

## **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry appreciate an involved constituency. Testimony from the public is encouraged for items listed under the Public Hearing portion of the agenda. Any individual may address the council on any issue, whether on the agenda or not, during the Public Comments period. Individuals addressing the Mayor and Council during Public Comment should refrain from using that time to address the performance of or to make complaints about a specific employee. Public participation during the business portion of the meeting will generally not be allowed, with the discretion left to the Mayor and Council. Special accommodation to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

### **Vision Statement**

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are a city that welcomes all people.

### **AGENDA CITY COUNCIL MEETING Bonnors Ferry City Hall 7232 Main St 267-3105 January 7, 2025 6:00 pm**

Join video Zoom meeting: <https://us02web.zoom.us/j/176727634>

Meeting ID: 176727634

Join by phone: 253-215-8782

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council.

### **REPORTS**

Police/Fire/City Engineer-Administrator/Urban Renewal District/SPOT/Golf/EDC

### **CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Consider approval of minutes for the 08/06/24 Regular Council, 10/8/24, and 12/23/24 Special Council meeting.

### **NEW BUSINESS**

4. **SEWER-(action)-** Consider appointing Andy Bliss as the city's 504/ADA Coordinator and Fair Housing Resource Officer as defined by the Community Development Block Grant guidelines.

### **ADJOURNMENT**

Those who wish to address City Council during the council meetings are encouraged to adhere to the guidelines below.

**Public Comment Guidelines:**

Speakers are encouraged to:

- State their name and city of residence.
- Focus comments on matters within the purview of the City Council.
- Limit comments to three (3) minutes or less.
- Those who wish to speak should sign up on the sheet provided by the Clerk.
- Practice civility and courtesy.
- City leaders have the right and the responsibility to maintain order and decorum during the meeting.
- Time may be curtailed for those speakers whose comments are disruptive in nature.
- Refrain from comments on issues involving matters currently pending before the City's Planning and Zoning Commission or other matters that require legal due process, including public hearings, City enforcement actions, and pending City personnel disciplinary matters.
- Comments that pertain to activities or performance of individual City employees should be shared directly with the employee's supervisor or with the Mayor and should not be the subject of public comment.

**MINUTES  
CITY COUNCIL MEETING  
August 6, 2024**

Mayor Alonzo called the meeting to order at 6:00 pm. Council present were Val Thompson, Brion Poston, Adam Arthur, Ron Smith.

Staff present were City Engineer/Administrator Mike Klaus, City Attorney Andrakay Pluid, Police Chief Willie Cowell, City Clerk/Treasurer Deborah Garcia.

Public present were David Sims, David Clark, Fay Almond.

**PUBLIC COMMENTS**

No Public Comments

**REPORTS**

Police- Police Chief Willie Cowell said since the last council meeting there were 64 infractions reported to the clerk's office, 20 misdemeanor charges forwarded to the prosecutor's office, 9 felony charges forwarded to the county prosecutor's office. City officers have responded 17 times by request outside city limits for agency assists. Once for tribal, 4 times for ISP, and 12 times for the boundary county sheriff's office.

Fire- No report

City Engineer-Administrator- No report

Urban Renewal District- No report

SPOT- No report

Golf- No report

EDC- David Sims reported that Charlie Frederico has opened his laser engraving business in part of the old Huckleberry Variety building and encourages people to stop in and see what they are offering.

Jimmy Ball is going gang busters on his project on Augusta Street. The walls are going up already.

The Lore Coffee had their grand opening on July 13th.

Idaho Director of Commerce Tom Kealey was here in July with another Commerce representative, and they visited one business while he was here.

ITD held a board meeting in open house style that David attended in July. David said he had a good conversation with Director Scott Stokes about the whole Naples situation. It is difficult with that bridge because it is so expensive to replace and even if the county could get a grant, they probably could not afford the match.

Moyie Springs sewer project is going well. There was a lot of activity on the design of the final 100 feet of the outfall. There were a lot of details that needed to be worked out such as it goes over a rock face and how to anchor it. They got beyond that, and things are proceeding well.

David got notice of an energy efficiency grant. The grant is a specific one and they will pay up to 50% of energy efficiency upgrades. This must be a manufacturing facility. The location must have fewer than 500 employees and the annual energy bills. There are two businesses that would qualify, one may be interested and the other may not be able to come up with the 50%. The University of Washington students would come and do the assessment.

David said that the biggest news was when the city applies for block grants those are only available for areas that serve 51% or more of low to moderate income people. Every five years they release numbers and if you are below 51% you can do an income study and that is the other way you can do it, which is expensive, and you never know how it will turn out. New numbers were released for the City of Bonners Ferry is at 59.6% and we were about 44% this means for the next five years the city qualifies for a block grant without an income study.

David said that he has been watching the unemployment data. Nationwide and statewide, it has been edging up and Boundary County continues to edge up. David said what is troubling is that the last month the numbers are available for is June and for the first month in quite a while the number of jobs that employ people fell and what they have been seeing as unemployment goes up the labor pool is growing faster than jobs. The jobs continue to grow. In June there was a contraction in jobs. Boundary County is the third highest in the state. North part of the state is higher for unemployment than other parts of the state.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Consider authorizing the mayor to sign the Low-Income Energy Assistance Program (LIHEAP) Energy Vendor Agreement. **[attachment]**
4. Consider approval of quote for water/sewer shop foundation and authorize the mayor to sign the contract. **[attachment]**

Adam Arthur made a motion to approve the consent agenda. Val Thompson seconded the motion.

<b>Result:</b>	Approved
<b>Moved by:</b>	Adam Arthur
<b>Seconded by</b>	Ron Smith
<b>Voted Yes</b>	Brion Poston, Adam Arthur, Val Thompson, Ron Smith
<b>Voted No</b>	
<b>Absent</b>	

**NEW BUSINESS**

5. **Sewer- (action item) [attachment]-** Consider contract with Chapman Excavating to extend the sewer main on Nixon Street.

Mike said that when this project first started, he should have extended the sewer main further, but he misunderstood where the road was going to be paved to. To do the manhole and about 180 feet of sewer main is about \$7,000.00. The city has the parts but the total cost for parts and labor is about \$10,000.000. Mike said this is a public street that was dedicated by the Gorshe’s and our obligation was to get a sewer main in there.

Val made a motion to approve the submitted quote for \$7,789.00 for extending the sewer main on Nixon Street with Chapman Excavation. Brion Poston seconded the motion.

<b>Result:</b>	Approved
<b>Moved by:</b>	Val Thompson
<b>Seconded by</b>	Brion Poston
<b>Voted Yes</b>	Ron Smith, Adam Arthur, Val Thompson, Brion Poston
<b>Voted No</b>	
<b>Absent</b>	

6. **City- (action item) [attachment]-** Discuss Dispatch letter received July 30,2024 from Boundary County.

Mayor Alonzo said this was discussed at the budget workshops and the city has prepared a response to the County Commissioners and it has been approved by the City Attorney. Mayor Alonzo said that the council should all have a copy in front of them and that Mike has prepared a motion if council decides that they want to go forward with this, and Ron has that motion and will make it if it comes to that.

Council member Brion Poston asked if they were going to table this. Mayor Alonzo said no, and council member Adam Arthur said that they were going to make a response to the county letter. Council member Brion Poston asked if the council is turning the county letter down and responding with the letter that is in front of them. Mayor Alonzo responded yes. Council member Val Thompson wanted to be clear that it did not make sense to have double taxation for city residents for emergency services. The city will continue to pay for dispatch services for the utilities. Council member Val Thompson wanted to let everyone know that in no way do I want them to think that we don't appreciate the dispatch services that we receive from them.

Ron Smith made a motion to approve the payment of \$39,336.00 to Boundary County for services related to the dispatch of the city utilities contingent upon the council approval of a revised contract for those services. Adam Arthur seconded the motion.

<b>Result:</b>	Approved
<b>Moved by:</b>	Ron Smith
<b>Seconded by</b>	Adam Arthur
<b>Voted Yes</b>	Brion Poston, Val Thompson, Adam Arthur, Ron Smith
<b>Voted No</b>	
<b>Absent</b>	

- 7. Executive Session** - Executive Session pursuant to Idaho Code 74-206, subsection 1 (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Adam Arhtur made a motion to go into executive session pursuant to Idaho Code 74-206, subsection 1 (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Ron Smith seconded the motion.

Council went into executive session at 6:19 pm.

<b>Result:</b>	Approved
<b>Moved by:</b>	Adam Arthur
<b>Seconded by</b>	Ron Smith
<b>Voted Yes</b>	Brian Poston, Adam Arthur, Val Thompson, Ron Smith
<b>Voted No</b>	
<b>Absent</b>	

**ADJOURNMENT**

The mayor and council came out of Executive Session and no decisions were made. Mayor Alonzo adjourned the meeting at 7:14 pm.

**MINUTES**  
**October 8, 2024**  
**5:15 pm**

Mayor Alonzo called the meeting to order at 5:15 pm. Council present were Ron Smith, Val Thompson, Adam Arthur. Council member Brion Poston was absent

Staff present were City Engineer/Administrator Mike Klaus, Clerk/Treasurer Deborah Garcia.

There were no public present.

**NEW BUSINESS**

1. **WATER/SEWER- (action item)** [attachment]- Consider approval of contract with Raise the Bar Construction, LLC, for framing, concrete work, and general construction assistance.

City Administrator/Engineer Mike Klaus said this is to help with the framing, concrete and construction of the new water shop. The contract is for \$10,000.00 but said that it probably will be less than that.

Val Thompson made a motion to approve the contract with Raise the Bar Construction LLC in the amount of \$10,000.00 for framing, concrete work and general construction assistance. Adam Arthur seconded the motion.

<b>Result:</b>	Approved
<b>Moved by:</b>	<b>Val Thompson</b>
<b>Seconded by</b>	<b>Adam Arthur</b>
<b>Voted Yes</b>	<b>Ron Smith, Adam Arthur, Val Thompson</b>
<b>Voted No</b>	
<b>Absent</b>	<b>Brion Poston</b>

**ADJOURNMENT**

Mayor Alonzo adjourned the meeting at 5:16 pm.

**MINUTES  
SPECIAL CITY COUNCIL MEETING  
December 23, 2024**

Mayor Alonzo called the special meeting to order at 8:04 am. Council members present were Ron Smith, Brion Poston, and Adam Arthur via Zoom.

Staff present were City Engineer/Administrator Mike Klaus, and FD/Business-Tax Clerk Lara Tyler.

No public were present.

**NEW BUSINESS**

1. **CITY-(action item)** [attachment]- Consider approval of all remaining Alcohol Beverage Licenses for FY2025 pending required documentation.

Council Member Ron Smith made a motion to approve all remaining Alcohol Beverage Licenses for FY2025 pending required documentation. Council Member Brion Poston seconded the motion.

<b>Result:</b>	Approved
<b>Moved by:</b>	<b>Ron Smith</b>
<b>Seconded by</b>	<b>Brion Poston</b>
<b>Voted Yes</b>	<b>Adam Arthur, Ron Smith, Brion Poston</b>
<b>Voted No</b>	
<b>Absent</b>	<b>Val Thompson</b>

2. **SEWER- (action item)**- Consider authorizing the city clerk/treasurer to open a non interest bearing bank account for receiving the grant funds for the Sewer Lift Station #5 replacement.

Council Member Brion Poston made a motion to authorize the city clerk/treasurer to open a non interest bearing bank account for receiving the grant funds for the Sewer Lift Station #5 replacement. Council Member Adam Arthur seconded the motion.

<b>Result:</b>	Approved
<b>Moved by:</b>	<b>Brion Poston</b>
<b>Seconded by</b>	<b>Adam Arthur</b>
<b>Voted Yes</b>	<b>Brion Poston, Ron Smith, Adam Arthur</b>
<b>Voted No</b>	
<b>Absent</b>	<b>Val Thompson</b>

**ADJOURNMENT**

Mayor Alonzo adjourned the meeting at 8:06 am.

Posted at City Hall on \_\_\_\_\_