,700.00	\$ 145.00	\$ 13,775.00	\$ 150.00	\$ 14,250.00	\$ 130.00	\$ 12,350.00
329219.02	Hydroseeding	LS	1	\$5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00	\$ 2,800.00	\$ 2,800.00	\$ 7,800.00	\$ 7,800.00	\$ 4,000.00	\$ 4,000.00
330513.01	Sanitary Sewer Manhole	EA	2	\$8,000.00	\$ 16,000.00	\$ 4,400.00	\$ 8,800.00	\$ 5,000.00	\$ 10,000.00	\$ 4,900.00	\$ 9,800.00	\$ 4,200.00	\$ 8,400.00	\$ 6,500.00	\$ 13,000.00
330513.02	Manhole Tie In: 8" PVC	EA	1	\$3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00	\$ 18,300.00	\$ 18,300.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00
330513.03	Pre-Cast Flow Meter Vault	LS	1	\$30,000.00	\$ 30,000.00	\$ 27,000.00	\$ 27,000.00	\$ 25,000.00	\$ 25,000.00	\$ 41,500.00	\$ 41,500.00	\$ 38,000.00	\$ 38,000.00	\$ 57,000.00	\$ 57,000.00
330513.04	Pre-Cast Flow Valve Vault	LS	1	\$40,000.00	\$ 40,000.00	\$ 56,275.00	\$ 56,275.00	\$ 25,000.00	\$ 25,000.00	\$ 69,500.00	\$ 69,500.00	\$ 80,000.00	\$ 80,000.00	\$ 60,000.00	\$ 60,000.00
330513.05	Fiberglass Wet Well	LS	1	\$108,000.00	\$ 108,000.00	\$ 110,000.00	\$ 110,000.00	\$ 115,000.00	\$ 115,000.00	\$ 114,400.00	\$ 114,400.00	\$ 150,000.00	\$ 150,000.00	\$ 130,000.00	\$ 130,000.00
330513.06	Fiberglass Overflow Basin	LS	1	\$92,250.00	\$ 92,250.00	\$ 97,000.00	\$ 97,000.00	\$ 91,345.89	\$ 91,345.89	\$ 93,500.00	\$ 93,500.00	\$ 135,000.00	\$ 135,000.00	\$ 110,000.00	\$ 110,000.00
330513.07	Lift Station Bypass	LS	1	\$15,000.00	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 20,000.00	\$ 20,000.00	\$ 11,000.00	\$ 11,000.00	\$ 75,000.00	\$ 7,500.00	\$ 35,000.00	\$ 35,000.00
333111.01	Sanitary Sewer Site Piping	LS	1	\$20,000.00	\$ 20,000.00	\$ 49,000.00	\$ 49,000.00	\$ 15,000.00	\$ 15,000.00	\$ 56,000.00	\$ 56,000.00	\$ 72,000.00	\$ 72,000.00	\$ 46,000.00	\$ 46,000.00
334111.01	New Culvert Installation (12" CMP)	LF	55	\$25.00	\$ 1,375.00	\$ 125.00	\$ 6,875.00	\$ 100.00	\$ 5,500.00	\$ 150.00	\$ 8,250.00	\$ 180.00	\$ 9,900.00	\$ 80.00	\$ 4,400.00
334111.02	Drywell	EA	1	\$6,000.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00	\$ 4,150.00	\$ 4,150.00	\$ 3,900.00	\$ 3,900.00	\$ 12,000.00	\$ 12,000.00
334111.04	Remove and Reinstall Existing Culvert	EA	1	\$500.00	\$ 500.00	\$ 4,000.00	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	\$ 3,000.00	\$ 3,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,400.00	\$ 1,400.00
	TOTAL CONSTRUCTION COST				\$ 776,945.00		\$ 699,999.00		\$ 748,320.89		\$ 823,475.00		\$ 940,647.00		\$ 947,608.00

				THE CITY OF BONNERS FERRY					
				LIFT STATION NO. 5 REPLACEMENT					
				BID TABULATION					
				Bid Opening: Wednesday, December 4, 2024, 2:00 pm					
				Razz Construction		Wink Inc.		Thomspon Contracting Inc.	
Pay Item	Description	Pay Unit	Estimated Quantity	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
015050.01	Mobilization	LS	1			\$ 95,000.00	\$ 95,000.00	\$ 120,000.00	\$ 120,000.00
015500.01	Traffic Control	LS	1			\$ 100.00	\$ 100.00	\$ 2,500.00	\$ 2,500.00
015500.02	Railroad Coordination	LS	1			\$ 500.00	\$ 500.00	\$ 35,000.00	\$ 35,000.00
01 5713.01	Site Control	LS	1			\$ 8,500.00	\$ 8,500.00	\$ 12,000.00	\$ 12,000.00
024100.01	Existing Lift station Demolition	LS	1			\$ 4,200.00	\$ 4,200.00	\$ 20,000.00	\$ 20,000.00
024100.02	Remove Existing Fence	LF	64			\$ 20.00	\$ 1,280.00	\$ 5.00	\$ 320.00
221006.01	Lift Station Pumps	LS	1			\$ 85,000.00	\$ 85,000.00	\$ 80,000.00	\$ 80,000.00
221006.02	Lift Station Mechanical Piping	LS	1			\$ 153,000.00	\$ 153,000.00	\$ 170,000.00	\$ 170,000.00
221006.03	Lift Station Electrical/Control Coordination	LS	1			\$ 20,000.00	\$ 20,000.00	\$ 19,500.00	\$ 19,500.00
221006.04	Propane Tank Relocation	LS	1			\$ 20,000.00	\$ 20,000.00	\$ 3,000.00	\$ 3,000.00
221006.05	Generator Relocation and Generator Pad	LS	1			\$ 20,000.00	\$ 20,000.00	\$ 4,500.00	\$ 4,500.00
311000.01	Site Clearing and Grubbing	LS	1			\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	\$ 5,000.00
312316.01	Site Structural Excavation & Embankment	LS	1			\$ 51,500.00	\$ 51,500.00	\$ 70,000.00	\$ 70,000.00
312316.02	Temporary Shoring	LS	1			\$ 36,000.00	\$ 36,000.00	\$ 75,000.00	\$ 75,000.00
31231613.03	Exploratory Excavation	HR	4			\$ 350.00	\$ 1,400.00	\$ 300.00	\$ 1,200.00
312323.01	Type S2 - Granular Soil (Import)	CY	50			\$ 100.00	\$ 5,000.00	\$ 100.00	\$ 5,000.00
312323.02	Unsuitable Material Excavation and Haul Off	CY	50			\$ 100.00	\$ 5,000.00	\$ 75.00	\$ 3,750.00
321123.02	Type A3: 3/4" Minus Crushed Aggregate	TON	61			\$ 100.00	\$ 6,100.00	\$ 700.00	\$ 42,700.00
323223.01	Modular Block Wall	SF	95			\$ 320.00	\$ 30,400.00	\$ 150.00	\$ 14,250.00
329219.02	Hydroseeding	LS	1			\$ 5,500.00	\$ 5,500.00	\$ 8,000.00	\$ 8,000.00
330513.01	Sanitary Sewer Manhole	EA	2			\$ 7,250.00	\$ 14,500.00	\$ 19,000.00	\$ 38,000.00
330513.02	Manhole Tie In: 8" PVC	EA	1			\$ 3,800.00	\$ 3,800.00	\$ 7,500.00	\$ 7,500.00
330513.03	Pre-Cast Flow Meter Vault	LS	1			\$ 24,500.00	\$ 24,500.00	\$ 40,000.00	\$ 40,000.00
330513.04	Pre-Cast Flow Valve Vault	LS	1			\$ 48,000.00	\$ 48,000.00	\$ 60,000.00	\$ 60,000.00
330513.05	Fiberglass Wet Well	LS	1			\$ 120,000.00	\$ 120,000.00	\$ 130,000.00	\$ 130,000.00
330513.06	Fiberglass Overflow Basin	LS	1			\$ 100,000.00	\$ 100,000.00	\$ 120,000.00	\$ 120,000.00
330513.07	Lift Station Bypass	LS	1			\$ 28,500.00	\$ 28,500.00	\$ 35,000.00	\$ 35,000.00
333111.01	Sanitary Sewer Site Piping	LS	1			\$ 45,000.00	\$ 45,000.00	\$ 64,000.00	\$ 64,000.00
334111.01	New Culvert Installation (12" CMP)	LF	55			\$ 140.00	\$ 7,700.00	\$ 125.00	\$ 6,875.00
334111.02	Drywell	EA	1			\$ 6,900.00	\$ 6,900.00	\$ 11,000.00	\$ 11,000.00
334111.04	Remove and Reinstall Existing Culvert	EA	1			\$ 620.00	\$ 620.00	\$ 1,800.00	\$ 1,800.00
				DID NOT ATTEND PRE-BID MEETING. BIDDER NON-RESPONSIVE.					
	TOTAL CONSTRUCTION COST				\$ -		\$ 978,000.00		\$ 1,205,895.00

BID REVIEW CHECKLIST
PRIOR TO RECOMMENDATION

OWNER: THE CITY OF BONNERS FERRY
PROJECT: LIFT STATION NO. 5 REPLACEMENT
Open Date: Wednesday, December 4, 2024, 2:00 pm

Bid Review Performed By: Beatrice Alonzo

CONTRACTOR	J7 Contracting	Excav8 LLC	Sonray Enterprises	Big Sky ID Corp	S & L Underground	Razz Construction	Wink Inc.	Thomspon Contracting Inc.
BID AMOUNT (Basis of Bid Award)	\$ 699,999.00	\$ 748,320.89	\$ 823,475.00	\$ 940,647.00	\$ 947,608.00	<div></div>	\$ 978,000.00	\$ 1,205,895.00
PUBLIC WORKS LICENSE NO.	36231	073468-A-1-2-3	038523 RCE-51872	002207-U	PWC-C-14825 RCE-7377		016872 RCE-4551	006082
License Limit (See List)	Unlimited	\$1,250,000	\$1,250,000	Unlimited	Unlimited		Unlimited	\$3,000,000
License Confirmed with the License Board at www.dbs.idaho.gov	YES	YES	YES	YES	YES		YES	YES (EXPIRED)
BID PACKAGE								
Are all forms filled out completely and								
ALL ADDENDA ACKNOWLEDGED?	YES	YES	YES	YES	YES		YES	YES
BID PROPOSAL FORM	YES	YES	YES	YES	YES		YES	YES
BID SCHEDULE	YES	YES	YES	YES	YES		YES	YES
FORM OF BID SECURITY	Old Republic Surety Company	Old Republic Surety Company	United Fire & Cauty Company	Swiss Re Corporate Solutions	Atlantic Specialty Insurance Company		Travlers Casuatly and Surety Company of America	Atlantic Specialty Insurance Company
Surety Company Confirmed at www.fms.treas.gov/c570/index.html ?	YES	YES	YES	YES	YES		YES	YES
SUBCONTRACTORS								
PLUMBING	B&M Plumbing & Heating Inc.	B&M Plumbing Turner Plumbing	Wray Plumbing	Shannon Industrial	S & L Underground		Turner Plumbing LLC	Universal Well Drilling
Public Works License No.	029925-D-4	29925-D-4 PWC-C-13068	010819-B-4	PWC-C-17037	PWC-C-14825			029253
Pluming Contractors No.	006412	006412 065045	004356	012020	PLB-EPH-7712/ 018721		065045	044875)
Warm Air Heating & Air Conditioning	N/A	S&L Underground, Inc.	N/A	N/A	N/A		N/A	N/A
Public Works License No.	N/A	PWC-C-14825	N/A	N/A	N/A		N/A	N/A
HVAC/BOILER	N/A	N/A	N/A	N/A	S&L Underground, Inc.		N/A	N/A
Public Works License No.	N/A	N/A	N/A	N/A	HVC-C-48		N/A	N/A
ELECTRICAL	N/A	Boundary Electric Contracting	N/A	N/A	N/A		N/A	N/A
Public Works License No.	N/A	PWC-C-15388-B-4	N/A	N/A	N/A		N/A	N/A
Electrical Contractors License No.	N/A	ELE-C-23901	N/A	N/A	N/A		N/A	N/A
NON-COLLUSION AFFIDAVIT	YES	YES	YES	YES	YES		YES	YES
CONTRACTOR FOR PW TO PAY ALL TAXES	YES	YES	YES	YES	YES		YES	YES
AFFIDAVIT OF PAYMENT OR SECUREMENT OF ALL	YES	YES	YES	YES	YES		YES	YES
List other requirements:								
PRE-BID MEETING ATTENDEE	YES	YES	YES	YES	YES	NO	YES	YES

NOTICE OF AWARD

Date of Issuance:

Owner: City of Bonners Ferry
Engineer: Ashley Williams, P.E.
Project: Lift Station No. 5 Replacement

Owner's Project No.:
Engineer's Project No.: 15800.04

Contract Name:

Bidder: J7 Contracting
Bidder's Address: 2708 Highway, Bonner Ferry, ID 83805

You are notified that Owner has accepted your Bid dated **12/4/2024** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Base Bid: The project consists of the replacement of Bonners Ferry Lift Station No. 5. All work shall be in accordance with the contract documents, including but not limited to the following:

1. Lift Station which includes fiberglass wet well, fiberglass overflow basin, and pre-cast vaults
2. Triplex, (3) Pump system
3. Site Piping
4. Abandonment and demolition of the existing lift station
5. Relocation of existing generator and propane tank

The Contract Price of the awarded Contract is **~~\$699,999.00~~**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One (1) unexecuted counterpart of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner one (1) counterpart of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Bonners Ferry

By *(signature)*: _____

Name *(printed)*: _____

Title: _____

Copy: Engineer



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER/ADMINISTRATOR

TO: Mayor and City Council

FROM: Mike Klaus, City Engineer/Administrator

DATE: December 12, 2024

RE: Street/Electric – Heavy Duty Pick-Up Purchase

The City budgeted \$90,000 for FY2025 to replace an aged heavy duty pick-up that is used to haul gravel and spoils to and from various job sites. The vehicle proposed to replace this is an F-600 Ford pick-up, as attached, for \$64,181 from Mike White Ford.

The street department needs a pick-up this large to use as a small dump truck for the work they do throughout the City, while the electric department also needs a small dump truck often for the work they do inside and outside of City limits when installing underground services. When setting the budget for this vehicle, 50% of the funds were to come from the electric department and 50% from the street department. The 50% funding from the street department was listed within the Local Option Tax capital list as shown below.

City staff has looked at the proposed pick-up and believes that it will work well for the uses of the street and electric departments. As the photos show, the pick-up does not have a dump bed, which is needed. Staff proposes to purchase this pick then obtain quotes to have a dump bed installed, which is estimated to be \$12,000 to \$15,000.

I recommend that the City Council approve the purchase of the proposed pick-up from Mike White Ford for \$64,181, with 50% of the funds coming from the electric department and 50% coming from the Local Option Tax.

Thank you,

Mike

FY2025

Local Option Tax Capital Expenditures				
<i>The wage allocation below is the primary list where LOT funds will be dedicated</i>				
Wages			Addition Capital Needs	
Police			Server Room Impro	\$ 10,000.00
Wages only (no Fringe)	\$ 315,000.00		Dump Truck for Str	\$ 250,000.00
Street			Additional Covered	\$ 150,000.00
Wages only (no Fringe)	\$ 250,000.00			
General Government				
Business and Tax Support Clerk	\$ 6,100.00			
Total	\$ 571,100.00			
Capital			Total	\$ 400,000.00
Police				
Patrol Car	\$ 70,000.00			
Street				
1-Ton Dump Truck	\$ 45,000.00			
Fire				
Fire House 1 & 2 Improvements	\$ 10,000.00			
SCBA/Turnouts	\$ 30,000.00			
General Government				
Covered Storage	\$ 125,000.00			
Total	\$ 280,000.00			
Summary				
Wages	\$ 571,100.00			
Capital	\$ 280,000.00			
LOT Funding Total	\$ 851,100.00			





2022 Ford F-600 - \$64,181

Exterior Color	White
Odometer	28,741 miles
Transmission	10-Speed Automatic w/OD
Drivetrain	4WD
Engine	6.7L POWER STROKE V8 DIESEL
VIN	1FDFF6LT4NDA14447

Standard Features

- 120v Ac Power Outlet : 2
- 1st row curtain head airbags
- 4-wheel ABS Brakes
- Anti-theft alarm system
- Argent steel rims
- Audio controls on steering wheel
- Automatic locking hubs

- Auxilliary transmission cooler
- Black grille w/chrome accents
- Bluetooth wireless phone connectivity
- Braking Assist
- Cancellable Passenger Airbag
- Clock: In-radio display
- Cloth seat upholstery
- Coil front spring
- Compass
- Cruise control
- Cruise controls on steering wheel
- Daytime running lights
- Digital Audio Input
- Driveline Traction Control
- Dual Rear Wheels
- Dual vanity mirrors
- Dusk sensing headlights
- External temperature display
- Front Stabilizer Bar : Bar
- Front Ventilated disc brakes
- Front and rear suspension stabilizer bars
- Front reading lights
- Front split-bench
- Fuel Capacity: 40.0 gal.
- Fuel Type: Regular unleaded
- Headlights off auto delay
- Heated driver mirror
- Heated passenger mirror
- Instrumentation: Low fuel level
- Interior air filtration
- Leaf rear spring
- Leaf rear suspension
- Manual extendable trailer style exterior mirrors
- Manual front air conditioning
- Max cargo capacity: 12 cu.ft.
- Metal-look dash trim
- Non-independent front suspension classification
- Other front suspension
- Power remote driver mirror adjustment
- Power remote passenger mirror adjustment
- Power steering
- Power windows
- Privacy glass: Deep
- Radio Data System
- Rear Stabilizer Bar : Bar
- Remote Engine Start : Remote start - smart device only (subscription required)
- Remote activated exterior entry lights
- Remote power door locks
- Rigid axle rear suspension
- SYNC 3
- SYNC 3 911 Assist
- Side airbag
- SiriusXM AM/FM/Satellite Radio

- SiriusXM Satellite Radio(TM)
- Speed Sensitive Audio Volume Control
- Stability control with anti-roll
- Suspension class: Firm
- Tachometer
- Tilt and telescopic steering wheel
- Total Number of Speakers: 5
- Trip computer
- Turn signal in mirrors
- Urethane shift knob trim
- Urethane steering wheel trim
- Variable intermittent front wipers
- Vehicle Emissions: Federal
- Video Monitor Location: Front
- Wheel Diameter: 19.5
- Wheel Width: 6.75